

Purchases for: June 2015

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
7/16/2015	Integrity Business	Kids Klub - mailing supplies	\$42.98	20170	y
Total Amount of Purchases			\$42.98		

[illegible]

Employee Signature

Supervisor Signature

~~\$42.98~~

**VICKSBURG COMMUNITY SCHOOLS
CREDIT CARD RECONCILIATION FORM**

Card Holder: Ric Beers

Purchases for:

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
7/9/15	Office Max	Office Supplies	\$62.51	27179	X ✓
7/19/15	Walmart	Storage Boxes	\$14.76	27179	X ✓
7/15/15	Don's Drive In	Meal/Bubba MAPT Conf	\$16.91	27162	X ✓
7/16/2015	The Cove Restaurant	Meal/Bubba MAPT Conf	\$17.50	27162	X ✓
7/15&7/16	Great Wolf Lodge	Room/Bubba MAPT Conf	\$241.96	27162	X ✓
Total Amount of Purchases			\$ 353.64		

Summary by ASN #	ASN #	Total	ASN #	Total
	27179	\$77.27		
	27162	\$276.37		

Employee Signature *J. VanderSteen* Supervisor Signature *Ric Beers*

Instruction: Record purchases as they are made throughout the month. When you receive your credit card statement, check it against this reconciliation form. After checking, sign this form indicating you have balanced your account and have it signed by your supervisor. Send this form statement copy, and receipts for all purchases on this statement to the Accounting Office by the 18th of the month.

Card Holder: Mike Roy
Purchases for: July 2015

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
7/15	Garmin	GPS training watches for Cross Country	\$426.50	42148	x
7/15	Garmin	GPS training watches for Cross Country	\$245.50	64668	x
Total Amount of Purchases			\$672.00		

Summary by ASN #	ASN #	Total	ASN #	Total
	42148	\$426.50		\$0.00
	64668	\$245.50		\$0.00
		\$0.00		\$0.00
		\$0.00		\$0.00
		\$0.00		\$0.00
		\$0.00		\$0.00
		\$0.00		\$0.00
		\$0.00		
		\$0.00		

Employee Signature

Supervisor Signature

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Purchases for: July 2015

[illegible][illegible]

Employee Signature

Supervisor Signature _____

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Card Holder: Steve Fryling						
Purchases for: WAY Program						
Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?	
07/02/15	MBAAdapters	Computer Supplies	\$ 384.60	18384	Y	☒
07/04/15	Amazon	Computer Supplies	\$ 24.49	18384	Y	☒
07/07/15	Amazon	Lab Supplies	\$ 11.98	18384	Y	☒
07/07/15	Amazon	Lab Supplies	\$ 31.86	18384	Y	☒
07/08/15	Amazon	Lab Supplies	\$ 61.49	18384	Y	☒
07/08/15	Orbitz	WAY Training	\$ 349.92	18384	Y	☒
07/15/15	Orbitz	WAY Training Refund	\$ (349.92)	18384	Y	☒
07/15/15	Orbitz	WAY Training	\$ 331.04	18384	Y	☒
Total Amount of Purchases			\$ 845.46			
Summary by ASN #						
	ASN #	Total	ASN #	Total		
	18384	\$ 845.46				
Employee Signature		<i>Kurtz-Hoskins</i>	Supervisor Signature		<i>[Signature]</i>	
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INFO ONLY						
Total by summary		\$ 845.46				
Total above		\$ 845.46				
Difference		\$ -00				

Card Holder: Charles Glaes
Purchases for: May, 2015

Summary by ASN #	ASN #	Total	ASN #	Total
	23270	\$ 20.00		
	23170	\$ 56.17		
	14375	\$ 396.47		
	23273	\$ 126.75		
	28560	\$ 60.00		
	22179	\$ 154.10		
		\$ 813.49		

Employee Signature Baron Zell Supervisor Signature _____

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Card Holder: Steve Miller
Purchases for: July

By

Employee Signature: _____

Supervisor Signature

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VICKSBURG COMMUNITY SCHOOLS
CREDIT CARD RECONCILIATION FORM
Statement Date: July, 2015

