

# CHELSEA SCHOOL DISTRICT

## ATHLETICS & EXTRA-CURRICULAR ACTIVITIES CODE OF CONDUCT



2024-2025

## **PART 1 -- ATHLETIC CODE OF CONDUCT**

Student-athletes will be governed by the athletic code from their first day of involvement in interscholastic athletics through graduation from high school. It is important to emphasize that all athletes are covered by the "code" for the entire "calendar year."

All athletes who represent the Chelsea School District at any grade level must adhere to the athletic code. For the rules, athletes are defined as members of all interscholastic teams, managers, and other students who act as support personnel to any of the above teams.

High school students are responsible for following board policy, the high school student handbook, and this code of conduct. Middle school students are responsible for adhering to board policy, the middle school student handbook, and the code of conduct portions that refer to middle school students. Middle school student disciplinary actions will start over with the student's first day of high school competition unless the Athletic Director determines the severity or repetitiveness of the middle school student's misbehavior warrants continuous implementation of disciplinary steps. In the event of any inconsistency between the Code of Conduct in the Student-Parent Handbook and this Athletic Code, the Student-Parent Handbook rules always take precedence.

### **1. Introduction**

It is the purpose of the Chelsea School District Athletic Department to provide and promote inter-scholastic athletics for the students of the District. The Athletic Department is responsible to the Chelsea Board of Education and the Michigan High School Athletic Association.

The Athletic Department offers a wide variety of activities for the students of the District. Through athletics, the young men and women will be provided an opportunity to grow and mature physically, mentally, and socially.

To have an efficient program, certain policies and procedures are established. **Any team rules that may differ from the general policy are to be presented to the prospective team members in writing at their first squad meeting. These rules may never be less demanding than the general policy and must be approved by the Athletic Director (or Assistant Principal) or designated school administrator.**

### **2. Responsibilities of the Athlete**

There are responsibilities that the student-athlete must impose upon oneself for successful and competitive athletic traditions to become a reality. You alone will have to decide if you want to live up to the responsibilities and training rules to become a champion. In the simplest of terms, every student-athlete must commit to a championship athletic program.

**Responsibility to Yourself** – The student-athlete must broaden and develop strength of character. Your studies, and participation in other extra-curricular activities, as well as athletics, assist you in getting the greatest possible gain from your high school experiences, while at the same time preparing you for life.

**Responsibility to Your School** – Chelsea High School will maintain a position as an outstanding high school when you do your best in whatever you engage. By participating in athletics to the maximum of your ability, you are contributing to the reputation of your school and the School District.

You automatically assume a leadership role when you are on an athletic team. The student body and citizens of the community know you. The spotlight is on, and it is focused on you. Because of this leadership role, you can contribute greatly to our school spirit and community pride. Make your school proud of you, and your community proud of your school by your performance and devotion.

**Responsibility to Your Home** – When you know that you have lived up to all the training rules, that you have practiced to the best of your ability, and that you have played the game "all out," you and your family can be justly proud.

**Responsibility to Your Team** – "A house divided cannot stand." The same is true with your team. It takes only one of the squads not willing to work to his/her fullest ability for the squad to weaken in spirit and actual performance.

### **3. MHSAA Regulations**

*(What follows are excerpts from the MHSAA Handbook. For further clarification please see your coach or the Athletic Director.)*

#### **Eligibility:**

To be eligible, a senior high school student must comply with the following rules.

- **Enrollment**  
Must be enrolled in a high school no later than the fourth Friday after Labor Day (1<sup>st</sup>/2<sup>nd</sup> Trimester) or the fourth Friday of February (3<sup>rd</sup> Trimester). A student must be enrolled in the school for which he or she competes.
- **Age**  
Must be under nineteen (19) years of age, except that a student whose nineteenth (19th) birthday occurs on or after September 1st of a current school year is eligible for the balance of that school year.
- **Physical Examination**  
Have passed a current year physical examination. A record must be on file in the athletic office. The current year commences the first day after the school year closes in the spring for summer vacation. A physician's statement for the current school year is interpreted as any physical examination given on or after April 15th of the previous school year.

