

**School Board of Trustees
Monthly Session Meeting Minutes
August 18, 2008**

The regular monthly board meeting which was held at the Minico High School Library, 292 West 100 South, Rupert, Idaho was called to order by Chairman Brian Duncan.

Board Members Present

The following trustees were present: Chairman, Brian Duncan; Vice Chairman, Doyle Price; Trustees, George MacDonald, Tammy Stevenson, and Kurt Harman. The Clerk of the Board reported a quorum was present.

First Executive Session

A motion was made by Trustee George McDonald and seconded by Vice Chairman Doyle Price to go into Executive Session. Executive session began at 5:50 p.m. for the purposes of consideration of school personnel Idaho Code 67-2345 (a), (b), labor negotiations or interest in real property (c), and legal questions (f). The poll of the trustees follows: Duncan – Yes; Price – Yes; MacDonald – Yes; Stevenson – Yes; and Harman – Yes.

Trustee Stevenson moved to close the Executive Session and return into Open Session. Vice Chairman Doyle Price seconded the motion which was unanimously approved. Brian Duncan, Chairman of the Board, declared the Executive Session closed at 7:00 p.m.

The Board discussed legal and personnel items.

Open Session

Chairman Duncan called the Regular Board Meeting to order at 7:12 p.m.

Poll of the Board

The poll of the trustees follows: Duncan – Yes; Price – Yes; MacDonald – Yes; Stevenson – Yes, Harman – Yes.

Others Attending

The following were also present: Dr. Scott Rogers, Superintendent; John Fennell, Assistant Superintendent; Michael Tribe, Legal Counsel; and Betty Miller, Board Clerk. Principals in attendance were: Suzette Miller, Colleen Johnson, Kevan Vogt, and Sandra Miller. Others attending were: Federal Programs Director, Michele Widmier; Special Services Director, Marlane Garner; Maintenance Supervisor, Kent Jackson, Technology Supervisor; Theo Schut, Transportation Supervisor, Alicia Bywater; and MCEA Co-President, Ernie Martinez.

Pledge of Allegiance and Welcome to Meeting

The Pledge of Allegiance was led by Trey Widmier. Following the pledge, Chairman Duncan welcomed staff and patrons.

Agenda Approved

A motion to approve the agenda was made by Trustee George MacDonald, seconded by Trustee Kurt Harman and unanimously approved.

Good News Report:

Sandra Miller, principal at West Minico Middle School, reported that Barbara Sorensen has been named Region IV, Science Teacher of the Year.

Dr. Rogers reminded patrons to vote at the upcoming Bond Election which will be held on Tuesday, August 26, 2008 and reported that the majority of feedback has been positive.

Student Representative Report

Melanie Fennel, Student Council Representative, reported that Online Registration has been successful again this year; Friday is Freshmen Orientation; Monday, August 25th is the first day of school; Football began on Monday; Volleyball tryouts begin on Friday and Saturday; the Boys' Soccer Team play against Highland on Friday; and Homecoming is scheduled for October 17th against Jerome; and the Homecoming Dance will be held on the 18th with the theme "Elements". Dr. Rogers gave details of the upcoming Rachel's Challenge which will be held on September 3rd in which programs will be presented to high school and middle school students, student council members and patrons.

Patron Comments

No patron comments.

Consent Agenda

The board moved to adopt the Consent Agenda with a unanimous consent.

Minutes of Previous Board Minutes Approved

Minutes of previous board minutes were unanimously approved for:

July 17, 2008, Regular Board Meeting

July 21, 2008, Special Board Meeting

The minutes noted above are herein incorporated into the board minutes by reference to the date of the board meeting.

Bills and Payroll Were Approved

The School Board approved bills and payroll for payment:

Accounts Payable: \$ 2,042,960.00

Payroll: \$

The monthly reports and bills are herein incorporated into these minutes by reference to Exhibits: "Board Revenue Report", and "Accounts Payable Runs."

