

**TUPELO PUBLIC SCHOOL DISTRICT  
BOARD OF TRUSTEES 5:00 PM MEETING MINUTES  
April 22, 2008**

The Board of Trustees of the Tupelo Public School District convened in a regular meeting of the Board held in open session at 5:00 p.m. on Tuesday, April 22, 2008, at Carver Elementary School, 910 North Green Street, Tupelo, Mississippi.

**CALL TO ORDER**

The meeting was called to order by President Shawn Brevard who welcomed guests attending the meeting.

Mrs. Brevard announced that a Special Called Meeting will be held at noon at the Early Childhood Education Center on Friday, April 25, 2008, for an initial superintendent search planning session with Dr. Art Jones and Dr. Diana McCauley of Hazard, Young, Attea & Associates, Ltd., the Illinois-based firm that will conduct the search.

**ROLL CALL AND ESTABLISHMENT OF A QUORUM**

The following School Board members were present during roll call:

Members Present: Mrs. Shawn Brevard  
Mr. Mike Clayborne  
Mrs. Amy Heyer  
Mr. John Nail  
Mr. Lee Tucker

Staff Present: Dr. Randy McCoy  
Mr. David Meadows  
Mr. George Noflin, Jr.  
Mrs. Diana Ezell  
Mr. Jim Turner  
Mrs. Linda Pannell  
Mrs. Kay Bishop  
Mrs. Jennifer Strunk  
Ms. Patrice Tate

Mrs. Brevard announced a quorum and stated that the meeting was lawfully in session. Members of the press and several guests were also present.

**APPROVAL OF THE AGENDA**

Upon a motion by Mr. Nail, seconded by Mr. Tucker, the Board voted unanimously to approve the agenda with the following change:

Delete Item C. PSAT Preparation at Tupelo High School, under Section VI. Communications to the Board. This report will be moved to the May 13, 2008, School Board Meeting.

Mrs. Brevard announced that the motion passed. The agenda is marked EXHIBIT 1 and held in the Exhibit Book of this meeting date and incorporated herein.

## **APPROVAL OF THE MINUTES**

Upon a motion by Mr. Clayborne, seconded by Mrs. Heyer, the Board voted unanimously to approve the minutes of the April 8, 2008 noon and 5:00 p.m. regular meetings subject to one correction. The President of the Board declared the motion passed.

## **WELCOME, PUBLIC COMMENTS AND RECOGNITIONS**

### **A. Welcome**

Principal Kimberly Britton welcomed the Board of Trustees and administrative staff to Carver Elementary School.

### **B. Public Comments**

No requests for Public Comments were received at this meeting of the Board.

### **C. Recognitions**

The following recognitions were held:

- A. Tupelo High School Boys Bowling Team – State Champions
- B. Tupelo High School Student Lela Dudley represented THS and Mississippi High School Bowling at the Denny's All-American High School Bowling Championship in New Jersey finishing 7<sup>th</sup> in the tournament.
- C. Tupelo Middle School Math Counts – State Winners
  - 7<sup>th</sup> Grade – Tyler Fields 2<sup>nd</sup> Place
  - 8<sup>th</sup> Grade – Mikhail Gaerlan 1<sup>st</sup> Place, Lexie Smith 2<sup>nd</sup> Place
- D. Tupelo Middle School Indoor Percussion and Colorguard Groups
  - Novice Colorguard placed 1<sup>st</sup> in their division
  - Drumline placed 2<sup>nd</sup> overall
  - Advance Colorguard placed 3<sup>rd</sup> overall
- E. TPSD Virtual Tour was awarded the Public Relations Association of Mississippi 2008 Award of Excellence

- F. *Daily Journal's* Reader's Choice Awards as follows:
- Best Elementary School – Joyner Elementary School
  - Best Middle School – Tupelo Middle School
  - Best High School – Tupelo High School

## **COMMUNICATION TO THE BOARD**

### **A. FY09 Budget Information**

At the noon meeting Dr. Randy McCoy presented the following FY09 Budget Information:

- House Bill 513 – Education Funding Bill
- 2007-2008 Salary Guide and Supplement
- Number of Teachers Per Step, Per License (A, AA, AAA, AAAA)
- Scenario Number One – Required Teacher Pay
- Scenario Number Two – Required Teacher Pay Plus Additional Supplement to Each Step
- Scenario Number Three – Required Teacher Pay Plus Additional Supplement for Each Five Years Work Beyond Step 25
- Salary Cost Estimates for All Employees
- Substitute Pay Survey
- Supplementary Pay – TPSD Policy GCBC-E dated 6/13/06
  - Band and Show Choir
- FY09 Budget Worksheet

At the 5:00 p.m. session, Superintendent Randy McCoy summarized the report for the benefit of those not present at the noon meeting.

