



# UNITED INDEPENDENT SCHOOL DISTRICT

## AGENDA ACTION ITEM

**TOPIC:** Approval of Sale of Salvage Equipment

**SUBMITTED BY:** Hector G. Cavazos **OF:** Fixed Assets Department

**APPROVED FOR TRANSMITTAL TO SCHOOL BOARD:** \_\_\_\_\_

**DATE ASSIGNED FOR BOARD CONSIDERATION:** May 16, 2018

**RECOMMENDATION:**

It is the recommendation that the Board of Trustees approve the resolution to authorize Administration to sell surplus items by sealed bids, direct sale, or to dispose of any property not sold.

**RATIONALE:**

Attached you will find a listing of items which are being requested for sale or other disposition

**BUDGETARY INFORMATION:**

The current budget will not be impacted.

**BOARD POLICY REFERENCE AND COMPLIANCE:**

- CI (Legal) – School Properties Disposal
- CI (Local) – School Properties Disposal
- CDB (Legal) – Other Revenues-Sale, Lease, or Exchange of School-Owned Property



# UNITED INDEPENDENT SCHOOL DISTRICT

Roberto J. Santos  
Superintendent

## MEMORANDUM

TO: United ISD Board of Trustees

FROM: Hector G. Cavazos, Fixed Assets Director *HGC*

THRU: Mike Garza, Assistant Superintendent for Administration/Support Services

DATE: May 16, 2018

RE: Surplus Sale

---

Attached is a list of salvage equipment that is no longer serviceable by United Independent School District. These items were retrieved from various campuses and departments, and were declared damaged and/or unusable. Administration will conduct a live auction through a licensed auctioneering firm in order to dispose of the items. Any items not sold will be discarded. Please feel free to contact my office should you have any questions.

## RESOLUTION

**WHEREAS**, the United Independent School District Board of Trustees declares that the property described on the attached list of personal property be declared surplus and not usable to the District,

**WHEREAS**, The Texas Education Code 11.151 (c) states, "The trustees may, in any appropriate manner, dispose of property that is no longer necessary for the operation of the school district",

**WHEREAS**, United ISD Policy CI (Local) and administrative procedures prescribe the manner of the sale and disposition of surplus property,

**WHEREAS**, be it further resolved that the Superintendent is directed to dispose of the said property, using one of the following methods:

1. To the Highest bidder, after advertisement in a newspaper of general circulation at least one week before the closing of sealed bids;
2. By public auction after publication as described above;
3. The Superintendent or designee may reject all bids;
4. Should any of the disposal methods described above fail to result in the disposal of the property, the property may then be disposed of in the following manner:

(a) In a District-run informal auction, to the highest bidder, without the necessity of a newspaper advertisement, after posting written notice of the date, hour and place of the auction, and the giving of a general description of the property, in a place readily accessible to the general public at all times for at least 72 hours before the scheduled time of the auction;

(b) If the property is not disposed of after the informal auction, the Superintendent or designee is hereby authorized to either (i) keep the property and dispose of it at a later time; or (ii) sell the property that has value, on a first-come-first-serve basis, after notice to the public as aforesaid, and (iii) give away aforesaid, or (iv) scrap the property that has no value to the District in an authorized dumpsite;

(c) Except, however, property described in (a) and (b) above, that has been determined by the Superintendent or designee to have intrinsic value to the District that exceeds the cost to the District of retaining it in storage or elsewhere may not be given away or scrapped. Property that has less value than the cost of retaining it shall be considered for purposes of subsection (b) above as having "no value".

**BE IT RESOLVED** by a majority vote of the United Independent School District Board of Trustees at a lawfully called meeting of the Board on May 16, 2018.

---

Juan Roberto Ramirez  
President, Board of Trustees

ATTEST:

---

Aliza Flores-Oliveros  
Secretary, Board of Trustees

## Warehouse Surplus Totals

Item Descriptions	Total Items
Adaptive Chair-Sp. Ed	3
Adding Machine	2
AED Storage Box	11
Amplifier	4
Antennae	39
Audiometer-Sp. Ed	1
Basketball Rack	2
Battery-Tech	1
Bedding	3
Benches	42
Bicycles	2
Binding Machine	1
Boomboxes	24
Brackets-Mounting	11
Buckets	35
Bulletin Boards	15
C.O.W. Cart	4
Cabinets	72
Cables	37
Calculators	82
Califone	14
Cameras-Digital	21
CardMaster	9
Carrying Cases	113
Carts	55
Cash Registers	1
Cassette Player	46
Cassettes-VCR	1
CD Player	25
Ceramic Molds	10
Chair	3035
Chalk Board	3
Changing Table	1
Channel One Receiver	1
Coin Sorter	1
Combos-Desks	3663
Computer	16
Cots/Beds/Mattresses	1
CPU	1314
Crutches (pair)	1
Desks-Office	279
Desks-Student	87
Divider	9
Document Camera	448

