

Browning Public Schools  
**Board Agenda Request**  
 Meeting to Be Held: 9/10/19



- Recognition:**     Students                       Staff                       Parents
- Information:**     Building Report               Old Business               Superintendent's Report
- Action:**         Resignation                       Hiring                       Contract Service Agreements
- Travel Out-of-State               Travel In State               Approvals
- Termination                       Legal Matters               Other:
- This action request pertains to     Elementary (only)               High School/District Wide

**Date:**        9/4/19

**To:**            **Corrina Guardipee-Hall**  
 Superintendent

**From:**        Stacy Edwards  
 Title:          Director of Finance

**Subject: Purchases Over \$10,000.00**

**Justification (District Goals): Board of Trustees Policy #7320 calls for board approval of any purchases over \$10,000.**

**Financial Impact: See below**

**Funding Source (Budget/grant, etc.): Identified below**

**Attachment(s):** Purchases orders and quotes

PO#34133 School Specialty	\$38,099.50	Curriculum/Materials/Supplies
PO#34134 Odysseyware	\$15,750.00	Curriculum/Library Renewal/Webinar
PO#34176 Trails End Service	\$12,676.25	Facilities/BES Playground Phase 3
PO#34250 Kelley Imaging	\$13,526.66	Warehouse/Postage
PO#34251 Odysseyware	\$15,750.00	Curriculum/Library Renewal

**Comments:** \_\_\_\_\_

**Board Action:**     N/A (Info)     Approved     Denied     Tabled to: \_\_\_\_\_

**Bill To:**

**BROWNING PUBLIC SCHOOLS**

**PURCHASE ORDER**

PO Box 610  
Browning, MT 59417-0610

**PO #:** 34133  
Page: 1  
Date Issued 08/29/19

<b>To:</b>	
Vendor	318
PHONE	(888)388-3224
FAX	(888)388-6344
SCHOOL SPECIALTY	
32656 COLLECTION CENTER DR	
CHICAGO, IL. 60693-0326	

<b>Ship To:</b>
Browning Public Schools
ATTN: Curriculum Dept-Jeri Mat
129 1st Ave SE Browning MT 594
406-338-2715

Ship Via STANDARD  
Requested by CRYSTAL  
**Approved by JERI**  
Orgn. Curriculum Department

**Notes**

Materials/supplies for BHS requested by Andrea Evans (MCLP)  
Requisition #:38326  
Approved by: JERI, STACY, BOARD

Item #	Description	Quantity	UOM	Unit Cost	Total Cost
1580679	Case it Ring Binder 3"	160.000	EA	29.3200	4691.20
	115- 60-423-1700-610- 649				
1580680	Case it Ring Binder 3" Bl	160.000	EA	29.3200	4691.20
	115- 60-423-1700-610- 649				
1580684	Case it Ring Binder 3" Pi	150.000	EA	29.3200	4398.00
	115- 60-423-1700-610- 649				
1580683	Case it Ring Binder 3" Pu	150.000	EA	29.3200	4398.00
	115- 60-423-1700-610- 649				
1516414	ClstrmPack TI_84 plus	2.000	EA	1749.7700	3499.54
	115- 60-423-1700-610- 649				
1298145	School Smart Highlighter	602.000	EA	1.9300	1161.86
	115- 60-423-1700-610- 649				
	BIC ballpoint pen 1.2 mmb	60.000	EA	8.6500	519.00
	115- 60-423-1700-610- 649				
1382771	Pentel Icy Mechanical penc	50.000	EA	25.5000	1275.00
	115- 60-423-1700-610- 649				
1314569	3-hole punch filler paper	1200.000	EA	2.5500	3060.00
	115- 60-423-1700-610- 649				

**INSTRUCTIONS TO SUPPLIER**

1. Please furnish above order less any educational discounts.
2. This P.O. will be voided if not shipped within 60 days of order date.
3. Purchase order number must appear on all documents and packages.
4. Ship all merchandise F.O.B. "Ship To" address. Prepay and bill shipping charges.
5. Do not mail invoices to "Ship To" address.
6. Do not attach invoice to carton containing merchandise.

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**PURCHASE ORDER**

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32656 COLLECTION CENTER DR	
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Notes

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Requisition #:38326

Approved by: JERI, STACY, BOARD

Item #	Description	Quantity	UOM	Unit Cost	Total Cost
2007805	Postit miami colors super	400.000	EA	25.5000	10200.00
115- 60-423-1700-610- 649					
	Ticonderoga Pencils 2 yel	11.000	EA	18.7000	205.70
115- 60-423-1700-610- 649					
<b>Total</b>					<b>38099.50</b>

PUBLIC SCHOOLS

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PO Box 610  
Browning, MT 59417-0610

