



**CHELSEA**  
SCHOOL DISTRICT

WSEC  
500 Washington St  
Chelsea, MI 48118

Regular Meeting  
Monday, May 4, 2026 6:30 PM Eastern

Michelle Craig: Present  
Glenn Fox: Present  
Nicolia Heineman: Absent  
Erin Hunt-Carter: Present  
Heidi Reyst: Absent  
Sara Tracy: Present  
Eric Wilkinson: Present

Present: 5, Absent: 2.

Call to order 6:30 PM

Heidi Reyst: Present

Present: 6, Absent: 1.

1. Call to order/roll call/Pledge of Allegiance/adoption of agenda and consent agenda  
Motion to adopt the agenda and consent agenda. This motion, made by Glenn Fox and seconded by Sara Tracy, Passed.

Nicolia Heineman: Absent, Heidi Reyst: Absent, Michelle Craig: Yea, Glenn Fox: Yea, Erin Hunt-Carter: Yea, Sara Tracy: Yea, Eric Wilkinson: Yea  
Yea: 5, Nay: 0, Absent: 2

2. Special Presentations & Celebrations

2.a. Student of the Month

\* Beach Middle School - Brinda Bhagat

\* Chelsea High School - Landry Cook

2.b. Fieldhouse - Rand and Clark Construction

Timeline: Drawings will be submitted for permits by end of May. Construction will start in September 2026. Completion June 2027

2.c. Capital Projects and Future Bond Planning - Kingscott, Clark & CSD

**Series 1 and 2 (2020-2024)**

- Site Improvements will be completed at PLECC, WSEC, Transportation, NCE, SME, BMS, and CHS

**Series 3 (2026-2027)**

- Y5s Pathfinder Project (Construction begins June 8, 2026)
- Athletic Fields (Construction begins June 1, 2026)
- Secure Vestibule remodel at Main Entrance of PLEEC and CHS
- PLEEC Playground Remodel
- WSEC 200 Building Remodel

### **Future Bond Planning Timeline**

- Discovery summer 2026
- Steering committee gathered Winter 2026 through Early Spring 2027
- Campaign Phase Summer through Fall 2027
- Bond on ballot in November 2027

### 3. \* Staff Reports

- 3.a. CHS - Amanda Clor
- 3.b. BMS - Adam Schilt
- 3.c. Finance - Nicole Lechner
- 3.d. Human Resources - Marcus Kaemming
- 3.e. Athletics - Matt Cunningham
- 3.f. Curriculum and Instruction - Michelle Hilla
- 3.g. Safety and Security - Greg DeGrand

### 4. Superintendent Report & Communications

- \* Congratulations to our April Students of the Month, Landry and Brinda.
- \* Schools of Choice – As of today, we received 22 applications
- \* Washington DC Trip – Tomorrow our 8<sup>th</sup> graders will head out for their Washington DC trip.
- \* Chelsea Education Foundation – CEF hosted an event at Revel Run in support of CSD’s Art department. Amy Forehand lead the CEF and their hosting of this well attended event. Thank you to our current art teachers, Claire Popovich, Carrie Hillis, Micaela Hanrath, and Mykaela Williams for their role in helping shape the vision and coordination of the evening. In addition, Kim Eder, Jessica Federico and Elise Brantley played an integral role in making the event a success.
- \* Finishing Strong – Only 22.5 more school days to close the 25/26 school year.
- \* Graduation – It is set for Sunday, May 31, 2026 at 2:00pm at Jerry Neihaus Stadium.

5. Committee Reports

5.a. Finance Report - February 2026

Motion to approve Finance Report. This motion, made by Michelle Craig and seconded by Sara Tracy, Passed.

Nicolia Heineman: Absent, Michelle Craig: Yea, Glenn Fox: Yea, Erin Hunt-Carter: Yea, Heidi Reyst: Yea, Sara Tracy: Yea, Eric Wilkinson: Yea  
Yea: 6, Nay: 0, Absent: 1

6. Public Input #1

6.a. Previous Public Comment Board/Superintendent follow-up

None

6.b. Public Comment

None

6.c. Superintendent/Board Discussion

None

7. \* Consent Action Items

Motion to approve. This motion, made by Michelle Craig and seconded by Heidi Reyst, Passed.