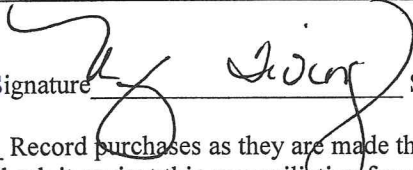
Card Holder: Maureen Ouvry

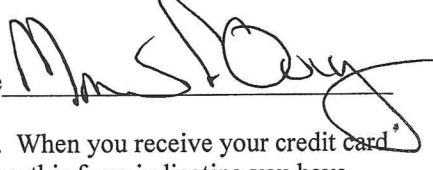
Month of: July, 2015

PURCHASES

DATE	VENDOR	DESCRIPTION/PURPOSE	AMOUNT	ASN #	RECEIPT?
7-08-15	Family Fare	Summer Feeding	12.00	46170	Yes ✓
7-08-15	USPS	Summer Mailings	19.60	46173	Yes ✓
7-10-15	Family Fare	Summer Feeding	4.74	46170	Yes ✓
7-14-15	Meijer's	Summer Feeding	47.49	46173	Yes ✓
7-21-15	Barnes & Noble	Book	18.01	46170	Yes ✓
7-23-15	Meijer's	Summer Feeding	26.62	46170	Yes ✓
Total Amount of Purchases			\$128.46		

Summary by ASN #			
ASN	46170	Food	\$ 90.85
ASN	46173	Supplies	\$ 37.61
ASN			\$
ASN			\$
ASN			\$
ASN			\$
ASN			\$
ASN			\$
TOTAL			\$ 128.46

Employee Signature 

Supervisor Signature 

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Card Holder: Pat Moreno
Purchases for: July 2015

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
7/17	Verizon	Wireless	\$20.00	24270	No
Total Amount of Purchases			\$20.00		

[illegible]

\$20.00

Employee Signature

Supervisor Signature

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Card Holder: Keevin O'Neill
Purchases for: July/Aug, 2015

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
7/4	Spotify	Band monthly subscription	\$9.99	64584	no
7/21	Zazzle	Business cards	\$54.11	16170	x
"	"	"	\$25.45	16770	x
7/22	Meijer	Science supplies	\$5.30	15172	x
7/22	Meijer	Science supplies	\$10.60	15172	x
7/22	Meijer	Science supplies	\$10.60	15172	x
Total Amount of Purchases			\$116.05		

Summary by ASN #	ASN #	Total	ASN #	Total
	15172	\$26.50		\$0.00
	16170	\$54.11		\$0.00
	16770	\$25.45		\$0.00
	64584	\$9.99		\$0.00
		\$0.00		\$0.00
		\$0.00		\$0.00
		\$0.00		\$0.00
		\$0.00		\$0.00

\$116.05

Employee Signature Denise D. Bury Supervisor Signature Keevin O'Neill

**VICKSBURG COMMUNITY SCHOOLS
CREDIT CARD RECONCILIATION FORM**

Card Holder: L. Kuhlman
Purchases for: July 2015

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
3-Jul	Officemax/Office Depot	Rings for Emergency Information	\$ 16.76	14170	yes
13-Jul	Verizon Wireless	Data Plan for Kuhlman	\$ 20.00	14170	yes
13-Jul	Verizon Wireless	Data Plan for VanDussen	\$ 20.00	14170	yes
15-Jul	Victoria Secret	FRADULENT CHARGE	\$ 124.72		
15-Jul	Victoria Secret	FRADULENT CHARGE	\$ 200.00		
15-Jul	Dick's Sporting Goods	FRADULENT CHARGE	\$ 221.17		
16-Jul	Dick's Sporting Goods	FRADULENT CHARGE	\$ 300.00		
16-Jul	JC Penney	FRADULENT CHARGE	\$ 165.16		
16-Jul	Dick's Sporting Goods	FRADULENT CHARGE	\$ 165.59		
16-Jul	Dick's Sporting Goods	FRADULENT CHARGE	\$ 200.00		
16-Jul	JC Penney	FRADULENT CHARGE	\$ 200.00		
16-Jul	JC Penney	FRADULENT CHARGE	\$ 201.40		
16-Jul	Home Depot	FRADULENT CHARGE	\$ 227.00		
16-Jul	Home Depot	FRADULENT CHARGE	\$ 266.51		
16-Jul	Home Depot	FRADULENT CHARGE	\$ 303.31		
	Victoria Secret	Credit	\$ (124.72)		
	Victoria Secret	Credit	\$ (200.00)		
	Dick's Sporting Goods	Credit	\$ (221.17)		
	Dick's Sporting Goods	Credit	\$ (300.00)		
	JC Penney	Credit	\$ (165.16)		
	Dick's Sporting Goods	Credit	\$ (165.59)		
	Dick's Sporting Goods	Credit	\$ (200.00)		
	JC Penney	Credit	\$ (200.00)		
	JC Penney	Credit	\$ (201.40)		
	Home Depot	Credit	\$ (227.00)		
	Home Depot	Credit	\$ (266.51)		
	Home Depot	Credit	\$ (303.31)		
Total Amount of Purchases			\$ 56.76		