Correspondence and Information:

Michelle Widmier, Federal Programs Director, presented a PowerPoint presentation which reviewed Spring Testing Scores and AYP Data. Although schools did not meet AYP, the district surpassed state goals in Reading, Language and Math. Hispanic scores were also greatly improved. Mrs. Widmier stated that if students make similar progress this year, we should make AYP. A copy of the presentation is hereby incorporated into these minutes by reference to exhibit #1.

Dr. Rogers reported that due to an ordering deadline, a decision was made to change the floors at the new schools to rubberized flooring for an additional cost of \$20,000. Both types of flooring have the same life expectancy, but the rubberized flooring is less slippery and will be safer for students.

Business:

2008-2009 Mini-Cassia Security, Inc. Contract Approved

A motion to approve the 2008-2009 Mini-Cassia Security, Inc. Contract for Phil Sillin with a 1% fee increase was made by Trustee George MacDonald, seconded by Vice Chairman Doyle Price and unanimously approved. A copy of the request and security agreement is hereby incorporated into these minutes by reference to exhibit #2.

Renewal of Contract with Mini-Cassia Shelter for Women & Children Approved

Trustee Tammy Stevenson motioned to approve the renewal of contract with Mini-Cassia Shelter for Women and Children for use of the portable classroom located at the Pershing Elementary Campus. The motion was seconded by Trustee MacDonald and unanimously approved. A copy of the Lease Agreement is hereby incorporated into these minutes by reference to exhibit #3.

Independent Contractor Agreements for Medicaid Reimbursable Services Approved

Trustee MacDonald motioned to approve the Independent Contractor Agreements for Medicaid reimbursable services for the following: Lyle Christensen, Cydnee Howe, Beth Stewart, Bridgett Willett, Risa Mortensen, Lindsay Hurst, and Ruth Woodward. The motion was seconded by Vice Chairman Doyle Price and unanimously approved. Copies of the Service Provider Agreements are hereby incorporated into these minutes by reference to exhibit #4, 5, 6, 7, 8, 9, and 10.

State Handbooks for Special Education, Gifted & Talented and Transportation Approved

A motion to approve the adoption of the state handbooks for Gifted and Talented and Special Ed found at the following websites,

http://www.sde.idaho.gov/site/gifted_talented/resources_manuals_docs/GTmanual.pdf

http://www.sde.idaho.gov/site/gifted_talented/resources_manuals_docs/PrimaryAge.pdf

http://www.sde.idaho.gov/site/special_ed/manual_page.htm

the Transportation Handbook (with correction to title), and the Gifted & Talented District Plan Guidelines was made by Trustee Stevenson, seconded by Trustee Harman and unanimously approved. A copy of the request for approval of state manuals, the G/T District Plan Guidelines,

and the District Transportation Handbook is hereby incorporated into these minutes by reference to exhibit #10, 11, and 12.

Irregular Contact from Independent Contractors Treated as First Reading

In an effort to maintain a safe environment for students by developing a system that cross-checks all contractors or other persons who have irregular contact with students against the statewide sex offender register (Idaho Code §33-512-16), the Legislature has placed this responsibility and duty on school boards. This would include ticket takers, judges, officials, etc. A copy of the ISBA policy #4420(2) "Letter to Employers & Contractors Regarding Access to School Property by Sex Offenders" was presented to the Board. Chairman Duncan stated that this would be treated as a first reading and will work on designing a district policy. A copy of the ISBA policy is hereby incorporated into these minutes by reference to exhibit #13.

2008-2009 Bus Routes Approved

John Fennell, Assistant Superintendent, reported that in spite of challenges that the Transportation Department is facing with the Transfinder Program, we know what the end goals will be and how beneficial it will be to the district and to parents. Dr. Rogers stated that it might be necessary to provide extra help to enter the data. Alicia Bywater, Transportation Supervisor, stated that plans are to absorb one route in the Acequia area by October and will also have three changes to Paul routes which will be presented to the Board at a later time. A motion to approve the 2008-2009 bus routes as presented was made by Trustee Harman, seconded by Trustee Stevenson, and unanimously approved.

