

VIENNA TOWNSHIP BOARD MEETING

Monday, September 09, 2024

CYNTHIA J. BRYAN, CLERK

Roll Call: **Present:** Rizk, Bryan, Thompson, Thomas, Patterson, Belill
Absent: None

All in Favor

Previous Minutes: August 12, 2024. Moved by Bryan, supported by Thomas to approve the minutes of August 12, 2024, with any changes or corrections.

All in favor

Bills: Bills in the amount of \$8,565.82 were presented. Moved by Thompson, supported by Bryan to approve the payment of bills in the amount of \$8,565.82.

ROLL CALL:

Yeas – Rizk, Bryan, Thompson, Thomas, Patterson, Belill

Nays – None

Motion carried

Treasurer Report: Treasurer Thompson presented the July 2024 revenue and expense report and the treasurer's report in the board packet. The general balance as of July 31, 2024, was \$5,847,540.07. Summer tax bills are due on September 16, 2024. Cash payments can be made at Independent Bank. Checks and cards are accepted online, on our website, and in office. Winter tax bills will be mailed out December 1, 2024.

Building Report: Rizk reported we have pole barns, roofs, and sewer discharges on the building report. We are still looking for two or three more large project that have talked about coming in. One of them is the new car wash that will be where Studio 57 is at. Studio 57 will be relocating.

Planning Report: Thompson reported they held the regular meeting in August. A music and camping venue for 4121 W. Dodge Rd. came before the Planning Commission. It is in a residential agriculture district. Several residents were in attendance that opposed the venue. It was postponed until this month's meeting for further information. That meeting will be on September 23, 2024,

at 5:30PM. We are waiting for another date from Rowe to go over our Zoning Ordinance.

Library Report: Thompson said the financials are included in the board packet. There will be a meeting on Wednesday at 5:30pm.

Senior Center Report: Patterson reported that if the Senior Center contract with County is approved, the funding will remain the same for 2024-2025 and is in the amount of \$206,330.00. The Senior Center is in the process of seeking grants for the accordion walls for the activity room. The walls recently broke and they found someone to temporarily repair them. The quote to repair them is \$33,000.00. September 16th at 10:30AM Consumers Energy will be there for an energy conservation presentation. The Senior Center is short on drivers for the bus and needs volunteers. The mobile Secretary of State will be there September 20, 2024. If you shop at Kroger, sign up for donations towards the Senior Center. The annual craft fair is October 5, 2024, and the Senior Center is taking arts and crafts donations until the fair.

Fire Authority Report: Bryan announced the Fire Authority approved a pay and compensation policy that has been revised so a firefighter that attends an incident will be paid monthly instead of quarterly. We are also going to transition our platform for fire incident reporting to a company called First Due. It is a little bit more expensive, but it offers a whole lot more features. They participated in a back-to-school event and a Bigby community event. The smoke trailer we have was used at Flint Township for their National Night Out event.

BDA Report: Director Maxwell said the pickleball courts have been painted and the fencing has been installed. An opening date is yet to be determined because the BDA is now seeking bids to have the entire Sports Youth Complex parking lot paved with asphalt. If the BDA board approves it, the goal is to complete the project in 2024. Annual Fall cleanup at Bridge Park is scheduled for October 14th from 10AM to 1PM. We received the custom data for municipalities from the Flint and Genesee group that was part of a grant. An open house for the new BDA building is planned October 30, 2024, from 11AM until 2PM. Clio Rotary and the BDA is hosting the second annual scarecrow invasion.

Sports Complex Report: Thomas said the season is ending at the Sports Complex and they are very busy. Thank you to Nate Jonker for the donation to the Clio Can Do race in the amount of \$6,500.00, which will be used for improvements at the Sports Complex. There is \$33,917.00 in the Sports Complex account.

Supervisor Report: Rizk answered the question from the last meeting of how long the current email address will be forwarded to .gov and the answer is indefinitely. At the last meeting, a couple people came in from Anderson Court during public

comment. Rizk reported back to the board that in examining what they had talked about, Anderson Court is a private Road maintained by the homeowners on Alexander and Anderson. They are fully responsible for it. The other question about the encroachment of the house, in examining the building files, a notice was sent to the homeowner, and they were told it was a civil issue and to contact their attorney. We did follow up and check into it. The budget should be to board members emails by September 26th. Not only has Sheryl retired, but Nancy and Laura have chosen not to run. Nancy has served the community for well over 20 years and we certainly appreciate the service you have given us. Laura, you have had a significant impact in a short time. Thank you both.