A copy of the FY09 Budget Information is marked EXHIBIT 2 and held in the Exhibit Book of this meeting date and incorporated herein.

### **B. State Adopted Textbook Report**

At the noon meeting Deputy Superintendent David Meadows presented a State Adopted Textbook Report in response to a request by the Board of Trustees for information relating to the adoption and purchase of textbooks in the Tupelo Public School District.

Mr. Meadows reported that additional information regarding the adoption and purchase of textbooks in the Tupelo Public Schools will be presented at a future meeting of the Board.

At the 5:00 p.m. session, Mr. Meadows summarized the report for the benefit of those not present at the noon meeting.

A copy of the State Adopted Textbook Report is marked EXHIBIT 3 and held in the Exhibit Book of this meeting date and incorporated herein.

## **SUPERINTENDENT'S REPORT**

### **A. Consent Agenda**

In accordance with Dr. McCoy's recommendations, Mr. Clayborne moved to approve and ratify the Consent Agenda as listed below:

1. Contractual Agreements CO8000 and CO8035  
Rental of School Facilities SFR32
2. Donation #2007-2008-844  
Donations: #2007-2008-839 through #2007-2008-842
3. Permission to Advertise for Sealed Bids  
BD567 2008-09 Milk Bid  
BD568 2008-09 Ice Cream Bid  
BD561 Replacing Doors in the District (restrict specifications)

The motion was seconded by Mr. Nail and was approved unanimously by all members present. The President of the Board declared the motion passed.

A copy of the Consent Agenda report is marked EXHIBIT 4 and held in the Exhibit Book of this meeting date and incorporated herein.

### **B. Student Transfer Report**

In accordance with Dr. McCoy's recommendations, Mr. Tucker moved to ratify the administrative decisions in regard to the following student transfer requests:

- a. Approval of five (5) resident student transfers for the remainder of the 2007-2008 school year (in-district).
- b. Approval of three (3) non-resident student transfers (tuition)

The motion was seconded by Mrs. Heyer and was approved unanimously by all members present.

A detailed copy of the Student Transfer Report is marked EXHIBIT 5 and held in the Exhibit Book of this meeting date and incorporated herein.

### **C. Personnel Recommendations**

Mr. Nail moved to approve the Personnel Report which included the following items:

- a. Licensed Personnel
- b. Classified Personnel
- c. Substitute

The motion was seconded by Mrs. Heyer and was approved unanimously. The President of the Board declared the motion passed.

A detailed copy of the Personnel Report is marked EXHIBIT 6 and held in the Exhibit Book of this meeting date and incorporated herein.

**D. Docket of Claims**

Mrs. Brevard reviewed the Docket of Claims prior to the meeting and moved to approve the Docket in the amount of \$624,433.78 for the period April 1 through April 11, 2008, Docket Claim #62189 through #62812 for Accounts Payable Checks #46007 through #46379. The motion was seconded by Mr. Tucker and approved unanimously. The President of the Board declared the motion passed.

This affirms that the claims are legal and proper and they should be allowed and ratified as paid by the Superintendent or his designee pursuant to Section 37-9-14 (7) of the Mississippi Code of 1972 Annotated.

The Docket of Claims is marked EXHIBIT 7 and held in the Exhibit Book of this meeting date and incorporated herein.

**E. March 31, 2008 Financial Statements**

Finance Director Linda Pannell submitted the Statement of Income and Expenditures through month-ending March 31, 2008, for consideration of approval. Mrs. Pannell stated that a listing by fund is available for the Board's information.

On a motion by Mr. Clayborne, seconded by Mr. Nail, the Board voted unanimously to approve the March 31, 2008 Financial Statements as submitted. Upon motion duly made, seconded, and carried, the President of the Board declared the motion passed.

A copy of the March 31, 2008 Financial Statements is marked EXHIBIT 8 and held in the Exhibit Book of this meeting date and incorporated herein.

**F. Policy Changes – Amendment to TPSD Policy Exhibit BBB-E Term of Office of Board Members**

Superintendent Randy McCoy submitted for consideration of approval an amendment to TPSD Policy Exhibit BBB-E – Term of Office of Board Members to reflect the term of office of current members of the Tupelo Public School District Board of Trustees.

On a motion by Mr. Nail, seconded by Mrs. Heyer, the Board voted unanimously to amend TPSD Policy Exhibit BBB-E Term of Office of Board Members as presented. Upon motion duly made, seconded, and carried, the President of the Board declared the motion passed.

This action rescinds TPSD Policy Exhibit BBB-E dated 4/11/05.

