

Browning Public Schools
Board Agenda Request
Meeting To Be Held: 6/26/24



Recognition: ☐ Students ☐ Staff ☐ Parents
Information: ☐ Building Report ☐ Old Business ☐ Superintendent's Report
Action: ☐ Resignations ☐ Hiring ☒ Contract Service Agreements
 ☐ Travel Out-of-State ☐ Travel In State ☐ Approvals
 ☐ Termination ☐ Legal Matters ☐ Other:
This action request pertains to ☐ Elementary (only) ☒ High School/District Wide

Date: 6/18/2024

To: Board of Trustees

From: Rebecca Rappold

Title: Superintendent

Subject: CSA: Summer Wellness Activities 2024-2025

Description: Robert Miller, Summer Wellness Coordinator, works to support summer wellness activity planning & preparation for the school district and the BPS community partnership.

Financial Impact: \$3,465.00

Funding Source (Budget/grant, etc.): 115.90.470.2213.120.209

Attachment(s): CSA

Superintendent Action: ☐ Approved ☐ Denied ☐ Deferred Initial & date: _____

Comments: _____

Board Action: ☐ N/A (Info) ☐ Approved ☐ Denied ☐ Tabled to: _____

Browning Public Schools
CONTRACT SERVICE AGREEMENT
(406) 338-2715 • (406) 338-2708

Date: 6/19/24

Board Approval: 6/26/24

Contractor: Robert Miller

Phone: _____

Address: Browning, MT

P.O. Box or Street Address City, State, Zip

Type of Project/Service (be specific) Summer Wellness Coordinator will work to support summer wellness activity planning & preparation for the school district and the BPS community partnership

Contracted Dates: June 24 -July 26, 2024

Rate per hour/per day: 21.00 x 165 hours # of Days = \$3,465.00

Per Diem/per day: _____ x _____ # of Days = _____

Mileage: _____ miles @ _____ per mile = _____

Other costs (explain): _____ = _____

Total Project Cost = **\$3,465.00**

Contract to be paid from:

115.90.470.2213.120.209

Independent Contractor:

☐ Submit invoice on completion

☐ Other _____

Employee:

☒ Submit timesheet through payroll

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

Contractor's Signature

Principal/Supervisor

Federal ID Number/EIN

Superintendent

An Independent Contractor must provide Browning Public Schools with a Federal ID Number, State Contractor License or sign an Independent Contractor's Exemption Application Affidavit waiving their rights under the Worker's Compensation Insurance and Unemployment Insurance for employees.

White-Contractor

Yellow-Business Office