

Facilities Management & Capital Project Status Report

April 2020

Facilities Management – Maintenance and Operations - General

- COVID related cleaning / disinfection protocols have been developed and implemented. Staff have been trained in how to safely and properly disinfect a school site should we have a lab confirmed or clinically diagnosed case of COVID-19.
- In the past month, the Facilities maintenance crews have completed 346 work orders and are currently working on 221 open work orders.
- Discussions are occurring with the City of Duluth to update our Joint Power Use and Lease Agreements.
- Discussions are occurring frequently related to property sale decisions and opportunities to explore.
- Work in progress with both local and state level Historic Preservation groups as related to the listing of HOCHS. Specifically, the City of Duluth Historic Preservation Commission, Duluth Preservation Alliance, and the State Historic Preservation Environmental Review Program Manager.
- Work in progress with the City of Duluth Planning and Zoning Department to learn of any tasks needed related to zoning laws or plans that might impact or need to be reviewed should we get an offer on the CHS property.

Employee News

- Interviews were conducted and references are being checked for a potential job offer for Coordinator of Health and Safety. The candidate has good experience in this field and will be a huge asset for the District if they accept the position.
- The Fireperson II positions at Denfeld HS & Lincoln Park MS have been filled with external candidates and we are currently in the process of filling several Custodian II positions at various locations.

Capital Construction

- Federal COPS grant work for 12 sites is completed and is transitioning into the last phase of camera and recorder purchase.
- The LTFM approved roof replacement project at Rockridge is going well and on schedule.
- The LTFM approved tuck-pointing project at Congdon Park will start in early June.
- The contractor will soon start PSS track remediation / punch list items.
- This summer the City of Duluth will start work on the Cross-City Bike Trail that will run in front of our Transportation site on Michigan Street.

Building Operations

- Custodial crews are working hard to sanitize buildings and are following CDC and MDH guidelines in disinfecting touchpoints a minimum of two times each day. The crew at Ordean East Middle School came up with the idea of using the recently instituted building sign in/out sheets as a reference for additional end of day touchpoint cleaning. By targeting the areas that people have actually used in a day, they are able to stay ahead of any potential issues. This is important because recent guidelines state that one of the most important things we can do to minimize the danger in a positive COVID case is to increase the everyday disinfecting effort. We have also been training on a comprehensive COVID response plan to prepare for the possibility of a clinical or lab confirmed case within a school building. Other than COVID-related cleaning, the crews have been getting a jump start on summer cleaning and deep cleaning areas that are often too busy to get into this time of year.

Health, Safety & Environmental Management – Position currently in process of being filled.