### Trimesters of Competition:

Have not more than twelve trimesters of competition in a sport in a four-year high school.

- **Trimesters of Enrollment**

Not have been enrolled for more than twelve trimesters in grades nine to twelve, inclusive. Three weeks of enrollment or participation in one or more athletic contests constitutes a trimester of enrollment.

- **Undergraduate Standing**

Not be a high school graduate.

- **Transfer Students**

Generally, have had an accompanying change of residence by the student's parent, guardian, or other person with whom the athlete has been living during the period of his or her last high school enrollment, into the district or service area of the school, to be eligible during the first semester in attendance. Any/All transfer students should see the Athletic Director immediately after enrolling at Chelsea High School. No transfer students may compete in an athletic contest without the written support of the Athletic Director. NO EXCEPTIONS.

- **Awards**

A student may accept, for participation in athletics, a symbolic or merchandise award that does not have a fair market value or cost more than \$40.00.

Athletes accepting memberships, privileges, services, negotiable certificates, or money are in violation. For amateur practices, may not have accepted money, merchandise, memberships, privileges, services, or other valuable consideration for participating in any form of athletics, sports, or games, or for officiating inter-scholastic athletic contests, or have signed a professional athletic contract.

*(Reinstatement will not be considered for one year.)*

- **Limited Team Membership**

A student who, after practicing with or participating in an athletic contest or scrimmage as a member of a high school athletic team, participates in an athletic competition not sponsored by his or her school in the same sport during the same season, shall become ineligible for a minimum of the next three (3) contests/days of competition and maximum of the remainder of that season in that school year. There are *exceptions to this MHSAA policy*. -Please see your coach or Athletic Director for clarification.

## ACADEMIC ATHLETIC ELIGIBILITY GUIDELINES

### MHSAA Academic Eligibility Policy

All students must be eligible by not only Chelsea School District policy, but also the MHSAA eligibility policies. MHSAA policies can be found in the MHSAA handbook found online at MHSAA.com.

#### Previous Academic Credit Record

No student shall compete in any athletic contest who does not have to his or her credit in the official records of the school to be represented, at least twenty (20) credit hours of work for the last semester/trimester during which he or she shall have been enrolled in grades 9 to 12, inclusive. A student entering the 9<sup>th</sup> grade for the first time, except those who had eligibility advanced under the MHSAA ruling, may compete without reference to his/her record in the 8<sup>th</sup> grade.

The minimum academic standard for athletic eligibility is "66 percent of credit load potential for a full-time student," and the period of ineligibility following a deficiency at the end of a term is "the next trimester".

- For a Chelsea High School student, this means an athlete must pass 4 out of 5 classes. (Any student with a release period in his/her schedule must pass all 4 classes.)
- For a Beach Middle School student, this means an athlete must pass 3 out of 6 classes.

#### Current Academic Credit Record

Academic eligibility checks of not more than 10 weeks are required. If a student does not pass at least twenty (20) credit hours (4 classes) when checked, that student is ineligible for competition until the next check but not less than for the next Monday through Sunday. If the next eligibility check reveals the student is still not passing at least twenty (20) credit hours (4 classes), that student is ineligible for competition for not less than the next Monday through Sunday, and so on until the student passes twenty (20) credit hours (4 classes) from the start of the semester or trimester through the most recent eligibility check.

### Chelsea High School Academic Eligibility Policy

- Pass 4/5 Classes (Any student with a release period in his/her schedule must pass all 4 classes.)
- 2 D Grades (D+, D, D-) will Equal one Failure. For athletic eligibility, a student's grade must be considered his cumulative grade in the class from the first day of the term. The Athletic Director will monitor grades at each term, at progress report time, and periodically between these dates. If a student is eligible (at the end of the term) by MHSAA standards, but ineligible by Chelsea High School regulations, such

student-athlete will be withheld from competition until three (3) weeks of the succeeding term. If eligible, student-athletes may begin competing. If still ineligible at the three-week check, student-athletes will be re-evaluated weekly.