Dolly	2
Dryer	7
DVD/Bluray Player	18
Elliptical Machine	1
Encyclopedias	56
Fans	1
Fax Machine	1
Fertilizer	1
Generator	1
Globes	5
Headphones	216
Hole Puncher-Electric	1
Ice Chests	2
Instruments-Bass Drum	1
Instruments-Carrying Case	2
Instruments-Clarinets	1
Instruments-Concert Toms	1
Instruments-Cymbals	1
Instruments-Flutes	8
Instruments-Guitar	3
Instruments-Saxophones	4
Instruments-Trombones	1
Instruments-Trumpet	1
IPad Lock & Charge Safe	1
Keyboards	175
Kinder Furniture	19
Ladders	1
Laminator	3
Language Master	1
Laptops	728
Lawn Mower	2
Light Bulbs	19
Mannequins	1
Maps	14
Microwaves	6
Mimio Wireless	19
Misc. Nursing Items	21
Misc. Office Supplies/Items	11
Misc. Technology	87
Monitor-Computer	1371
Motors-Electric	1
Mounting Racks	1
Mouse	185
Ping Pong Tables	1
Podiums	1
Port Replicator	35
Poster Makers	2

Power Source-A/V	13
Pressure Washer	5
Printers	327
Projectors	300
Quick Pads	3
Racks-SmartBoard	8
Racks-Steel	5
Radios-2 Way	11
Recorder-Audio	10
Recumbant Bike	1
Refrigerator	1
Remote	299
Router	4
Scale	3
Scanner	12
Scanner-Barcode	4
Scantron Machine	1
Scoreboard	2
Scraps-Sheetrock	2
Scraps-Wood	4
Screens	38
Servers	85
Sharpener-Pencil	2
Shelves	1073
Shredder	3
Sink	2
Smart Boards	35
Sofa	1
Sound Mixer	2
Speakers	44
Squat Machine	1
Stairs	1
Stands	64
Stools	38
Stove	1
Tables	79
Tables-Science Lab	4
Telephone	6
Televisions	115
Televisions/DVD Combos	1
Tomato Chair (Special Ed)	1
Toner	20
Typewriter	1
Vacuum Motor	1
Vacuums	1
V-Brick System	1
VCR/DVD Combo	1

VCRs	13
Vehicle-Truck	1
Vending Machine-Sanitary Pads	1
VHS Tapes	343
Walkers	1
Washer	7
Webcam	4
Weed Eater	1
Weight Lifting Station	2
White Board	82
Zip Drives	6
<b>Grand Total</b>	<b>15682</b>

<b>Food Services Surplus Totals</b>	
<b>Item Description</b>	<b>Total Items</b>
A/C Window Unit-Food Services	1
Buckets-Food Services	1
Cabinets-Food Services	1
Cafeteria Table Hydraulic Shocks-F	687
Can Openers-Food Services	3
Carts-Food services	1
Compressors-Food Services	12
Desks-Office	6
Dishwasher Racks	3
Drying Blowers-Food Services	1
Evaporator Coils-Food Services	4
Fan Motors-Food Services	11
Fans-Food Services	3
Fly Control Units-Food Services	1
Freezers-Food Services	2
Frying Baskets-Food Services	4
Garbage Disposal-Food Services	1
Griddles-Food Services	1
Ice Maker Bins-Food Services	1
Ice Maker-Food Services	2
Ladders-Food Services	2
Lamp Covers-Food Services	21
Pizza Cutters-Food Services	2
Pressure Washer-Food Servies	2
Racks-Food Services	15
Refrigerator Cover-Food Services	1
Soap Dispensers-Food Services	9
Steamtables-Bins	9
Table Tops-Cafeteria-Food Service	2
Tables-Cafeteria-Food Services	4

Tables-Food Servies	1
Toilet Paper Dispensers-Food Serv	1
Tomato Slicer-Food Services	1
Towel Dispensers-Food Services	3
Warmer Racks-Food Services	76
Warmers-Food Services	1
Water Heaters-Food Services	2
<b>Grand Total</b>	<b>898</b>