Summary by ASN #	ASN #	Total	ASN #	Total
	14170	56.76		

Employee Signature *Holly Carson* Supervisor Signature *Laura Kuhlman*

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July 2015

There was no balance due on July 2015 credit cards for:

Adam Brush

Michael Barwegen

Check Register
 Vicksburg Schools
Steve Boss credit card

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Trans Date	Invoice/Comment	Num	Misc #	ASN SE	Account Description	Amount	Check	ACH #	Ck/ACH Date
9	9	UAAL	Vendor	Vendor Name					
07/22/2015	Burke Pd	22179	PROF DEV SUPPLY		40.03				PRE
07/01/2015	Apple iPad Air	64307	T&A BARDEEN		425.00				PRE
		33789	AMAZON.COM		465.03	939		008/25/2015	
07/06/2015	Lift Rental	26762	MAINT PURCH SVC		127.20				PRE
		34038	TITAN EQUIPMENT		127.20	940		008/25/2015	
07/07/2015	51466/Captains Clinic Tshirts	028271	42144	ATHLETIC MISC	190.00				PRE
		16920	T SHIRT PRINTING		190.00	941		008/25/2015	
07/07/2015	4005651346/Monthly Charges	26862	WASTE & TRASH DISP		350.50				PRE
		21913	STERICYCLE INC		350.50	942		008/25/2015	
07/07/2015	345486940/5/13/2015 Service	26660	GROUND PURCH SVC		136.00				PRE
07/07/2015	345493263/5/20/15 Service	26660	GROUND PURCH SVC		131.00				PRE
07/07/2015	346350853/6/10/15 Service	26660	GROUND PURCH SVC		179.00				PRE
07/07/2015	346358858/6/17/15 Service	26660	GROUND PURCH SVC		88.00				PRE
		27913	TERMINIX		534.00	943		008/25/2015	
07/07/2015	IN377164/Contract	028320	16470	EFE HOSPITALITY SUPPLY	509.00				PRE
07/07/2015	IN387743/Contract		24463	MS COPIER SERVICE	242.84				PRE
07/07/2015	IN387743/Contract		24563	HS COPIER SERVICE	242.83				PRE
		18540	MICHIGAN OFFICE SOLUTIONS		994.67	944		008/25/2015	
07/07/2015	45662/Camp Wanna Read	18473	CONT ED TEACHER SUPPLY		576.25				PRE
07/21/2015	45813/Camp Wanna Read	18473	CONT ED TEACHER SUPPLY		25.00				PRE
07/07/2015	45661/Tennis Apparel	32170	COMM RECR SUPPLY		318.75				PRE
07/07/2015	45658/Basketball Apparel	32170	COMM RECR SUPPLY		395.75				PRE
07/07/2015	45660/Summer Volleyball	32170	COMM RECR SUPPLY		593.75				PRE
07/21/2015	45775/Tennis Apparel	32170	COMM RECR SUPPLY		112.50				PRE
		08660	KALAMAZOO SPORTSWEAR		2,022.00	945		008/25/2015	
07/08/2015	13351/Reconnect Fire Alarm to S	26959	SCHOOL SECURITY P/S		100.00				PRE
07/08/2015	13723/Yearly Monitoring	26959	SCHOOL SECURITY P/S		275.00				PRE
07/08/2015	13722/Yearly Monitoring	26959	SCHOOL SECURITY P/S		275.00				PRE
07/08/2015	13721/Yearly Monitoring	26959	SCHOOL SECURITY P/S		275.00				PRE
07/08/2015	13707/Yearly Monitoring	26959	SCHOOL SECURITY P/S		275.00				PRE
07/08/2015	13703/Yearly Monitoring	26959	SCHOOL SECURITY P/S		275.00				PRE