Nicolia Heineman: Absent, Michelle Craig: Yea, Glenn Fox: Yea, Erin Hunt-Carter: Yea, Heidi Reyst: Yea, Sara Tracy: Yea, Eric Wilkinson: Yea  
Yea: 6, Nay: 0, Absent: 1

7.a. \*Action Item: 60-25-26 Approval of the minutes from the regular meeting on April 6, 2026 and the Personnel Committee meeting on April 30, 2026.

8. \* Individual Action Items

8.a. Action Item 61-25-26: Superintendent Kapolka recommends the approval of the Fieldhouse Construction Project in the amount of \$3,841,000. Funding for this project will be supported through a combination of privately donated funds and the District's sinking fund. Motion to approve. This motion, made by Michelle Craig and seconded by Heidi Reyst, Passed.

Nicolia Heineman: Absent, Michelle Craig: Yea, Glenn Fox: Yea, Erin Hunt-Carter: Yea, Heidi Reyst: Yea, Sara Tracy: Yea, Eric Wilkinson: Yea  
Yea: 6, Nay: 0, Absent: 1

8.b. Action Item 62-25-26: Approval of the Operating and Sinking Fund Resolution

Motion to approve. This motion, made by Michelle Craig and seconded by Glenn Fox, Passed.

Nicolia Heineman: Absent, Michelle Craig: Yea, Glenn Fox: Yea, Erin Hunt-Carter: Yea, Heidi Reyst: Yea, Sara Tracy: Yea, Eric Wilkinson: Yea  
Yea: 6, Nay: 0, Absent: 1

King Media will be helping with this campaign. This is a replacement sinking fund, not a renewal. This allows us to include transportation and bus purchases with these funds,

versus using bond funds. Sinking fund can be used for unexpected operational costs.

8.c. Individual Action Item: 63-25-26 Superintendent Kapolka recommends the approval of the Food Service Contract Renewal Agreement.

Motion to approve. This motion, made by Michelle Craig and seconded by Glenn Fox, Passed.

Nicolia Heineman: Absent, Michelle Craig: Yea, Glenn Fox: Yea, Erin Hunt-Carter: Yea,

Heidi Reyst: Yea, Sara Tracy: Yea, Eric Wilkinson: Yea

Yea: 6, Nay: 0, Absent: 1

## 9. Information & Discussion

### 9.a. Y5s Furniture Discussion and Recommendation

Furniture in the common area is mobile, allowing them to be moved based on needs.

Play area in commons to include, sensory corner, play kitchen, puppet stages.

Classrooms will have rocking chairs, tables that can be pulled apart and put together, storage units. Each room will have the same kit of parts.

The common area will allow three classrooms to come together. The shelf life of the furniture has a 10-year warranty.

### 9.b. Finalize SEAB Process

Suggested changes to selecting SAEB members were made to include term limits, only 1 person from the same household can serve on the board, and to be eligible to vote, you can not miss more than one meeting. A suggestion for a cap on the number of board members allowed was made. The Board will review this in a year, and see how it has worked.

### 9.c. WISD 2026-2027 General Education and Special Education Budgets

The ISD had a budgeting hearing on April 23 to review these budgets. Each school board in the ISD is required to review and either approve or disapprove the ISD budgets. To provide feedback to the ISD, a superintendent's retreat was held over the summer, where we focused on a couple priority areas (CTE millage, and reimbursement rate)

The ISD will receive all resolutions and it will be a consensus ruling on whether the budgets are approved or disapproved. If all districts disapprove, the ISD goes back to the drawing board in creating a budget.

### 9.d. Transportation Routing Software Purchase - Corrina Horton

We will be seeking approval at the May 18<sup>th</sup> regular meeting so the software can be piloted in the summer. The software comes with all relevant updates and is FERPA compliant and secure.

### 9.e. Administrative Contract Renewals

## 10. Public Input #2

10.a. Public Comment

None

10.b. Superintendent/Board Discussion

None

11. Student Liaison and Board Member Reports/Comments/Commendations/Thank You

\* Bradley Dunn/Wyeth Angus - AP testing started this week, Prom will be this Saturday at Revel Run, Student Council elections are this week, and the Mini Victorthon raised over \$3000 for Mott's children hospital

12. Upcoming Events

Monday, May 18, 2026 - Regular Board Meeting, 6:30pm WSEC

Sunday, May 31, 2026 - Graduation @ CHS Football Field, 2:00pm

13. Adjournment

The meeting was adjourned at 9:27pm

Respectfully Submitted,

Sara Tracy  
Board Secretary