

**8:80-ED1 Exhibit - Gift Acceptance Form**

Date March 25, 2022

**Gift Acceptance Guidelines**

Donation to school/location Oak Park Elementary School District 97

Detailed description of the gift Approximately 160 backpacks from Costco

Estimated/actual gift value \$20/backpack 160 X \$20 = \$3,200.00

Intended use: The backpacks will be distributed to our students who are identified as homeless or youth in care.

How will the gift impact the district? Please check the following items that apply and provide a brief description of the impact the gift will have on the district.

- Professional development or staff training  Equity across all schools
- Installation and/or construction work  District-curriculum
- Coordination of scheduling work  Ongoing maintenance/replacement
- District and/or school computer network  Ongoing financial or staff support
- Hire additional staff  Other

Students who are identified as homeless or youth in care may come to school without school supplies. This donation will provide new backpacks to students who may not be able to obtain one on their own. The school district will use Title I funds to purchase school supplies to put in the backpacks.

Outside vendor required  Yes  No

District performing the work  Yes  No

Donation timeline

The backpacks were delivered to the district office on Friday, March 25, 2022.

Principal/Administrator Signature Date *Felicia Starks*

Principal/Administrator – Please use the space below to provide your reason/rationale for either approving or denying the proposed donation.

**For Internal Use Only**

Superintendent Approval  Yes  No

Board Approval Needed  Yes  No

Work Session Agenda Date \_\_\_\_\_

Board Approval Date \_\_\_\_\_

Donor Notification \_\_\_\_\_

Superintendent Signature Date \_\_\_\_\_

Administrator Signature Date \_\_\_\_\_

(if applicable)

DATED: December 6, 2016

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