- Students ineligible by MHSAA standards at the term's end will be withheld from athletic competition the succeeding term.
  - If a student completes summer school, correspondence courses, or online courses which the school accepts for credit. In that case, this restores eligibility because the student has now passed four classes in the previous trimester. The student will be eligible when the grades become part of the student's transcript.

#### Beach Middle School Academic Eligibility Policy

- Pass 3/6 Classes
- 2 D Grades (D+, D, D-) will Equal one Failure. For athletic eligibility, a student's grade must be considered his cumulative grade in the class from the first day of the term. The Athletic Director/Middle School Principal will monitor grades at each term, at progress report time, and periodically between these dates. If a student is eligible (at the end of the term) by MHSAA standards, but ineligible by Beach Middle School regulations, such student-athlete will be withheld from competition until three (3) weeks of the succeeding term. If eligible, student-athletes may begin competing. If still ineligible at the three-week check, student-athletes will be re-evaluated weekly.
- Students ineligible by MHSAA standards at the term's end will be withheld from athletic competition the succeeding term.
  - If a student completes summer school, correspondence courses, or online courses which the school accepts for credit. In that case, this restores eligibility because the student has now passed four classes in the previous trimester. The student will be eligible when the grades become part of the student's transcript.

#### 4. Athletic Department Awards

Awards are earned for being a varsity member of a school-sponsored sport. Letters are not awarded to travel, club, or outside sports team participation not affiliated with Chelsea Athletics. Participation does not necessarily qualify a student-athlete for an award. To receive an award for any sport, you must be academically eligible and not be on suspension for athletic code or Chelsea school code violations after the season. The season is concluded when the coach releases the athlete from the program either after competition or after the awards presentation (*whichever date is the latest*).

Each sport has certain criteria to be met. These criteria are to be discussed by the coach at the team meeting when the season begins.

- **Numerals** - Any athlete who qualifies as a member of a freshman team receives numerals as an initial award. Any athlete who qualifies for Varsity and/or Junior Varsity (*JV*) awards and has not received numerals, also receives the numerals in addition to the qualifying award. **Numerals are awarded only once.**
- **Varsity** - The initial varsity award is the 8-inch Chelsea "C." The **varsity letter is presented only once.**

#### 5. Insurance

- The Chelsea School District does not carry accident insurance for the students.

#### 6. Equipment and Lockers

- All equipment issued to the student for athletic participation is the property of the Chelsea School District. The student is financially responsible for all that is issued.
- Each athlete is required to check his/her equipment daily and report any problems to their coach. Failure to comply, may result in injury (*i.e., football equipment*).
- Keep all your equipment clean. Wash your practice gear frequently. Protective pads should also be cleaned regularly.
- All equipment is to be used properly.
- Keep your locker clean. This will help keep your equipment aired and help reduce a major cause for theft—the *messy locker*. You are responsible for maintaining the condition of your locker.

#### 7. Training Room

- All athletes are required to report any injury to the trainer/coach.
- The coach and trainer are to know if the athlete is taking any type of medication.
- The coach and trainer need to know of any medical problems or concerns such as diabetes or epilepsy, etc.
- When a student-athlete sees a doctor, a progress report as to practice capabilities is to be given to the coach/trainer.
- Tape and training room supplies are expensive. They are to be used properly and with the permission of a coach or trainer.
- Take care of your body; shower properly and report any skin infections to the trainer and your coach.
- Put all refuse and used tape in trash containers.

#### 8. Participation

- Students may compete in only one sport during the same athletic season. Exceptions may be granted with permission from parents, coaches, and the Athletic Director.
- **A student who quits one sport (BEFORE TO THE SEASON BEGINNING) may join another team in the same athletic season if the change is made before to the first athletic contest. Also, coaches must recommend the change to the Athletic Director, who must then act on the transfer.**
- A student who quits a sport may not practice for any other sport during that season without permission from *both* coaches *and* the athletic director.

## 9. Travel

- The standards of good conduct as established by the coach are always expected while on trips.
- All rules and regulations of the district bus codes are to be adhered to on athletic trips.
- Appropriate dress, which is established by the coach, is a must on all trips.
- **When bus transportation is provided and a parent desires to take his/her son or daughter home with them after an athletic event, the online parent transportation form must be completed before to the event. THIS IS AVAILABLE ONLINE AT**
- **WWW.CHELSEABULLDOGS.NET.** When the school district does NOT provide transportation, it is the parents' responsibility to get their student to and from the away contest.