Trans Date	Invoice/Comment	Num	Misc #	ASN	SE	Account Description	Vendor Name	Amount	Check ACH	# Ck/ACH	Date
07/08/2015	13699/Yearly Monitoring	26959				SCHOOL SECURITY P/S		275.00			PRE
07/08/2015	13720/Yearly Monitoring	26959				SCHOOL SECURITY P/S		275.00			PRE
07/08/2015	13724/Yearly Monitoring	26959				SCHOOL SECURITY P/S		275.00			PRE
04150	DAVE'S SECURITY							2,300.00	946		008/25/2015
07/07/2015	3505-490668/Lamp/Supplies	26771				MAINTENANCE SUPPLY		4,347.50			PRE
07/21/2015	3505-493055/Lamps	26771				MAINTENANCE SUPPLY		594.00			PRE
00360	ALL PHASE ELECTRIC COMPANY							4,941.50	947		008/25/2015
07/07/2015	322390/Membership Renewal	25262				FISCAL SVC T/C/I/DUES		250.00			PRE
23909	MACPA							250.00	948		008/25/2015
07/07/2015	7411569-2529-8/June Service	26862				WASTE & TRASH DISP		263.60			PRE
07/07/2015	7415885-2529-4/August Service	26862				WASTE & TRASH DISP		1,412.76			PRE
31620	WASTE MANAGEMENT OF MICHIGAN							1,676.36	949		008/25/2015
07/07/2015	48467/BDG Megatrek Cap	27175				TRANS TIRE & BATTERY		857.58			PRE
31776	BELLEROC TIRE SERVICES							857.58	950		008/25/2015
07/07/2015	IN18398/Contract	23160				GF DISTRICT SERVICES		19.83			PRE
07/07/2015	IN18744/Contract	23160				GF DISTRICT SERVICES		188.05			PRE
07/07/2015	IN18302/Contract	24263				SL COPIER SERVICE		293.42			PRE
07/07/2015	IN18556/Contract	24363				TY COPIER SERVICE		91.33			PRE
07/07/2015	IN18408/Contract	24463				MS COPIER SERVICE		188.18			PRE
07/07/2015	IN18344/Contract	24563				HS COPIER SERVICE		251.41			PRE
07/07/2015	IN18343/Contract	24563				HS COPIER SERVICE		630.79			PRE
04050	DL GALLIVAN INC							1,663.01	951		008/25/2015
07/07/2015	1143662/Janitorial Supplies	24163				IL COPIER SERVICE		216.51			PRE
07/07/2015	1143387-1/Janitorial Supplies	24263				SL COPIER SERVICE		47.20			PRE
07/07/2015	1143837/Janitorial Supplies	24363				TY COPIER SERVICE		865.08			PRE
07/07/2015	1143613/Janitorial Supplies	24563				HS COPIER SERVICE		1,468.65			PRE
07/07/2015	1145089/Janitorial Supplies	24563				HS COPIER SERVICE		30.30			PRE
07/07/2015	1143878/Janitorial Supplies	26171				CUSTODIAL SUPPLY IL		114.55			PRE
07/07/2015	1143660/Janitorial Supplies	26171				CUSTODIAL SUPPLY IL		76.96			PRE
07/21/2015	1146271/Janitorial Supplies	26171				CUSTODIAL SUPPLY IL		325.58			PRE
07/07/2015	1143387/Janitorial Supplies	26271				CUSTODIAL SUPPLY SL		1,204.73			PRE
07/21/2015	1143387-2/Janitorial Supplies	26271				CUSTODIAL SUPPLY SL		62.85			PRE

TOTAL ACH	0.00
TOTAL CHECKS	26,711.82
TOTAL INVOICES	0.00
TOTAL PREPAIDS	26,711.82
TOTAL PAYROLL	0.00
GRAND TOTAL	26,711.82

