

Geneva Community Unit School District 304

Office of the Superintendent

MEMO

To: Board of Education
From: Kent Mutchler
Subject: Response to Freedom of Information Request(s)
Date: November 28, 2011

Per the requirements of the statute, the Board is receiving notification that the following FOIA requests have been received and responded to by Communication Coordinator Kelley Munch or Superintendent Kent Mutchler.

1) Diane Rado, Chicago Tribune, requested the following records: "I am interviewing educators who are the subject of investigations into allegations of cheating or other test irregularities ... The former teacher in your district ... has advised me that she provided a rebuttal response in writing to the March 18, 2005 letter of reprimand written by Asst. Supt. Craig T. Collins ... I told her I would request that letter under the Illinois Freedom of Information Act." This FOIA was received November 8, 2011, and responded to on November 11, 2011. It took two District employees a total of 45 minutes (\$32.96) to respond to this FOIA.

If additional information is required, please notify me.

KM/pb

Cc: K. Munch, Communication Coordinator