



Memo

To: Mayor and Hayden City Council

From: Alan Soderling, P.E., Public Works Director

Date: 12-3-2025

Agenda Item: Approval of Installing Access Unlimited Security System at Public Works Facility

Agenda Item Location

Consent Calendar

Recommended Action or Motion

City Staff recommends the approval and authorization of the mayor to sign the Installation Quote from Access Unlimited, not to exceed without prior authorization, for \$21,169.70.

Summary

This quote from Access Unlimited is for installing a security camera system at the public works facility. The cameras to be installed will cover the surroundings of the public works facility on Ramsey Rd. City staff finds it important to have a security system to monitor city assets.

Fiscal Impact

This scope of work is included in the FY2026 budget and is under the budgeted amount; therefore, this has no fiscal impact on the FY2026 budget.

Budget Funding Source / Transfer Request

GL Code #130-899-57756 – New PW Facility

Attachment

Attached below is the Access Unlimited Installation Quote.

Invoicing Address:

City of Hayden, Accounts Payable
8930 N. Government Way
Hayden ID 83835
United States

City of Hayden, New Office Building
11341 N Ramsey Rd
Hayden ID 83835
United States

Shipping Address:

City of Hayden, New Office Building
11341 N Ramsey Rd
Hayden ID 83835
United States

Quotation # S05300

Quotation Date:

04/30/2025

Expiration:

11/21/2025

Salesperson:

Neil Lutsenhizer

Scope of Work

Surveillance

1. Installation of 10U Wall Mount Equipment Rack

- Select an appropriate location in the main office for the 10U wall mount equipment rack.
- Securely mount the equipment rack to the wall, ensuring it is level and properly anchored.

2. Installation of NVR, 24-Port Switch, UPS, and Patch Panel

- Install the Network Video Recorder (NVR) into the wall mount rack.
- Mount the 24-port switch in the rack and ensure all ports are accessible.
- Install the Uninterruptible Power Supply (UPS) in the rack and connect to the power source.
- Mount the patch panel in the rack and label all ports for easy identification.

3. Wall Mount 8 Port Network Switch in Outbuilding 1

- Terminate cabling pulled from main office and connect to switch.

3. Pulling Data Cabling

- Pull data cabling from the main office to outbuilding 1, ensuring proper routing and protection of cables.
- Continue pulling data cabling from outbuilding 1 to outbuilding 2, following the same guidelines.
- Pull data cabling to each camera location as indicated on the provided plans, ensuring cables are properly labeled and

organized.

4. Termination of Cabling

- Terminate data cabling at the NVR/switch location, ensuring secure and correct connections.
- Terminate cabling at each camera location, verifying proper connection and labeling.
- Test all terminations to ensure proper connectivity and functionality.

5. Connection and Configuration

- Connect terminated cables to the NVR, switch, UPS, and patch panel.
- Program the cameras into the surveillance system, assigning IP addresses and configuring settings as needed.
- Adjust camera views per the owner's specifications to ensure optimal coverage of designated areas.

6. Testing the System

- Conduct thorough testing of the entire surveillance system to verify proper functionality.
- Test each camera feed for video quality and network connectivity.
- Adjust camera settings and views as needed to meet the owner's requirements.
- Ensure all components (NVR, switch, UPS, and cameras) are operating correctly and efficiently.

Exclusions

- Patching and painting.
- Desktop PC's/monitors for viewing. Viewing software will be set up on cell phones.
- Anything outside above scope of work.

Description				
Surveillance				
1U WAVE PoE NVR (Intel based) with 4 Professional licenses, 8TB	1.00 Units	2,388.88	Idaho Wholesale	\$ 2,388.88
Line Interactive Smart-UPS with SmartConnect Port and SmartSlot, 1000VA/700W, 5-15R NEMA Outlets, 2U RMS	1.00 Units	1,156.39	Idaho Wholesale	\$ 1,156.39
CAT6 24-Port Patch Panel	1.00 Units	83.99	Idaho Wholesale	\$ 83.99
Strong® Wall Mount Rack System 10U	1.00 Units	660.60	Idaho Wholesale	\$ 660.60
Aruba Instant On 1930 24G Class4 PoE	1.00 Units	864.00	Idaho Wholesale	\$ 864.00

Aruba Instant On 1930 8G Class4 PoE 2SFP	1.00 Units	352.80	Idaho Wholesale	\$ 352.80
Network vandal outdoor Multi-sensor dome camera, panoramic view.	2.00 Units	2,065.49	Idaho Wholesale	\$ 4,130.98
Cap adapter	2.00 Units	56.25	Idaho Wholesale	\$ 112.50
Wall Mount Accessory	2.00 Units	59.25	Idaho Wholesale	\$ 118.50
Q network outdoor vandal dome camera, 4MP	1.00 Units	321.75	Idaho Wholesale	\$ 321.75
Cap adaptor	1.00 Units	25.50	Idaho Wholesale	\$ 25.50
Wall Mount Accessory	1.00 Units	59.25	Idaho Wholesale	\$ 59.25
Q network outdoor vandal bullet camera, 2MP	1.00 Units	289.92	Idaho Wholesale	\$ 289.92
CAT6 23/4 Direct Burial Cable, 1000', Black	0.50 Units	372.39	Idaho Wholesale	\$ 186.20
CAT6 Plenum Cable, 23/4 Solid BC, Unshielded, UTP, CMP/FT6, 1000' (304.8m) Reel in Box, Blue	0.85 Units	356.99	Idaho Wholesale	\$ 303.44
Misc Parts	1.00 Units	500.00	Idaho Wholesale	\$ 500.00
Lift	1.00 Units	1,000.00	Idaho Wholesale	\$ 1,000.00
Conduit	1.00 Units	500.00	Idaho Wholesale	\$ 500.00
Electrical Permit	1.00 Units	575.00	Idaho Wholesale	\$ 575.00
Labor	52.00 Hours	145.00	Idaho Wholesale	\$ 7,540.00
Subtotal				\$ 21,169.70

