

Browning Public Schools  
**Board Agenda Request**  
Meeting To Be Held: 9/12/2023



---

**Recognition:**   ☐ Students                      ☐ Staff                      ☐ Parents  
**Information:**   ☐ Building Report                      ☐ Old Business                      ☐ Superintendent's Report  
**Action:**   ☐ Resignations                      ☐ Hiring                      ☐ Contract Service Agreements  
                    ☐ Travel Out-of-State                      ☐ Travel In State                      ☒ Approvals  
                    ☐ Termination                      ☐ Legal Matters                      ☐ Other:  
This action request pertains to   ☐ Elementary (only)                      ☒ High School/District Wide

---

**Date:**     9/4/2023

**To:**        Corrina Guardipee-Hall  
                 Superintendent

**From:**   Gwyn Andersen  
**Title:**    Interim Director of Finance

**Subject: Formation of Finance Committee 2023-2024**

**Description:** MCA 20-3-324 3.9 requires the trustees of a district "to adopt and administer the annual budget". It is one of the few duties of the trustees that is actually prescribed in law. Over the coming year Browning Public Schools is going to need to create an expenditure budget. This year's expenditure budget was simply rolled over from last year. This is going to require that current expenditures be reviewed and may require decisions be made about how Browning Public Schools moves forward into the future. With the challenges of ESSER funding coming to an end and the reduction in student numbers, it is going to be important that a good solid budget is designed.

I am wondering if there are three or four board members who would be willing to serve on a finance committee with the district superintendent and the finance director over the next year. Meeting possibly once a month to review every aspect of the school budgets. This will be a learning experience and will result in the trustee's providing guidance in how the funding will be spent to best meet the needs of the students of Browning Public Schools.

This may be something that you will want to think about and could be revisited in the near future.

**Financial Impact:** N/A

**Superintendent Action:**   ☒ Approved   ☐ Denied   ☐ Deferred     Initial & date: \_\_\_\_\_

**Comments:** \_\_\_\_\_

---

**Board Action:**        ☐ N/A (Info)                      ☐ Approved                      ☐ Denied                      ☐ Tabled to: \_\_\_\_\_