

**BOARD OF TRUSTEES  
AGENDA**

<input type="checkbox"/>	<b>Workshop</b>	<input checked="" type="checkbox"/>	<b>Regular</b>	<input type="checkbox"/>	<b>Special</b>
--------------------------	-----------------	-------------------------------------	----------------	--------------------------	----------------

- (A) ☐ **Report Only** ☐ **Recognition**

**Presenter(s):**

**Briefly describe the subject of the report or recognition presentation.**

----------------------

- (B) ☒ **Action Item**

**Presenter(s):** SAMUAL MIJARES, DEPUTY SUPERINTENDENT FOR CURRICULUM & INSTRUCTION  
PATRICK SALINAS, INSTRUCTIONAL TECHNOLOGY DIRECTOR

**Briefly describe the action required.**

CONSIDER AND TAKE APPROPRIATE ACTION ON THE REQUEST TO CERTIFY ALL ITEMS LISTED ON THE INSTRUCTIONAL MATERIALS ALLOTMENT AND TEKS CERTIFICATION, 2017-2018.
---

- (C) **Funding source: Identify the source of funds if any are required.**

------------------

- (D) **Clarification: Explain any question or issues that might be raised regarding this item.**

----------------------

# *Eagle Pass Independent School District*


1420 Eidson Road

Office of Instructional Technology

Eagle Pass, TX 78852

(830)773-5181

## **MEMORANDUM**

**To:** Gilberto Gonzalez, Superintendent of Schools  
**From:** Patrick Salinas, Instructional Technology Director   
**Date:** March 28, 2017  
**RE:** IMA AND TEKS CERTIFICATION, 2017-2018

---

As outlined by Instructional Materials Allotment (IMA) fund procedures, Texas Education Agency (TEA) requires districts to certify annually to the State Board of Education and the Commissioner that students have access to instructional materials for each subject in the required curriculum that cover all the Texas Essential Knowledge and Skills. Districts will be unable to submit any requisitions or disbursements until the certification has been signed and submitted to the Texas Education Agency. The Instructional Materials Allotment and TEKS Certification form must be presented before the local board of trustees. The Superintendent, Board President and the Board Secretary are required to sign the form before submission to the TEA.

As a guideline, Eagle Pass ISD only adopts instructional materials that have been reviewed and adopted by the State Board of Education and cover 100% of the Texas Essential Knowledge and Skills (TEKS) for the subject area. All instructional materials requisitioned or purchased by the district with the district's IMA fund are identified and tracked by our TIPWeb Instructional Materials Management System. Attached is the Instructional Materials Allotment TEKS Certification form for the 2017-2018 school year.

Approved: \_\_\_\_\_

  
Samuel Mijares, Deputy Superintendent for Curriculum and Instruction

**Instructional Materials Allotment and TEKS Certification, 2017-2018**

The district superintendent, along with the president and secretary of the local board of trustees, or the officers of the governing body of the charter school, certify the following:

- 1) That this district's instructional materials allotment (IMA) is used only for expenses allowed by the Texas Education Code (TEC), §31.0211.
- 2) That for the current school year, this district has instructional materials that collectively cover all elements of the Texas Essential Knowledge and Skills of the required curriculum identified in the TEC, §28.002, other than physical education, for each subject and grade level (TEC §31.004).
- 3) That, upon request, this district will provide to the State Board of Education the title and publication information for any instructional materials requisitioned or purchased by the district with the district's IMA (TEC §31.101).

Certified	Grade Level
<input checked="" type="checkbox"/>	Kindergarten
<input checked="" type="checkbox"/>	Grade 1
<input checked="" type="checkbox"/>	Grade 2
<input checked="" type="checkbox"/>	Grade 3
<input checked="" type="checkbox"/>	Grade 4
<input checked="" type="checkbox"/>	Grade 5
<input checked="" type="checkbox"/>	Grade 6
<input checked="" type="checkbox"/>	Grade 7
<input checked="" type="checkbox"/>	Grade 8
<input checked="" type="checkbox"/>	Grade 9
<input checked="" type="checkbox"/>	Grade 10
<input checked="" type="checkbox"/>	Grade 11
<input checked="" type="checkbox"/>	Grade 12

Certified	Subject Area
<input checked="" type="checkbox"/>	CAREER & TECHNICAL EDUCATION (CTE)
<input checked="" type="checkbox"/>	ENGLISH LANGUAGE ARTS AND READING
<input checked="" type="checkbox"/>	ENGLISH LANGUAGE PROFICIENCY STANDARDS
<input checked="" type="checkbox"/>	FINE ARTS
<input checked="" type="checkbox"/>	HEALTH
<input checked="" type="checkbox"/>	LANGUAGES OTHER THAN ENGLISH
<input checked="" type="checkbox"/>	MATHEMATICS
<input checked="" type="checkbox"/>	SCIENCE
<input checked="" type="checkbox"/>	SOCIAL STUDIES
<input checked="" type="checkbox"/>	TECHNOLOGY APPLICATIONS

**Signature of Superintendent**

\_\_\_\_\_  
Signature

**Signatures of Board President and Secretary or Governing Board Officers**

\_\_\_\_\_  
Board President

\_\_\_\_\_  
Board Secretary

Scan the signed certification document and email it to [instructional.materials@tea.texas.gov](mailto:instructional.materials@tea.texas.gov) with the following subject line: [your district] certification (ex: Hometown certification)

Email to [instructional.materials@tea.texas.gov](mailto:instructional.materials@tea.texas.gov)