

WOODRIDGE SCHOOL DISTRICT 68
Administration Office

November 25, 2025

TO: Policy Committee

FROM: Dr. William Schmidt

As you are aware, multiple policies are up for review. These policies, the policies the committee reviews annually, and policies that have recommended changes by the Illinois Association of School Boards are attached. As you review the attached documents, previous language has been stricken, and recommended changes are underlined. If you prefer a hard copy of the packet, please notify Terri Kumiega.

We look forward to seeing you at the Policy Committee meeting on ***Monday, December 1, 2025, 6:00 P.M.***, in the **District Admin Center**. This will be an open meeting.

cc: Dr. Cricel Molina de Mesa
Cristina Briarton
Sheryl Walker
Kim Superits

**BOARD OF EDUCATION - POLICY COMMITTEE
WOODRIDGE SCHOOL DISTRICT 68**

Please be informed that there will be a meeting of the Policy Committee on December 1, 2025, at the District Administrative Center, 7925 Janes Avenue at 6:00 P.M.

AGENDA:

I CALL TO ORDER

II ROLL CALL OF MEMBERS:

Mr. Christ	_____	Dr. Broncato	_____
Mrs. Barber	_____	Mr. Saindon	_____
Mrs. Hebreard	_____	Dr. Schmidt	_____
Mr. Lathrop	_____	Mr. Wolcott	_____
Mr. Madden	_____		
Mr. Vanorny	_____		

III PLEDGE OF ALLEGIANCE

IV APPROVAL OF MINUTES from 12/02/2024

Mr. Christ	_____	Dr. Broncato	_____
Mrs. Barber	_____	Mr. Saindon	_____
Mrs. Hebreard	_____	Dr. Schmidt	_____
Mr. Lathrop	_____	Mr. Wolcott	_____
Mr. Madden	_____		
Mr. Vanorny	_____		

V PUBLIC COMMENTS

VI BUSINESS

DISCUSSION (MINUTES) FOR 12/1/25 POLICY COMMITTEE MEETING

Board of Education Policies and Admin Regulations Recommended for Adoption, Deletion, or Amendment

Community Relations Policies recommended for adoption, deletion, or amendment:

- 1312 Student Fundraising Activity
- 1317 Gifts to the District
- 1500 Visitors to and Conduct on School Property
- 1500R1 Definition of Sex Offender

Administration Policies recommended for adoption, deletion, or amendment:

- 2110 Councils and Committees
- 2120 Administrative Action in Absence of Board Policy
- 2140 Administrative Responsibility of the Building Principal
- 2140R1 Event Reporting and Notice Requirements for Building Principals Concerning School Safety and Security
- 2150 Administrative Personnel Other Than the Superintendent

Business Policies recommended for adoption, deletion, or amendment:

- 3110 Fiscal and Business Management
- 3120 Revenue and Investments
- 3220 Waiver of Student Fees
- 3220R1 Fines, Fees, and Charges - Waiver of Student Fees
- 3410 Accounting and Audits
- 3410R2 Inventory Management for Fed and State Awards
- 3440 Treasurer's Report - DELETE
- 3530 Sex Offender Notification and Screening
- 3530R1 Criminal Offender Notification Laws; Screening – ADDED NEW
- 3540 Insurance Management
- 3540R1 Employee Assistance Program – ADDED/RENUMBERED
- 3550 Targeted School Violence Prevention Program – ADDED NEW
- 3550R1 Targeted School Violence Prevention Program (TAT) – ADDED NEW
- 3570 Identity Protection
- 3570R2 Treatment of Personally Identifiable Information Under Grant Awards
- 3700 Food Services
- 3700R1 Food Service; Competitive Foods; Exemptions
- 3750 Free and Reduced-Price Food Services – ADDED NEW

Personnel Policies recommended for adoption, deletion, or amendment:

- 4010 Equal Employment Opportunity and Minority Recruitment
- 4010R1 Work Place Accommodations for Working Mothers
- 4050 Ethics - DELETED
- 4060 Abused and Neglected Child Reporting
- 4070 Dress
- 4080 Responsibilities Concerning Internal Information
- 4090 Solicitation by or from Staff
- 4100 Staff Development
- 4110 Expenses

- 4110R1 Federal and State Grant Travel Expense Procedures
- 4120 Recognition for Service
- 4140 Communicable and Chronic Infectious Disease
- 4150 Employee Protection - DELETE
- 4160 Reproduction and Use of Copyrighted Materials
- 4160R1 Copyright Compliance – DELETED/RENUMBERED
- 4170 Copyright
- 4170R1 Copyright Compliance – ADDED/RENUMBERED
- 4170R2 Instructional Materials and Computer Programs Developed within the Scope of Employment
- 4200 Employee Assistance Program - DELETED
- 4200R1 Employee Assistance Program – DELETED/RENUMBERED
- 4250 Compliance with the Fair Labor Standards Act
- 4410 Terms and Conditions of Employment
- 4420 Insurance Benefits - DELETED
- 4470 Substitute Teachers
- 4470R1 Substitute Teacher
- 4480 Student Teachers and Interns
- 4805 ESP Duties and Qualifications
- 4810 Insurance Program – DELETED
- 4820 ESP Schedules and Employment Year – ADDED NEW
- 4840 Uniforms for Custodians and Maintenance Employees
- 4850 Resignation - DELETED
- 4860 ESP Employment Termination and Suspensions

Students Policies recommended for adoption, deletion, or amendment:

- 5010 Equal Educational Opportunities
- 5100 Student Assignment and Intra-District Transfer
- 5110 School Admissions and Student Transfers To and From Non-District Schools
- 5110R1 School Admissions and Student Transfers To and From Non-District Schools – ADDED NEW
- 5120 Residence
- 5200 Attendance and Truancy
- 5210 Release During School Hours
- 5300 Student Rights and Responsibilities
- 5310 Search and Seizure
- 5320 Agency and Law Enforcement Requests
- 5320R1 Managing Agency and Law Enforcement Requests
- 5320R2 Record of Agency and Law Enforcement Requests – ADDED NEW
- 5340 Freedom of Speech and Expression
- 5350 Restrictions on Publications; Elementary Schools
- 5365 Student Behavior
- 5365R1 Guidelines for Reciprocal Reporting of Offenses Committed by Students
- 5365R4 Guidelines for Investigating Sexting Allegations – ADDED NEW
- 5365R5 Gang Activity Prohibited – ADDED/RENUMBERED
- 5380 Bus Conduct
- 5410 Gang Activity – DELETE
- 5410R1 Gang Activity – DELETE/RENUMBERED
- 5420 Misconduct by Students with Disabilities
- 5430 Vandalism
- 5440 Prevention of and Response to Bullying, Intimidation, and Harassment
- 5500 Administering Medicines to Students
- 5510 Communicable and Chronic Infectious Disease

5510R1 Managing Students with Communicable or Infectious Diseases
5510R2 Reporting and Exclusion Requirements for Common Communicable Diseases
5530 Student Safety Patrol
5540 Suicide and Depression Awareness and Prevention
5570 Pregnant Students - DELETED
5600 Student Records
5600R1 School Student Records Procedures
5610 Orders to Forgo Life-Sustaining Treatment
5630 Extracurricular Athletics

Instruction Policies recommended for adoption, deletion, or amendment:

6000 Educational Philosophy and Objectives
6010 Organization of Instruction
6040 Curriculum Content
6200 School Year Calendar and Day; Emergency School Closings
6310 Program for the Gifted
6330 Extracurricular and Co-Curricular Activities
6350 English Learners
6400 Complaints About Curriculum, Instructional Materials, and Programs
6400R1 Responding to Complaints About Curriculum, Instructional Materials, and Programs; Objection Form
6420 Access to Electronic Networks
6420R1 Acceptable Use of the District's Networks
6450 High School Credit for Students in Grade 7 or 8

Board of Education Policies recommended for adoption, deletion, or amendment:

