

THREE RIVERS SCHOOL DISTRICT
8550 NEW HOPE ROAD
GRANTS PASS, OR 97527

Three Rivers School Board of Directors met for a Board Special Session/Workshop, Monday, October 24, 2011 at the Three Rivers District Administration Office, 8550 New Hope, Grants Pass, Josephine County, Oregon at 6:00 PM.

PRESENT: Ron Lengwin, Chairperson of the Board, Zone V
Bob Litak, Member of the Board, Zone I PRESENT
Jadd Horban, Member of the Board, Zone II
Leslie Meier, Vice-Chairperson of the Board, Zone III
Ron Crume, Member of the Board, Zone IV
Dan Huber-Kantola, Superintendent/Clerk
Debbie Breckner, Director of Human Resources
Doug Ely, Director of Student Services
Peter Maluk, Director of K-12 Education and Federal Programs

Also Present: Michael Morris/Sodexo, Dave Bracken/Aramark, Jim Bunge/
Aramark, Patti Richter/Daily Courier and Shelly Quick/
Recording Secretary. ALSO PRESENT

Board Chair Ron Lengwin called the meeting to order at 6:08 PM. CALL TO ORDER

Superintendent Huber-Kantola reported that the Fruitdale fire alarm is having problems. It is spotty at times; there were times last year when they would pull the alarm and it would not react. They finally got it to a place where it reacts, but will now only do so when you pull a station in the office, and maybe the gym. From his understanding the history of the panel is that the panel was bought when the building was new; the company that had the panel sold it to one of their competitors; they stopped making the panel and stopped storing parts for that particular panel model. So you can no longer get replacement parts for the panel. The panel 'speaks' to the other parts of the alarm system (flasher, strobe lights, alarms, etc.), so you have to replace the entire system. They had Point Monitor come out and look at it. Point Monitor is one of the fire alarm companies. ProTech and ZCS have also looked at it. Action Industrial is also going to look it over and give us a price to replace the system. Superintendent Huber-Kantola stated that Jim Bunge has done some research with those groups as well as research on the internet to see if we can get parts for the current Safe-Tech panel. So far we have "struck-out". FRUITDALE FIRE ALARM

Member Lengwin asked when we needed to have this completed by? Superintendent Huber-Kantola responded that it would be best if we could replace it over Thanksgiving break.

Member Crume asked when the system was installed? Superintendent Huber-Kantola responded that it was when the school was built back in 2002. Member Horban asked about the warranty and Mr. Bunge responded that it was one year on installation and three years on the system itself.

Mr. Bracken explained that Fruitdale is an 'addressable' system, which means all the ducts, smoke detectors, pull stations, lights and strobes speak to the panel and the panel speaks back to them—and that's where the dollars come in.

Member Litak asked where the funds to replace the system would come from? Superintendent Huber-Kantola responded that they would come from the Capital

FRUITDALE FIRE
ALARM (CONTINUED)

Projects fund, which currently has about \$500,000 in it. In the last couple of years we have been able to hold the fund at a stable amount, not spending more than we take in annually from the Construction Excise Tax. Although this year we have spent that with the roofing project.

Mr. Bracken added that Point Monitor, who has been doing our testing, was involved a little bit with the installation of that system and at the time, that panel was state of the art. One of the requirements to get that system in was that they would be around to service and supply parts. Two years after installation, they sold out and went non-proprietary, which means there won't be parts stocked. There are several companies in the state that are in the same boat we are—can't get parts.

Member Crume asked for an explanation as to why certain parts, such as the relays or contactors that can't be substituted? Mr. Bracken responded that Charlie Chase, the State Fire Marshall refers to that as "Frankensteining" and you cannot go in and re-wire or put non-proprietary parts in a fire alarm system. The engineer can go to the Planning Department for approval; it has to be all-encompassing.

A lengthy discussion took place regarding various suggestions and potential options to repair/replace the fire alarm system.