A copy of TPSD Policy Exhibit BBB-E is marked EXHIBIT 9 and held in the Exhibit Book of this meeting date and incorporated herein.

**G. Student Discipline Report (Student #3)**

Dr. McCoy recommended ratification of the following student discipline issue as listed below:

- Expulsion of Student #3 from the TPSD for one calendar year.

Mr. Clayborne moved to ratify the above recommendation. The motion was seconded by Mr. Tucker and was approved unanimously. The President of the Board declared the motion passed.

Additional information regarding the aforementioned Student Discipline Report is marked EXHIBIT 10 and held in the Exhibit Book of this meeting date and incorporated herein.

**UNFINISHED BUSINESS**

**A. Change Order Number One – Pierce Street Additions, Pryor and Morrow Architects Project No. 2007523 (TL&C Construction)**

Upon the recommendation of the Superintendent, Mr. Tucker moved to approve Change Order Number One (1) for Pierce Street Additions, Pryor and Morrow Architects Project No. 2007523 (TL&C Construction). The change order authorizes the replacement of all windows in the existing building for an addition of \$345,885.00. This addition will change the contract sum from \$882,683.00 to \$1,228,568.00. The cost of this change order will be paid from the Capital Projects Fund.

The motion was seconded by Mr. Nail and was approved unanimously. Upon motion duly made, seconded, and carried, the President of the Board declared the motion passed.

A copy of Change Order Number One (1) for Pierce Street Additions, Pryor and Morrow Architects Project No. 2007523 is marked EXHIBIT 11 and held in the Exhibit Book of this meeting date and incorporated herein.

**B. Change Order Number One – Thomas Street Additions, JBHM Architects Project No. 07139 (CIG Contractors)**

Upon the recommendation of the Superintendent, Mr. Clayborne moved to approve Change Order Number One (1) for Thomas Street Additions, JBHM Architects Project No. 07139 (CIG Contractors). The change order authorizes the replacement of all windows in the existing building for an addition of \$399,980.00. This addition will change the contract sum from \$1,228,000.00 to \$1,627,980.00. The cost of this change order will be paid from the Capital Projects Fund.

The motion was seconded by Mr. Tucker and was approved unanimously. Upon motion duly made, seconded, and carried, the President of the Board declared the motion passed.

A copy of Change Order Number One (1) for Thomas Street Additions, JBHM Architects Project No. 07139 is marked EXHIBIT 12 and held in the Exhibit Book of this meeting date and incorporated herein.

## **NEW BUSINESS**

### **B. AEE Large and Small Grants Recommended for Funding in School Year 2008-2009**

At the noon briefing session, Mrs. Jana Sowers, President of AEE, presented for consideration for approval the AEE Large and Small Grants recommended for funding and implementation in school year 2008-2009. Forty-six (46) large and twenty-four (24) small grant applications were submitted to AEE for the 2008-2009 school year. The AEE Large and Small Grant Review Committees met on April 1 and 3, respectively. Following review of the grant applications, twenty (20) Large Grants and thirteen (13) Small Grants have been recommended for consideration of approval for funding in the 2008-2009 school year. The combined Large and Small Grant total being recommended for funding is \$93,331.67.

At the noon meeting Mr. Clayborne moved to approve the twenty (20) Large Grants in the amount of \$83,129.43 in addition to thirteen (13) Small Grants in the amount of \$10,202.24 for a combined Large and Small Grant total for funding of \$93,331.67. The motion was seconded by Mrs. Heyer and carried. (Mr. Tucker abstained from voting).

At the 5:00 p.m. session, Deputy Superintendent David Meadows summarized the proposed AEE Large and Small grants approved for funding and implementation in school year 2008-2009 for the benefit of those not present at the noon meeting.

## **MISCELLANEOUS BUSINESS**

### **A. Statement of Economic Interest Form**

Board Members were reminded that state law requires board members to annually file a Statement of Economic Interest form. Incumbent office holders must file on or before May 1 of each year.

### **B. Executive Session**

An Executive Session was held during the noon meeting to discuss a personnel matter.

April 22, 2008

Tupelo Public School District  
Board of Trustees – Meeting Minutes

## **ADJOURNMENT**

On a motion by Mr. Nail, seconded by Mr. Clayborne, the Board voted unanimously to adjourn the meeting. The President of the Board declared the motion passed and the meeting in adjournment at 5:35 p.m.

APPROVED:  
TUPELO PUBLIC SCHOOL DISTRICT  
BOARD OF TRUSTEES

ATTEST:

\_\_\_\_\_  
Shawn Brevard, President

\_\_\_\_\_  
Lee Tucker, Secretary