



Harleton
Independent School District

Jay Ratcliff
Superintendent

**HARLETON ISD
FIELD TRIP REQUEST FORM**

Employee Requesting: GARY RARLST

Class or Organization Attending: POWERLIFTING

Location of Trip: EDINBURG, TX

Purpose of the Trip: STATE CHAMPIONSHIP

Date Leaving: 3/11/25 Time Leaving: 6 AM

Date Returning: 3/13/25 Time Returning: 12 PM

Approximate Number of Students Attending: 8

Number of Chaperones/Teachers: 3 Number of Buses: 1

Chaperone/Teacher Names: _____
GARY RARLST
DANNY OSBORNE, FEMALE
EMPLOYEE

Bus Drivers: _____

Estimated Cost per Student \$ _____ Student or School Funded _____

If School Funded, Account Code: _____ Purchase Order Entered: _____

Transportation Request Emailed: _____ Purchase Order Amount: _____

Deposit Required: \$ _____ Credit Card or Check: _____ Paid: _____ Bal. Due: _____

Additional Information: _____

Principal's Signature: *Crystal Brown* Date: 1/31/27

Superintendent's Signature: _____ Date: _____

OVERNIGHT OR OUT OF STATE TRIPS MUST HAVE BOARD APPROVAL

Board Approval: Yes _____ No _____ Date: _____