



Sharon Williams, Ed.D.
Superintendent of Schools

To: RIMSD 41 Board of Education
From: Dr. Sharon Williams
Cabinet Champion: Annaka Whiting, Chief Financial Officer
Date: May 12, 2026
Re: Eugene Field Furniture Purchase

We are seeking Board approval to secure furniture for the new addition at Eugene Field Elementary. While construction on the project is just underway, early procurement of furniture is necessary to ensure cost certainty and avoid anticipated price increases.

The selected vendor, MiEN Company, has provided pricing through the OMNIA Partners cooperative purchasing program. Utilizing this cooperative ensures that the District is receiving competitive, pre-negotiated pricing in compliance with procurement requirements.

MiEN has indicated that current pricing is subject to increase if not secured promptly. However, they are willing to hold pricing and defer delivery until the project timeline allows for installation within the new addition. This approach allows the District to lock in pricing now without incurring storage or logistical challenges prior to readiness of the space.

The quote from MiEN Company includes \$148,479.75 for essential furniture required for the new addition, along with an additional \$35,980.65 for recommended items that are still under consideration. While the District has not finalized the need for these additional pieces, securing pricing at this time allows for flexibility and protection against anticipated cost increases.

The combined total of both categories is \$184,460.40. To maintain flexibility for any necessary adjustments or additional items as the project progresses, staff is requesting Board approval for a not-to-exceed amount of \$200,000.

It is recommended that the Board of Education approve the purchase of furniture for the new addition at Eugene Field from MiEN Company, 2547 3 Mile Road NW, Ste F, Grand Rapids, MI 49534 not to exceed \$200,000.

Investment Period: July 1, 2026 - June 30, 2027
Total Investment: Not to Exceed \$200,000
Funding Source: Capital Projects Fund