Additions/Changes: None

Correspondence: Letter - State of Michigan Liquor License
Report - August Sheriff Stats

Public Comment: Members of the public will have an opportunity to speak during the public comment portion of the meeting and such comment will be limited to three (3) minutes per person.

None

New Business:

1. Resolution 09-09-24-13 CDBG Funds Transfer

Moved by Bryan, supported by Patterson to adopt resolution 09-09-24-13 to transfer CDBG funds from 2023 Vienna Township Infrastructure Improvement Project to 2024 Vienna Township Removal of Architectural Barriers Project in the amount of \$2,833.44 as presented.

DISCUSSION - Rizk explained we are allowed to transfer CDBG funds as long as the issues that they are being transferred to were spoken about as potential projects in the future.

ROLL CALL:

Yeas – Rizk, Bryan, Thompson, Thomas, Patterson, Belill

Nays – None

Motion Carried

2. Resolution 09-09-24-14 CDBG Funds Transfer

Moved by Bryan, supported by Patterson to adopt resolution 09-09-24-14 to transfer CDBG funds from 2023 Vienna Township Public Facility Improvement Project to 2024 Vienna Township Removal of Architectural Barriers Project in the amount of \$8,030.00 as presented.

DISCUSSION – Bryan explained we came in under budget for the ditching project on Neff Road for the first resolution and this resolution because we came in under budget on sealing and striping of the Senior Center parking lot. We are moving that money to replacing the entry doors to the Township Halls to handicap accessible.

ROLL CALL:

Yeas – Bryan, Thompson, Thomas, Patterson, Belill, Rizk

Nays – None

Motion Carried

3. Resolution 09-09-24-15 Clerk’s Salary

Moved by Bryan, supported by Thompson to adopt resolution 09-09-24-15, to approve the clerk's salary for 2025-2028 as presented.

ROLL CALL:

Yeas –Thompson, Thomas, Patterson, Belill, Rizk Bryan

Nays – None

Motion Carried

4. Resolution 09-09-24-16 Supervisor’s Salary

Moved by Bryan, supported by Thomas to adopt resolution 09-09-24-16, to approve the supervisor's salary for 2025-2028 as presented.

ROLL CALL:

Yeas –Thomas, Patterson, Belill, Rizk, Bryan, Thompson

Nays – None

Motion Carried

5. Resolution 09-09-24-17 Treasurer’s Salary

Moved by Bryan, supported by Patterson to adopt resolution 09-09-24-17, to approve the treasurer's salary for 2025-2028 as presented.

ROLL CALL:

Yeas – Patterson, Belill, Rizk, Bryan, Thompson, Thomas

Nays – None

Motion Carried

6. Resolution 09-09-24-18 Trustees’ Salary

Moved by Bryan, supported by Thomas to adopt resolution 09-09-24-18, to approve the trustees’ salary for 2025-2028 as presented.

ROLL CALL:

Yeas – Belill, Rizk, Bryan, Thompson Thomas, Patterson

Nays – None

Motion Carried

7. Resolution 09-09-24-19 Trustee Meeting Pay

Moved by Bryan, supported by Thompson to adopt resolution 09-09-24-19, to approve the trustee meeting pay for 2025-2028 as presented.

ROLL CALL:

Yeas – Rizk, Bryan, Thompson Thomas, Patterson, Belill

Nays – None

Motion Carried

8. Resolution 09-09-24-20 Committee Meeting Pay

Moved by Bryan, supported by Thompson to adopt resolution 09-09-24-20, to approve per meeting compensation for boards, meetings, and commissions as presented.

ROLL CALL:

Yeas – Bryan, Thompson Thomas, Patterson, Belill, Rizk

Nays – None

Motion Carried

9. Resolution 09-09-24-21 Langdon Drain #1017

Moved by Bryan, supported by Thompson to adopt resolution 09-09-24-21, for maintenance and/or repairs to Langdon Drain #1017 as presented.

ROLL CALL:

Yeas –Thompson, Thomas, Patterson, Belill, Rizk, Bryan

Nays – None

Motion Carried

10. Resolution 09-09-24-22 MMR Agreement

Moved by Bryan, supported by Thomas to adopt resolution 09-09-24-22, regarding MMR as the local service provider for Vienna Township as presented.

ROLL CALL:

Yeas –Thomas, Patterson, Belill, Rizk, Bryan, Thompson

Nays – None

Motion Carried

11. 2025 Proposed Salaries

Moved by Bryan, supported by Thompson to approve 2025 proposed salaries as presented.