7030 Board Committees
7040 Board Request for Information and Action - DELETED
7110 School District Elections and Board Member Oath and Conduct
7120 Board Members Term of Office
7155 Board Member Removal from Office
7170 Board Member Development
7180 Board Member Expenses
7220 Procurement of Architectural, Engineering, and Land Surveying Services
7230 Auditor - DELETED
7310R1 Types of School Board Meetings
7350 Communications to and from the Board
7410 Board Policy Development
7510 Access to District Public Record

Board of Education Policies and Admin Regulations reviewed:

Community Relations:

- 1100 Connection with the Community
- 1200 Participation by the Public and Accommodating Individuals with Disabilities
- 1210 Parent Organizations
- 1220 Advisory Committees
- 1300 Public Activities Involving Staff and Students
- 1310 Interviews
- 1311 Student Performance in Public
- 1312 Student Fundraising Activity
- 1313 Community Activities of Students
- 1314 Contests for Students
- 1316 Distribution and Display of Flyers and Posters
- 1317 Gifts to the District
- 1318 Public Suggestions and/or Concerns
- 1400 Relations Between Governmental Agencies and the District
- 1500 Visitors to and Conduct on School Property
- 1500R1 Definition of Sex Offender

Administration:

- 2100 Chain of Command
- 2100R1 Chain of Command
- 2110 Councils and Committees
- 2120 Administrative Action in Absence of Board Policy
- 2130 Superintendent
- 2140 Administrative Responsibility of the Building Principal
- 2140R1 Event Reporting and Notice Requirements for Building Principals Concerning School Safety and Security
- 2150 Administrative Personnel Other Than the Superintendent

Business:

- 3110 Fiscal and Business Management
- 3120 Revenue and Investments
- 3140 Fund Balance
- 3220 Waiver of Student Fees
- 3220R1 Fines, Fees, and Charges - Waiver of Student Fees
- 3230 Insufficient Fund Checks
- 3230R Non-Sufficient Funds (NSF) Procedures
- 3240 Sale of School Property
- 3250 Gifts, Grants, Bequests
- 3310 Purchases and Contracts
- 3310R1 Purchases
- 3320 Use of Credit and Procurement Cards
- 3320R1 District Credit Card
- 3330 Monies in School Buildings
- 3340 Resource Conservation
- 3410 Accounting and Audits
- 3410R1 Checklist Internal Controls

- 3410R2 Inventory Management for Fed and State Awards
- 3420 Student Activity and Fiduciary Fund
- 3430 Payment Procedures
- 3440 Treasurer's Report - DELETE
- 3510 Facilities Use
- 3520 Safety
- 3510R Facilities Use
- 3520R1 Notice to Parents of Lock Down Drill and Opt Out
- 3520R2 Medical Emergency Plan with AED
- 3520R3 Comprehensive Safety and Security Plan
- 3520R4 Accident-Illness Procedures
- 3520R5 Accident-Illness Report Forms
- 3530 Sex Offender Notification and Screening
- 3530R1 Criminal Offender Notification Laws; Screening – ADDED NEW
- 3540 Insurance Management
- 3540R1 Employee Assistance Program – ADDED/RENUMBERED
- 3550 Targeted School Violence Prevention Program – ADDED NEW
- 3550R1 Targeted School Violence Prevention Program (TAT) – ADDED NEW
- 3560 Pandemic Preparedness: Management: and Recovery
- 3560R1 School Action Steps for Pandemic Influenza
- 3560R2 Pandemic Influenza Surveillance and Reporting
- 3570 Identity Protection
- 3570R1 Protecting the Privacy of SSN
- 3570R2 Treatment of Personally Identifiable Information Under Grant Awards
- 3580 Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors
- 3600 Transportation
- 3600R1 Bus Transportation
- 3600R2 Bus Driver Communication Devices
- 3600R3 Foster Care Transportation
- 3700 Food Services
- 3700R1 Food Service; Competitive Foods; Exemptions
- 3750 Free and Reduced-Price Food Services – ADDED NEW
- 3800 Facility Management and Expansion Program
- 3800R1 Naming Buildings and Facilities
- 3810 Environmental Quality of Building and Grounds
- 3810R1 Environmental Quality of Building and Grounds
- 3900 Contribution of School Sites