**PO #:** 34134  
Page: 1  
Date Issued 08/29/19

<b>To:</b>	
Vendor	7977
PHONE	(212)820-1493
FAX	(218)656-7251
ODYSSEYWARE/GLYNLYON, INC 300 N. MCKEMY AVENUE, CHADNLER, AZ 85226	

<b>Ship To:</b>
BROWNING ADMINISTRATION BUILDI 129 1ST AVENUE SE BROWNING, MT. 59417 406-338-2715

Ship Via STANDARD  
Requested by JERI M  
**Approved by JERI**  
Orgn. Curriculum Department

**Notes**

25 full odysseyware library renewal and custom webinar 3 hours renewal - a concurrent license is based on the number of simultaneous users accessing the program at one time etc. for 3

Requisition #:38362

Approved by: JERI, STACY, BOARD

Item #	Description	Quantity	UOM	Unit Cost	Total Cost
QUO06901-FON8G7	renewal - 7-1-19	1.000	EA	15750.0000	15750.00
115-	90-494-1700-610- 119				

<b>Total</b>	<b>15750.00</b>
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**Bill To:**  
**BROWNING PUBLIC SCHOOLS**

**PURCHASE ORDER**

PO Box 610  
 Browning, MT 59417-0610

**PO #:** 34176  
 Page: 1  
 Date Issued 09/03/19

<b>To:</b>	
Vendor	1657
PHONE	(406)338-2458
FAX	(406)338-3468
FRANK AUGARE DBA/TRAILS END SERVICE HC 72 BOX 5005 BROWNING, MT. 59417	

<b>Ship To:</b>
BROWNING SCHOOLS/FACILITIES 129 1ST AVENUE SE BROWNING, MT. 59417 406-338-2715

Ship Via STANDARD  
 Requested by REID R  
 Approved by REID  
 Orgn. Facilities

Notes  
 various materials and labor for work done at browning elementary playground  
 phase 3  
 Requisition #:38373  
 Approved by: REID,STACY,BOARD

Item #	Description	Quantity	UOM	Unit Cost	Total Cost
2695	remove dirt & take to MS	1.000	EA	118.7500	118.75
	126- 93-168-4607-340				
2698	pea gravel	1.000	EA	1237.5000	1237.50
	126- 93-168-4607-340				
2165	concrete for equip	1.000	EA	525.0000	525.00
	126- 93-168-4607-340				
12842	concrete for equip	1.000	EA	425.0000	425.00
	126- 93-168-4607-340				
12846	concrete for equip	1.000	EA	450.0000	450.00
	126- 93-168-4607-340				
98	drill holes & install eq	1.000	EA	9920.0000	9920.00
	126- 93-168-4607-340				
		0.000		0.0000	0.00
<b>Total</b>					<b>12676.25</b>

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**PURCHASE ORDER**

PO Box 610  
Browning, MT 59417-0610

**PO #:** 34250  
Page: 1  
Date Issued 09/05/19

<b>To:</b>	
Vendor	1519
PHONE	(800)491-7462
FAX	(406)453-0063
KELLEY IMAGING SYSTEMS	
22710 72ND AVE S	
KENT, WA 98032	

<b>Ship To:</b>
BROWNING FOOD SERVICE/WAREHOUS
102 EAST BOUNDARY STREET
BROWNING, MT. 59417
406-338-7952

Ship Via STANDARD  
Requested by K WIPPERT  
**Approved by LYNNE**  
Orgn. Food Service/Warehouse

Notes  
Postage  
Req#37937  
Requisition #:37937  
Approved by: LYNNE, STACY, stacy, BOARD

Item #	Description	Quantity	UOM	Unit Cost	Total Cost
IN55726	POSTAGE	1.000		13526.6600	13526.66
112- 92-910-3100-610		0.000		0.0000	0.00
<b>Total</b>					<b>13526.66</b>

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<b>To:</b>	
Vendor	7977
PHONE	(212)820-1493
FAX	(218)656-7251
ODYSSEYWARE/GLYNLYON, INC 300 N. MCKEMY AVENUE, CHADNLER, AZ 85226	

<b>Ship To:</b>	
Browning Public Schools ATTN: Curriculum Dept-Jeri Mat 129 1st Ave SE Browning MT 594 406-338-2715	

Ship Via STANDARD  
Requested by CRYSTAL  
**Approved by JERI**  
Orgn. Curriculum Department

**Notes**

Full Odysseyware Library (Renewal) & Custom Webinar Hours \*\*\*Quote  
#QUO-06901-FON8G7\*\*\*  
Requisition #:38435  
Approved by: JERI, STACY, stacy, BOARD

Item #	Description	Quantity	UOM	Unit Cost	Total Cost
06901-FON8G7	Full Odysseyware Library 115- 90-494-1700-610- 119	25.000	EA	630.0000	15750.00
06901-FON8G7	Customized webinar hours	3.000	EA	0.0000	0.00
<b>Total</b>					<b>15750.00</b>

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