Check Register
 Vicksburg Schools
Rebecca Durant - Credit Card

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Trans Date	Invoice/Comment	Num	Misc #	ASN SE	Account Description	Amount	Check ACH #	Ck/ACH Date
UAAL Vendor	Vendor Name	UAAL Vendor	Vendor Name					
06/29/2015 VB2397/Conference		9	24162	IL PRIN		319.00		PRE
		9	24305	MEMSPA		319.00	953	008/25/2015
07/01/2015 /Cheer Uniforms			64756	T&A VMS CHEERLEADING		1,516.00		PRE
			34220	OMNI CHEER		1,516.00	954	008/25/2015
07/08/2015 /Powerful Practices-Math/Scienc			11181	IL ELEM CURRICULUM		19.98		PRE
07/09/2015 /Translating the NGSS for Clsrm			11181	IL ELEM CURRICULUM		29.70		PRE
07/08/2015 /Various Teaching Supplies			11181	IL ELEM CURRICULUM		462.67		PRE
07/08/2015 /Powerful Practices-Math/Scienc			12181	SL ELEM CURRICULUM		19.98		PRE
07/09/2015 /Translating the NGSS for Clsrm			12181	SL ELEM CURRICULUM		29.70		PRE
07/09/2015 /Various Teaching Supplies			12181	SL ELEM CURRICULUM		295.68		PRE
07/09/2015 /Various Teaching Supplies			12181	SL ELEM CURRICULUM		37.85		PRE
07/08/2015 /Coffee Stirrers			13181	TY ELEM CURRICULUM		5.20		PRE
07/08/2015 /Powerful Practices-Math/Scienc			13181	TY ELEM CURRICULUM		19.98		PRE
07/09/2015 /Translating the NGSS for Clsrm			13181	TY ELEM CURRICULUM		29.70		PRE
07/08/2015 /Various Teaching Supplies			13181	TY ELEM CURRICULUM		142.67		PRE
07/08/2015 /Powerful Practices-Math/Scienc			14181	MS CURRICULUM		19.98		PRE
07/09/2015 /Translating the NGSS for Clsrm			14181	MS CURRICULUM		29.70		PRE
07/08/2015 /Powerful Practices-Math/Scienc			15181	HS CURRICULUM		19.98		PRE
07/09/2015 /Translating the NGSS for Clsrm			15181	HS CURRICULUM		29.70		PRE
			33789	AMAZON.COM		1,192.47	955	008/25/2015
07/07/2015 /Lightfoot Assoc Dues			28560	PUPIL ACCOUNTING T/C/IS		60.00		PRE
			27923	MPAAA		60.00	956	008/25/2015
07/13/2015 /Teaching Supplies			11181	IL ELEM CURRICULUM		14.65		PRE
07/13/2015 /Teaching Supplies			11181	IL ELEM CURRICULUM		825.23		PRE
07/13/2015 460229/TEACHING SUPPLIES			12181	SL ELEM CURRICULUM		10.87		PRE
07/13/2015 460230/TEACHING SUPPLIES			12181	SL ELEM CURRICULUM		612.57		PRE
07/13/2015 460229/TEACHING SUPPLIES			13181	TY ELEM CURRICULUM		5.40		PRE
07/13/2015 460230/TEACHING SUPPLIES			13181	TY ELEM CURRICULUM		303.93		PRE
			12090	NASCO		1,772.65	957	008/25/2015
07/22/2015 028430/Piano & Bench		028430	13181	TY ELEM CURRICULUM		3,774.00		PRE
			31921	STEINWAY PIANO GALLERY		3,774.00	958	008/25/2015
08/25/2015 /Owe General Fund P-Card			20190	GF DUE FROM OTHER FUNDS		0.00		PRE

Trans Date	Invoice/Comment	1	0	P	O	9	Num	Misc #	ASN	SE	Account Description	Amount	Check	ACH	# Ck/ACH	Date
		9	UAAL	Vendor							Vendor Name					
08/25/2015	Owe General Fund P-Card						20190			GF	DUE FROM OTHER FUNDS	0.00				PRE
08/25/2015	Owe General Fund P-Card						20192				RECEIVABLE FROM T&A	1,516.00				PRE
08/25/2015	Due to General Fund P-Card						25411				DUE TO OTHER FUNDS-LUNCH	0.00				PRE
08/25/2015	Due to General Fund P-Card						47152				2014 B&S DUE TO GF	0.00				PRE
08/25/2015	Due to General Fund P-Card						62131				T&A PAYABLE TO FUNDS	-1,516.00				PRE
							24583				FIFTH THIRD BANK/MC	0.00	99999			08/25/2015

TOTAL ACH 0.00
 TOTAL CHECKS 8,634.12
 TOTAL INVOICES 0.00
 TOTAL PREPAIDS 8,634.12
 TOTAL PAYROLL 0.00
 GRAND TOTAL 8,634.12