Personnel:

- 4010 Equal Employment Opportunity and Minority Recruitment
- 4010R1 Work Place Accommodations for Working Mothers
- 4020 Hiring Process and Criteria
- 4020R1 Job Interviews
- 4020R2 Investigations
- 4020R3 Sexual Misconduct Related Employment History Review (EHR)
- 4020R4 EHR Letter to Applicants Current or Former Employer
- 4030 Personnel Records
- 4030R1 Personnel Records
- 4050 Ethics - DELETED
- 4060 Abused and Neglected Child Reporting
- 4060R1 Coordination with Children's Advocacy Center

4060R2 Parent Notification of Sexual Misconduct
4070 Dress
4080 Responsibilities Concerning Internal Information
4090 Solicitation by or from Staff
4100 Staff Development
4110 Expenses
4110R1 Federal and State Grant Travel Expense Procedures
4120 Recognition for Service
4120R1 Recognition for Service
4140 Communicable and Chronic Infectious Disease
4140R1 Communicable Diseases
4150 Employee Protection - DELETE
4160 Reproduction and Use of Copyrighted Materials
4160R1 Copyright Compliance – DELETED/RENUMBERED
4170 Copyright
4170R1 Copyright Compliance – ADDED/RENUMBERED
4170R2 Instructional Materials and Computer Programs Developed within the Scope of Employment
4180 Workplace Harassment Prohibited
4180R1 Sample Questions for any Harassment Investigation
4190 Drug and Alcohol-Free Workplace; E-Cigarette, Tobacco and Cannabis Prohibition
4200 Employee Assistance Program - DELETED
4200R1 Employee Assistance Program – DELETED/RENUMBERED
4210 Employee Suspension
4210R1 Employee Suspension
4220 Employee Ethics; Code of Professional Conduct; and Conflict of Interest
4220R1 Expectations and Guidelines for Employee-Student Boundaries
4230 Maintaining Student Discipline
4240 Personal Technology and Social Media; Usage and Conduct
4250 Compliance with the Fair Labor Standards Act
4400 Teacher Qualifications
4410 Terms and Conditions of Employment
4420 Insurance Benefits - DELETED
4430 Leaves of Absence
4430R1 School Visitation Leave
4450 Temporary Illness or Temporary Incapacity
4460 Resignations
4470 Substitute Teachers
4470R1 Substitute Teacher
4470R2 Use of Classroom Teachers as Substitutes
4480 Student Teachers and Interns
4480R1 Student Teachers and Interns
4490 Family Medical Leave of Absence
4490R1 Resource Guide for Family and Medical Leave
4800 Terms and Conditions of Employment
4805 ESP Duties and Qualifications
4810 Insurance Program – DELETED
4820 ESP Schedules and Employment Year – ADDED NEW
4830 ESP Sick Days, Vacation, Holidays, and Leaves
4840 Uniforms for Custodians and Maintenance Employees
4850 Resignation - DELETED
4860 ESP Employment Termination and Suspensions

Students:

- 5010 Equal Educational Opportunities
- 5010R1 Accommodating Students Who are Breastfeeding
- 5020 Harassment of Students Prohibited
- 5020R1 Harassment of Students is Prohibited
- 5100 Student Assignment and Intra-District Transfer
- 5110 School Admissions and Student Transfers To and From Non-District Schools
- 5110R1 School Admissions and Student Transfers To and From Non-District Schools – ADDED NEW
- 5120 Residence
- 5130 Health, Dental, and Eye Examinations, Immunizations and Exclusions of Students
- 5200 Attendance and Truancy
- 5200R1 Attendance, Absence, Truancy and Tardiness
- 5210 Release During School Hours
- 5220 Release Time for Religious Instruction/Observance
- 5300 Student Rights and Responsibilities
- 5310 Search and Seizure
- 5320 Agency and Law Enforcement Requests
- 5320R1 Managing Agency and Law Enforcement Requests
- 5320R2 Record of Agency and Law Enforcement Requests – ADDED NEW
- 5330 Student Appearance
- 5330R1 Dress
- 5340 Freedom of Speech and Expression
- 5350 Restrictions on Publications; Elementary Schools
- 5365 Student Behavior
- 5365R1 Guidelines for Reciprocal Reporting of Offenses Committed by Students
- 5365R2 Transfer to Regional Safe Schools
- 5365R3 Use of Isolated Time Out, and Physical Restraint
- 5365R4 Guidelines for Investigating Sexting Allegations – ADDED NEW
- 5365R5 Gang Activity Prohibited – ADDED/RENUMBERED
- 5370 Suspension and Expulsion Procedures
- 5370R1 Short-term Suspension Form
- 5370R2 Long-term Suspension Form
- 5370R3 Notice of Expulsion Hearing
- 5380 Bus Conduct
- 5385 Conduct Code for Participants in Extracurricular Activities
- 5410 Gang Activity – DELETE
- 5410R1 Gang Activity – DELETE/RENUMBERED
- 5420 Misconduct by Students with Disabilities
- 5420R1 Procedures for Behavioral Intervention for Students with Disabilities
- 5430 Vandalism
- 5440 Prevention of and Response to Bullying, Intimidation, and Harassment
- 5440R Bullying Administrative Procedure
- 5440R1 Bullying Resource Guide
- 5440R2 Bullying Reporting
- 5440R3 Bullying Memo to Staff
- 5440R4 Bullying Memo to Parents (Spanish)
- 5440R5 Bullying Reporting Form
- 5440R6 Bullying Investigation Student Interview Form (Spanish)
- 5440R7 Bullying Response
- 5450 Student Support Services

5450R1 Protocol for Responding to Mental Health Needs
 5455 Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence 5455R1
 Supporting Students Who are Parents, Expectant Parents, or Victims of [...]
 5455R2 Complaint Resolution Procedure for Students Who are Parents, [...]
 5460 Exemption from Physical Activity
 5470 Preventing Teen Dating Violence
 5500 Administering Medicines to Students
 5500R1 Dispensing Medication
 5500R2 Authorization for Administering Medical Cannabis
 5500R3 School Medical Authorization Form
 5500R4 Checklist for District Supply of Undesignated Medication
 5510 Communicable and Chronic Infectious Disease
 5510R1 Managing Students with Communicable or Infectious Diseases
 5510R2 Reporting and Exclusion Requirements for Common Communicable Diseases
 5530 Student Safety Patrol
 5540 Suicide and Depression Awareness and Prevention
 5570 Pregnant Students - DELETED
 5580 Student and Family Privacy Rights
 5590 Anaphylaxis Prevention
 5590R1 Implementing an Anaphylaxis Prevention, Response and Management Program
 5600 Student Records
 5600R1 School Student Records Procedures
 5600R2 Authorization for Exchange of Confidential Information
 5600R3 Using a Photograph or Video Recording of a Student
 5605 Use of Educational Technologies: Student Data Privacy and Security
 5610 Orders to Forgo Life-Sustaining Treatment
 5620 Student Athlete Concussions and Head Injuries
 5630 Extracurricular Athletics

Instruction:

6000 Educational Philosophy and Objectives
 6010 Organization of Instruction
 6020 Class Size
 6030 Curriculum Development
 6030R1 Curriculum Development Guidelines
 6040 Curriculum Content
 6050 Community Resource Persons and Volunteers
 6060 Instructional Materials
 6070 Teaching About Religions
 6070R1 Teaching About Religions
 6090 Using Animals in the Educational Program
 6100 Assemblies and Ceremonies
 6110 Field Trips
 6110R1 Field Trips
 6130 Wellness
 6200 School Year Calendar and Day; Emergency School Closings
 6300 Education of Children with Disabilities
 6300R1 Care of Students with Diabetes
 6300R2 Service Animal Procedures
 6300R3 Guidelines for Service Animals in School Facilities
 6310 Program for the Gifted