ROLL CALL:

Yeas – Patterson, Belill, Rizk, Bryan, Thompson, Thomas

Nays – None

Motion Carried

12. Drain Easement

Moved by Bryan, supported by Patterson to approve grant of drain easement as presented.

DISCUSSION: Rizk explained this is similar to the easement we approved a couple of months ago, but this has a provision including a legal description.

ROLL CALL:

Yeas – Belill, Rizk, Bryan, Thompson, Thomas, Patterson

Nays – None

Motion Carried

13. 2025 Genesee County Sheriff’s Department Contract

Moved by Bryan, supported by Thomas to approve 2025 Genesee County Sheriff’s Department Contract as Presented.

ROLL CALL:

Yeas – Rizk, Bryan, Thompson, Thomas, Patterson, Belill

Nays – None

Motion Carried

14. 2025 SRO Agreement

Moved by Bryan, supported by Thompson to approve 2025 SRO agreement with Clio Area Schools as presented.

Yeas – Bryan, Thompson, Thomas, Patterson, Belill, Rizk

Nays – None

Motion Carried

15. Roofing Contract

Moved by Bryan, supported by Thompson to approve contract for roofing on Township Hall, Maintenance Barn, and Senior Center with lowest and most qualified bidder in an amount not to exceed remaining unallocated ARPA funds.

Yeas – Bryan, Thompson, Thomas, Patterson, Belill, Rizk

Nays – None

Motion Carried

16. Senior Services Millage Agreement

Moved by Bryan, supported by Thompson to approve agreement with Genesee County Senior Services for Senior Citizens Services Millage from October 1, 2024, through September 30, 2025, as presented.

Yeas –Thompson, Thomas, Patterson, Belill, Rizk, Bryan

Nays – None

Motion Carried

17. Health Insurance Contribution Act 152

Moved by Bryan, supported by Thompson to opt out of the publicly funded Health Insurance Contribution Act 152 in 2025.

Yeas –Thomas, Patterson, Belill, Rizk, Bryan, Thompson

Nays – None

Motion Carried

18. Trustee Appointment

Moved by Bryan, supported by Thomas to appoint Karen Mason to the office of Township Trustee effective 09/10/2024, serving the partial term ending 11/20/2024.

Yeas – Patterson, Belill, Rizk, Bryan, Thompson, Thomas

Nays – None

Motion Carried

19. Election Commission

Moved by Bryan, supported by Thompson to appoint Karen Mason to the Election Commission effective 9/10/2024 serving until 11/20/2024.

Yeas – Belill, Rizk, Bryan, Thompson, Thomas, Patterson

Nays – None

Motion Carried

20.911 Consortium Appointment

Moved by Bryan, supported by Thompson to remove Sheryl Lynn Russo and appoint Joe Rizk as the liaison to the 911 Consortium effective 9/10/2024 serving until 11/20/2024.

Yeas – Rizk, Bryan, Thompson, Thomas, Patterson, Belill

Nays – None

Motion Carried

21. 2024 Trick or Treating Hours

Moved by Bryan, supported by Thompson to set Trick or Treating Hours from 5:00 PM until 8:00 PM on Thursday, October 31, 2024.

Yeas –Bryan, Thompson, Thomas, Patterson, Belill, Rizk

Nays – None

Motion Carried

22. Set Public Hearing - Budget

Moved by Bryan, supported by Thompson to set public hearing for 2025 Township Budget for Tuesday, October 15, 2024 at 5:30PM.

All in Favor

Public Comment: Members of the public will have an opportunity to speak during the public comment portion of the meeting and such comment will be limited to three (3) minutes per person.

None

Board Comment: Rizk – None

Bryan – None

Thompson – Welcome to Karen, thank you for filling in for us.

Thomas – Thank you Karen.

Belill – Good job to the board.

Patterson – Welcome to Karen Mason, looking forward to getting to know you better.

Moved to adjourn at 6:02 PM

Joseph A. Rizk
Supervisor

Cynthia J. Bryan
Clerk

CERTIFICATION:
STATE OF MICHIGAN
COUNTY OF GENESEE

I, the undersigned, do hereby certify that the foregoing is a true and complete copy of the minutes of the regular meeting of the Township Board of the Charter Township of Vienna, Genesee County, Michigan, held on the 9th day of September, 2024.

Cynthia J. Bryan
Clerk