

**MINUTES OF THE BOARD OF REGENTS
FACILITIES COMMITTEE MEETING
GALVESTON COMMUNITY COLLEGE DISTRICT
4015 Avenue Q
Galveston, Texas 77550
Room M-202 – Moody Hall
June 11, 2014
4:30 p.m.**

At the Galveston Community College District Board of Regents Facilities Committee Meeting, duly held on Wednesday, June 11, 2014, in Room M-202 of Moody Hall, commencing at 4:30 p.m., the following Facilities Committee members were present: Paul J. Cunningham, M.D., Chairperson, Mr. Armin Cantini, Mr. Florentino “Tino” F. Gonzalez, and Mr. Raymond Lewis, Jr. Other Regents present included Mr. George F. Black, Board Chairperson, and Mr. Fred D. Raschke.

Staff present included Dr. W. Myles Shelton, President, Ms. Carla Biggers, and Dr. Gaynelle Hayes.

- I. **CALL TO ORDER:** Chairperson Cunningham opened the meeting at 4:33 p.m. in Room M-202 of Moody Hall and determined a quorum was present.
- II. **CERTIFICATION OF POSTING NOTICE OF FACILITIES COMMITTEE MEETING:** Dr. Shelton confirmed that the notice of the Facilities Committee Meeting had been properly posted on June 5, 2014.
- III. **CONSIDER APPROVAL OF MINUTES FROM MAY 14, 2014 MEETING:** A reading of the minutes for the May 14, 2014 meeting was waived. Mr. Gonzalez moved to approve the minutes as presented; Mr. Lewis seconded. The motion passed unanimously.
- IV. **REVIEW AND DISCUSS STEM SUCCESS CENTER CLASSROOM RENOVATION PROJECT CHANGE ORDERS:** Dr. Shelton reported that several change orders have been submitted by Vaughn Construction Company for the STEM Success Center classroom renovation project (chemistry lab). He listed the proposed changes, as of June 10, 2014, in a handout provided for the Regents that included an additional fume hood, previously approved by the Board, and an upgrade to PVDF piping. In addition to the work or equipment related to these items, adjustments were made to include the difference in paying workers at the Davis-Bacon Wage Rate, which is required by all federal grants. The total amount for the change orders is \$46,652, which is covered by the grant.
- V. **DETERMINE COMMITTEE RECOMMENDATION TO BOARD OF REGENTS REGARDING STEM SUCCESS CENTER CLASSROOM RENOVATION PROJECT CHANGE ORDERS:** Mr. Gonzalez moved to recommend Board approval of the change orders for the chemistry lab renovations totaling \$46,652; Mr. Lewis seconded. The motion passed unanimously.

- VI. REVIEW AND DISCUSS REGENTS HALL SECOND AND THIRD FLOOR RESTROOM RENOVATIONS PROJECT CHANGE ORDERS:** Dr. Shelton also listed change orders for the restroom renovations on the handout provided. Deletion of multi-colored paint and the addition of specialty items omitted from the quote resulted in a net change amount of \$1,960. Dr. Shelton stated that an additional \$5,000 to \$8,000 for a tile change order will not be complete for the Committee's review by the retreat. Since there is no July meeting scheduled, the President asked to be given the authority to approve that change order, with the Board ratifying the approval at the August Regular Board Meeting.
- VII. DETERMINE COMMITTEE RECOMMENDATION TO BOARD OF REGENTS REGARDING REGENTS HALL SECOND AND THIRD FLOOR RESTROOM RENOVATIONS PROJECT CHANGE ORDERS:** Mr. Cantini moved to recommend Board acceptance of the restroom renovations change orders and to approve the added change item in the tile for the restrooms not to exceed \$10,000; Mr. Gonzalez seconded. The motion passed unanimously.
- VIII. UPDATE AND DISCUSS ONGOING FACILITY-RELATED PROJECTS:** Dr. Shelton gave an update on the ongoing facility-related projects. He reported that the City of Galveston has issued a permanent occupancy certificate for the Applied Technology Center (ATC). The issue with the lighting of the access road has been resolved. Dr. Shelton reviewed a handout showing the status of change orders for the ATC renovation project. Some are in negotiations between the architect and the contractor. To date, there is a balance of \$115,530.51 in retainage being withheld and payable to the contractor to complete the project plus an additional \$104,873.13 in pending change orders. The subcontractor responsible for the installation of the larger air conditioning unit on top of Building 1 was given until next week to repair or replace the malfunctioning equipment. Several palm trees will have to be replaced at the ATC. This is covered under the landscaper's warranty. Dr. Shelton noted the carpet samples on display in the Administrative Suite and walls being redone in the hallways that are part of the summer facility-related projects.
- IX. ADJOURNMENT:** There being no further business to come before the Facilities Committee, the meeting adjourned at 5:00 p.m.

APPROVED AS CORRECT:

Carla D. Biggers, Clerk

George F. Black, Chairperson
For Paul J. Cunningham, M.D., Past Chairperson