- 6310R1 Programs for Gifted Students
- 6310R2 Eligibility for Gifted Programs
- 6315 Accelerated Placement Program
- 6320 Title I Program
- 6320R1 Title I Program
- 6330 Extracurricular and Co-Curricular Activities
- 6340 Education of Homeless Children
- 6340R1 Education of Homeless Children
- 6350 English Learners
- 6360 Migrant Students
- 6370 Student Social and Emotional Development
- 6380 Home and Hospital Instruction
- 6400 Complaints About Curriculum, Instructional Materials, and Programs
- 6400R1 Responding to Complaints About Curriculum, Instructional Materials, and Programs; Objection Form
- 6410 Library Media Program
- 6420 Access to Electronic Networks
- 6420R1 Acceptable Use of the District's Networks
- 6420R2 Google Workspace Agreement
- 6450 High School Credit for Students in Grade 7 or 8
- 6500 Student Testing and Assessment Program
- 6510 Grading and Promotion
- 6520 Homework
- 6530 Programs for Students At Risk of Academic Failure and or Grade Retention
- 6540 Awards for Achievement
- 6550 (New) Guidance and Counseling Program
- 6600 School Accountability

Board of Education:

- 7010 School District Governance
- 7020 Powers and Duties of the School Board
- 7030 Board Committees
- 7040 Board Request for Information and Action - DELETED
- 7110 School District Elections and Board Member Oath and Conduct
- 7120 Board Members Term of Office
- 7130 Filling Vacancies
- 7140 Board Member Qualifications
- 7150 Board Member Conflict of Interest
- 7155 Board Member Removal from Office
- 7160 Board Officers – Qualifications Term and Duties of Board Officers
- 7170 Board Member Development
- 7180 Board Member Expenses
- 7180R1 Board Member Expense Reimbursement Form
- 7180R2 Board Member Estimated Expense Form
- 7180R3 Resolution for Travel Expenses
- 7200 Ethics and Gift Ban
- 7210 Attorney
- 7220 Procurement of Architectural, Engineering, and Land Surveying Services
- 7230 Auditor - DELETED
- 7260 Uniform Grievance Procedure
- 7260R1 Guidelines for Investigating Complaints

7265 Title IX Sexual Harassment Grievance Procedures
7265R1 Title IX Response
7265R2 Formal Title IX Complaint Grievance Process
7265R3 Title IX Glossary of Terms
7270 (New) Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited
7270R1 Prevention and Response Program for Complaints of Discrimination and Harassment Based on Race, Color, and National Origin
7310 Types of Board Meetings
7310R1 Types of School Board Meetings
7320 Organizational Board Meetings
7330 School Board Meetings Procedure
7340 Public Participation at Board Meetings
7350 Communications to and from the Board
7410 Board Policy Development
7510 Access to District Public Record
7510R1 Compliance with IL FOIA

VII I move the above policies be recommended to the Board of Education for discussion:

Motion _____

Second _____

Pass _____

Fail _____

Mr. Christ _____

Dr. Broncato _____

Mrs. Barber _____

Mr. Saindon _____

Mrs. Hebreard _____

Dr. Schmidt _____

Mr. Lathrop _____

Mr. Wolcott _____

Mr. Madden _____

Mr. Vanorny _____

VIII ADJOURNMENT

MOTION: I move that the meeting be adjourned:

Motion _____

Second _____

Pass _____

Fail _____

Mr. Christ _____

Dr. Broncato _____

Mrs. Baker _____

Mr. Saindon _____

Mrs. Hebreard _____

Dr. Schmidt _____

Mr. Lathrop _____

Mr. Wolcott _____

Mr. Madden _____

Mr. Vanorny _____

Time Out _____

Copy: Dr. Cricel Molina de Mesa
Cristina Briarton
Sheryl Walker
Kim Superits