2008-2009 Pizza Bids Approved

A motion to approve Pizza Hut as the preferred provider for pizza for the 2008-2009 school year was made by Trustee Stevenson, seconded by Vice Chairman Price and unanimously approved. A copy of the pizza bids is hereby incorporated into these minutes by reference to exhibit #14.

Board Tour of Facilities

Board members set a meeting date of August 28th to tour new facilities and updates in the school district. Board members will meet at the bus garage at 5:00 p.m. The tour is scheduled for three hours.

Disposition of Fixed Assets Approved

A motion to approve all Disposition of Fixed Assets was made by Vice Chairman Price, seconded by Trustee MacDonald and unanimously approved. Copies of the Disposition of Fixed Assets forms are hereby incorporated into these minutes by reference to exhibit #15.

Second Executive Session

A motion was made by Trustee MacDonald and seconded by Trustee Tammy Stevenson to go into a Second Executive Session. Executive session began at 8:45 p.m. for the purposes of consideration of school personnel Idaho Code 67-2345 (a), (b), and legal questions (f). The poll of the trustees follows: Duncan – Yes; Price – Yes; MacDonald – Yes; Stevenson – Yes; Harman – Yes.

Return to Open Session

Trustee MacDonald moved to close the Executive Session and return into Open Session. Vice Chairman Price seconded the motion which was unanimously approved. Brian Duncan, Chairman of the Board, declared the Executive Session closed at approximately 9:40 p.m.

Travel Approved

A motion was made from Trustee MacDonald to approve the out of state travel request for Brandi Milliron to attend the National FFA Convention which will be held in Indianapolis, Indiana on October 20-26, 2008. The motion was seconded by Vice Chairman Price and unanimously approved. A copy of the travel request is hereby incorporated into these minutes by reference to exhibit #16.

Sale of Property Approved

A motion for the sale of a portion of property on the North end of the new Acequia school site to be defined by the title company and put up as a sealed bid of not less than \$700.00 with buyer paying survey and filing fees was made by Trustee Harman, seconded by Trustee Stevenson and unanimously approved.

Personnel

Trustee Stevenson moved to approve all personnel recommendations and requests as hereby incorporated into these minutes by reference to exhibit "August 18, 2008" including the Addendum and with the exception of the Minico High School Counseling position. The motion was seconded by Trustee MacDonald and unanimously approved.

A motion to deny the recommendation of Assistant Principal, Randy Reddington for the counselor position at Minico High School was made by Trustee MacDonald, seconded by Vice Chairman Price and unanimously approved. A poll of the trustees was requested by Trustee MacDonald and is as follows: Duncan – Yes; Price – Yes; MacDonald – Yes; Stevenson – Yes; Harman – Yes.

Sale of Property to Layton Larson Held

Mr. Layton Larson submitted an interest in purchasing the piece of property on the North side of the lateral on the new Acequia school site. The property is approximately 40 feet by 200 feet. Mike Tribe, Legal Counsel, explained that the sale of property valued under \$1,000 must be published once, and a sealed bid submitted. The Board agreed to put the property out for bid with a minimum bid of \$700 plus surveying and filing fees. No motion was made.

Offer on the Old Heyburn Bus/Maintenance Yard Rejected

Dr. Rogers explained that the Old Heyburn Bus/Maintenance Yard property has been appraised at \$40,000 and that an offer of \$25,250 has been received. The Board made a decision to reject the offer and hold and wait for other offers. No motion was made.

Meeting Adjourned

A motion to adjourn the regular board meeting was made by Trustee MacDonald at 10:01 p.m. Vice Chairman Price seconded the motion which was approved unanimously. Chairman Duncan declared the meeting adjourned.

Brian Duncan, Chairman of School Board

Attest: August 18, 2008, bkm

Betty Miller, Board Clerk