Untaxed Amount	\$ 21,169.70
Sales Tax Exempt	\$ 0.00
Total	\$ 21,169.70

Please submit all purchase orders to orders@ausecurity.net

Terms and Conditions

Contract Terms & Conditions Agreement:

This Agreement shall commence on the "Estimate Date:" stated above, and shall remain in effect until all obligations under this Agreement have been properly completed. All Clients agree to the following terms:

Expenses Reasonable and necessary business and travel expenses incurred by Access Unlimited & Security, Inc. shall be reimbursed by Client upon submission of expense reports with back-up documentation, except that no travel expenses shall apply for assignments within a 10-mile radius of downtown Spokane, Washington. All such expenses in excess of \$50 and associated travel plans must be approved in advance by Client.

Payment Access Unlimited & Security, Inc. shall provide detailed invoices and shall maintain, and provide, upon request, backup documentation for a period of one year from the date of the respective invoices. Client shall make full payment for services within fifteen days of invoice. Payments not made by the 30th day will be considered delinquent and will be subject to a 1% per month charge (12% per year). Returned checks will be charged a fee of \$30.00. If Access Unlimited & Security, Inc. brings a legal action to collect any sums due under this Agreement, Access Unlimited & Security, Inc. shall be entitled to collect, in addition to all damages, its costs of collection, including reasonable attorney's fees. All amounts are stated in US Dollars.

Warranties Access Unlimited & Security, Inc. represents and warrants to the undersigned:

1. It has the experience and ability to perform the services required by this Agreement;
2. That it will perform said services in a professional, competent and timely manner;
3. That its performance of this Agreement shall not infringe upon or violate the rights of any party, or violate any federal, state or municipal laws. Provided however, Access Unlimited & Security, Inc. shall retain exclusive control as to the general procedures and formats necessary in order for Access Unlimited & Security, Inc. to provide the services in this Agreement to the Client's satisfaction.

Confidentiality Access Unlimited & Security, Inc. recognizes and acknowledges that this Agreement creates a confidential relationship between Access Unlimited & Security, Inc. and Client and that information concerning Client's business affairs,

customers, vendors, finances, properties, methods of operation, computer programs, documentation, and other such information, whether written, oral, or otherwise, is confidential in nature. All such information concerning Client is hereinafter collectively referred to as "Confidential Information."

Non-Disclosure Access Unlimited & Security, Inc. agrees that, except as directed by Client, it will not at any time during or after the term of this Agreement disclose any Confidential Information to any person whatsoever and that upon the termination of this Agreement if requested by Client, Access Unlimited & Security, Inc. will turn over to Client all documents, papers, and other matter in its possession or control that relate to Client. Access Unlimited & Security, Inc. further agrees to bind its employees and subcontractors to the terms and conditions of this Agreement. However, Access Unlimited & Security, Inc. will not be held liable for any damages inferred or incurred from disclosure of Confidential Information, accidental or otherwise.

Grant Access Unlimited & Security, Inc. agrees that its work product produced in the performance of this Agreement shall remain the exclusive property of Client, and that it will not sell, transfer, publish, disclose or otherwise make the work product available to third parties without Client's prior written consent. Any rights granted to Access Unlimited & Security, Inc. under this Agreement shall not affect Client's exclusive ownership of the work product.

Governing Law This Agreement shall be construed and enforced in accordance with the laws of the State of Washington. The Client agrees that venue shall be, at the election of Access Unlimited & Security, Inc., in the Spokane County Superior Court, Washington. The Client hereby consents to the jurisdiction of the Courts of the State of Washington in any matter pertaining to, or arising out of, this Agreement, or any other jurisdiction as dictated by Access Unlimited & Security, Inc.

Lawful Use of Services All services provided to Client by Access Unlimited & Security, Inc. Services may be used only for lawful purposes. Any use of these services for illegal or unlawful purposes shall be in violation of this agreement. Service will be terminated and all fees paid by Client will be forfeited in the event of any breach of these Terms and Conditions.

Entire Agreement and Notice This Agreement contains the entire understanding of the parties and may not be amended without the specific written consent of both parties. Client may terminate services for whatever reason, but will be responsible for costs within the current service period and must give 30 days notice.

Authorized Signatures:

Total Due at Contract Signing: \$ _____

Additional Terms: 100 % of hardware due upon signing of contract with remainder due upon completion of contract terms. Calculation of down will be based on estimation of work to be done. Cancellation by customers shall result in a forfeiture of deposit.

BY: _____
TITLE: _____
SIGNATURE: _____

Payment Terms

Payment is due within 30 days from the date of the invoice. Check, cash, credit card, and debit card payments are accepted. However, there will be a 3% surcharge fee for all credit card and debit card payments.

Accounts past due are subject to a service charge fee of 1% per month.

Report any discrepancies immediately.

Please reference invoice number during payment.