Member Horban asked how much we have spent so far just having companies come out and look at addressing the issue of the fire alarm? Mr. Bunge responded that we have not yet spent anything for companies to come look at it and give us an estimate. Although Benton Electric did charge because they came in and did a full check, which was about \$600; they had to come down from Albany. Unfortunately when they did come down, the system functioned perfectly.

Member Crume asked if we had received any bids? Mr. Bunge responded that we have two 'rough' bids. One was \$20,000 without the engineering. In speaking with ZCS it has to be engineered by an electrical contractor because there have been three code changes since the system was installed. The bids were from Point Monitor and ProTech. Point Monitor's bids were \$34,000 if done over Thanksgiving break and \$26-29,000 if done over Winter break. ProTech came in at \$17,000 and \$2,500 for permits and plans.

Member Crume asked if we were open to other bids, and recommended some other potential vendors.

The Board expressed the need to get a written guarantee with whoever we go with to ensure repair and parts availability if needed in the future.

Member Crume asked if we feel comfortable waiting until Christmas time to save money utilizing the lower bid? Mr. Bracken stated that we are at a point now where we have a safety and fire system that is not meeting code. Superintendent Huber-Kantola stated we are looking at a difference of about fifteen school days between the two breaks.

Member Meier asked what the bid deadline will be for the project? Mr. Bracken responded that it will still need to be engineered out. Member Crume stated that we might be able to get this done without going out to bid by calling it an emergency. Superintendent Huber-Kantola commented that we would have to look at the regulations. The Fire Marshall usually works with us pretty well, and as long as there is a plan in place for how and when we are going to fix it, and what our contingency plan is in the meantime. Mr. Bracken commented that it is a City system so it is the City Fire Marshall. He then stated that he would rather go out to bid because he believes we can save some money. Time wise, we might not meet Thanksgiving, but will need to wait

and see. We are looking at a minimum of two weeks for the bid process. The time frame can be negotiable. We will also be going with a 'non-proprietary' system so that we are not locked into one company. Both companies they have talked to recommend 'Silent Night'.

FRUITDALE FIRE
ALARM (CONTINUED)

Member Horban asked for the name of the current system. Mr. Bunge confirmed it was the Safe-Tech 3000, part number 3000-6000.

Member Crume made a motion that we put the fire alarm system out to bid to be expedited as quickly as possible with a target date of Winter Break, subject to approval of the Fire Marshall, to get the new system installed. Member Crume added we need to consult our local Fire Marshall and ask him what kind of temporary we can put in place in case of alarm failure. Member Meier seconded and the motion passed unanimously.

APPROVED

The Board then moved in to the workshop topics:

- ◆ K-12 Education and Federal Programs Director Peter Maluk reviewed the Adequate Yearly Progress (AYP) results for last year (presentation attached).
- ◆ Director Maluk then reviewed the history and a plan for review and update of the Three Rivers School District Wellness Policy (presentations attached).
 - ◆ It was agreed that we would get some input from schools and Site Councils in the form of surveys to incorporate into the revised Wellness policy.
 - ◆ Set a goal for January to revisit the policy with input.

At 8:00 PM the Board adjourned in went into Executive Session under ORS 192.660(2)(h) to consult with legal council.

EXECUTIVE SESSION

At 9:05 PM the Board adjourned Executive Session and reconvened back in to Regular Session to continue the Board Workshop.

Director Breckner presented follow-up information that was requested from the last Board Workshop dealing with the hiring process. She recommended changes in the hiring process for all employee groups based on recent changes in laws and policies. Director Breckner presented some suggestions that she will be working on and bring back to the Board for consideration.

The Board requested that no employee/coach/advisor be allowed to start work until they have been officially approved by the Board. Director Breckner assured the Board that effective tomorrow, no employee's start date will be take place until they have been approved by the Board.

Discussion was also held surrounding a suggested guideline for the Principal Selection Process that was presented by Director Breckner. It will be revisited by the Board again at a later time.

ADJOURN

Adjourn at 10:00 PM