

School Year 2026-2027  
 Food Service Management Company  
**Contract Renewal Agreement**  
 (COST REIMBURSABLE CONTRACT)

Note: Do not complete this tab if sponsor has a Fixed Price contract.  
 Use the Fixed Price Agreement form on next tab.

Sponsor Name Novi Community Schools		Agreement Number 63100			
Food Service Management Company Name Compass Group USA, Inc. by and through its Chartwells Division		Year of Original Contract 7/1/2022			
<p>This document contains the rates and fees for the furnishing of food service management for non-profit food service programs for the period beginning July 1, 2026, and ending June 30, 2027. The terms and conditions of the original contract are applicable to the contract renewal. The Consumer Price Index for All Urban Consumers (CPI-U) for the Midwest Region for December 2025 is 4% as released by the U.S. Bureau of Labor Statistics. The Equivalent Meal Factor increased from \$4.9700 to \$5.14 for SY 2025-2026.</p> <p>This Contract Renewal Agreement, attachments, and the original Contract, with addenda, if any, constitute the entire agreement between the Sponsor and the Food Service Management Company. The parties shall not execute any additional contractual documents pertaining to this Contract, except as permitted by applicable law.</p>					
<b>RATES MUST NOT BE ROUNDED UP</b>					
Fee Items	Current SY 25-26 Rate (must match what was approved by MDE for the SY 25-26 renewal)	Percentage Rate of Increase		New SY 26-27 Rate	Note:
		% Per Original Contract	Other Agreed Upon % for SY 26-27		
1. Management Fee per Meal (breakfast and lunch) and Meal Equivalent (a la carte)	\$ 0.0507	9% 4.5%	4%	\$ <i>ok/ta</i> 0.0527	<p>*Only percentage rates lower than the original contract's percentage rate may be negotiated and/or agreed upon by both parties (such as 0%) for renewals. Higher negotiated percentage rates are <u>not</u> allowed; a rebid for new contract terms will be necessary.</p> <p>**Price Per Meal and Meal Equivalents must be quoted as if <u>no</u> USDA Donated Commodities will be received.</p> <p>***Planned Client Investment refers to any planned dollar amount the FSMC will invest on the Sponsor's behalf to improve the food service program (such as the purchase of large kitchen equipment or improvements to serving lines, etc.). The Sponsor will pay back that dollar amount to the FSMC over a specified time period as agreed upon by both parties.</p>
2. Administrative Fee per Meal or Month	\$ 7,517.00	9% 4.5%	9% 4%	\$ <i>ok/ta</i> 7,817.68	
3. Reimbursable Breakfasts	N/A	N/A	N/A	N/A	
4. Reimbursable Lunches	N/A	N/A	N/A	N/A	
5. A la Carte Meal Equivalents	N/A	N/A	N/A	N/A	
6. After School Snacks	N/A	N/A	N/A	N/A	
7. At Risk Suppers	N/A	N/A	N/A	N/A	
8. Special Milk	N/A	N/A	N/A	N/A	
9. Has the SY 26-27 budget been agreed upon by the Sponsor and FSMC? (yes/no)	NO				
10. Advance Payment dollar amount for SY 26-27, if any	\$ <i>ok</i> 175,000.00				
11. Guaranteed Return dollar amount for SY 26-27, if any	N/A				
12. Planned Client Investment*** dollar amount for SY 26-27, if any	N/A				
13. Has the Sponsor made any changes to the scope of service in the last year?			Describe Changes Made in the Last Year	Addendum or Amendment Approved by MDE (yes/no)	
(X) Mark all that apply.					
<input type="checkbox"/> Added or closed a site(s)					
<input type="checkbox"/> Began a new child nutrition program, such as CACFP, SFSP, FFVP, etc.					
<input type="checkbox"/> Made changes to meal types served, such as adding snacks or suppers					
<input type="checkbox"/> Added a vendored meal agreement/contract with another sponsor					
<input type="checkbox"/> Added an alternate agreement with another local education authority (LEA)					
<input type="checkbox"/> Made changes to revenue, such as catering, concessions, vending machines, etc.					
<input type="checkbox"/> Other (describe)					
Before MDE Approval - Both parties must sign this portion prior to GEMS/MARS upload.			After MDE Approval		
<p>The Food Service Management Company (FSMC) certifies that it will operate in accordance with all applicable State and Federal laws and regulations. By submission of this proposal, the FSMC certifies that, in the event it receives a renewal award under this solicitation, the FSMC shall operate in accordance with applicable program laws and regulations. The FSMC shall not plead misunderstanding or deception because of such estimates of quantities, or of the character, location, or other conditions pertaining to the proposal. This Agreement shall not exceed one year.</p>			FOR MDE USE ONLY		
<p>IN WITNESS WHEREOF, both parties agree to the terms specified on this Contract Renewal Agreement and hereto have caused this Agreement to be signed by their duly authorized representative on this day and year.</p>			<p>Michigan Department of Education (MDE) has reviewed and approved this Food Service Management Company Contract Renewal Agreement for School Year 2026-2027.</p>		
FSMC's Authorized Representative Signature		Date	MDE Reviewer Signature	Date Approved	
<i>A. Shaffer</i>		2/23/2026	<i>Tammy Saul</i>	3/23/26	
Printed Name/Title			Sponsor must sign this section AFTER MDE's review/approval in GEMS/MARS.		
Amy Shaffer CEO, Chartwells K12			The Sponsor may proceed with this item at the next board meeting for approval and obtain the authorized Board Representative signature and date below. Once the contract renewal is fully executed, it is the Sponsor's responsibility to upload a copy of the final, fully executed FSMC Contract Renewal Agreement form into GEMS/MARS and submit a copy to the FSMC.		
Sponsor's Authorized Representative Signature		Date	Sponsor's Board Representative Signature		Date
<i>Rebecca Scicluna</i>		3/04/2026			
Printed Name/Title			Printed Name/Title		
Rebecca Scicluna, Ass't Sup. Business Operations					

School Year 2026-2027  
 Food Service Management Company  
**Sponsor Acknowledgement for Contract Renewal**

<b>Sponsor Name</b>	<b>Agreement Number</b>
Novi Community Schools	63100
<b>Food Service Management Company Name</b>	<b>Year of Original Contract</b>
Compass Group USA, Inc. by and through its Chartwells Division	7/1/2022
<p>By signing this Sponsor Acknowledgement for Contract Renewal, the Sponsor acknowledges its responsibilities as outlined in the food service contract, including the overall operational and financial responsibility for the Child Nutrition Programs.</p> <p>The Sponsor acknowledges it is required to conduct monthly (or at least quarterly) invoice reconciliations of its food service contract to ensure compliance with Federal law.</p> <p>The Sponsor certifies its staff directly and independently conducts reconciliations of food service contract invoices to verify the usage and crediting of USDA Foods, allowable costs, and the accuracy of fees and/or per meal charges in accordance with the Sponsor's food service contract.</p> <p>The Sponsor further acknowledges it may be required to submit copies of any and all books and records pertaining to the food service contract including, but not limited to, the following: food service contract invoices with supporting documentation from the company, Sponsor's internal reconciliation materials, distributor invoices, and all other related documents.</p>	
<p><b>Note: The Sponsor <u>must sign</u> this page prior to uploading into GEMS/MARS.</b></p>	
<b>Sponsor's Authorized Representative Signature</b>	<b>Date</b>
<i>Rebecca Scicluna</i>	3/4/2026
<b>Printed Name/Title</b>	
<i>Rebecca Scicluna, Asst. Sup. Business + Operations</i>	