## 10. Attendance

- *The athlete must be present at all games and practices* as designated by the coach unless absent from school due to personal illness or excused by the coach before to the absence.
- *The athlete must be in classroom attendance all day* to dress and participate in an athletic contest that day, unless excused by a prearranged special excuse. Under emergency circumstances, exceptions to this rule *may be granted* by the Athletic Director, ~~Principal, or Assistant Principal~~ **or designated school administrator prior to the event.** The coach is to be notified of the granting of the waiver. **Documentation, such as a doctor's note will be required for approval and must be given to the athletic director or designated school administrator.**
- A student may not practice if not present for periods 3, 4, and 5, unless excused by a prearranged special excuse.

## Tardy/Absent Policy

- A student missing more than 30 minutes of a class (excused) is considered absent from the class.
- A student arriving after the first 10 minutes of a class (unexcused) is considered absent from the class.
- If a student is absent, yet plays in a competition, he/she would be withheld from the next competition date.

## 11. General Training Rules

- You are required to live by and abide by the standards outlined in the *Chelsea High School Student/Parent Handbook*. You may not participate in any athletic contests or practices until all school suspensions (*including in-school suspensions: ISS*) have been served for violation of the standards of conduct.
- Student-athletes represent the Chelsea School District and must maintain a standard of exemplary conduct. You are required to always exhibit good sportsmanship and citizenship. Failure to do so may be cause for disciplinary action by the coach, or Athletic Director.
- Take care of your body. Do not affect your opportunity to contribute to the Bulldog winning effort by being irresponsible in your health habits.

## 12. Violations and Athletic Suspensions

Athletic Code of Conduct violations may result in up to dismissal from the team for the duration of the season or permanent removal from athletics. These violations include:

- Buying or selling alcohol or drugs
- Weapons violation
- Theft/stealing
- Destruction of property
- Violations of the law
- Violations of the Student/Parent Handbook
- Insubordination
- Vandalism
- Falsifying excuses or records or password-protected and sites
- Conduct injurious to the proper discipline and general welfare of the District, its students, property, and staff
- Conduct injurious to the proper operation and conduct of the schools
- Travel and attendance infractions
- Team rule infractions

Disciplinary action will be based on the severity of the infraction as determined by the administrator responsible.

***The above violations are not considered to be a complete list. Any conduct deemed detrimental to the Chelsea Schools or its athletic program is grounds for disciplinary action. Disciplinary action may be taken whether legal proceedings or action are pursued outside of school district authority.***

## 13. Tobacco and Vaping

The use, possession, sale, distribution, or being under the influence of drugs, alcohol, tobacco products, or other chemicals (including drug paraphernalia and look-a-likes) is strictly prohibited.

## Part A – Tobacco

These offenses will be cumulative throughout the student-athlete's high school career. Middle school violations will not carry over to

high school.

Any student-athlete found to violate the rule concerning tobacco will be disciplined as follows for both high school and middle school students:

- 1<sup>st</sup> offense – ~~10~~ 5 day athletic suspension\* (includes a minimum of ONE contest suspension)
- 2<sup>nd</sup> offense – ~~20~~ 10 day athletic suspension\* (includes a minimum of ONE contest suspension)
- 3<sup>rd</sup> offense – ~~30 day athletic suspension\*~~ (includes a minimum of ONE contest suspension) **Dismissal from all athletic participation for the remainder of the school year.**

***Upon rejoining a team after a 3rd offense, any subsequent violations will then be treated as a 3rd offense again and result in dismissal of the program for the remainder of the year.***

## **Part B – Alcohol, Marijuana, and Other Drugs**

**These offenses will be cumulative throughout the student-athlete's high school career. Middle school violations will not carry over to high school.**

Any student-athlete found to violate the rule concerning or drugs will be disciplined as follows:

- 1<sup>st</sup> offense – ~~30~~ 20 day high school athletic suspension\* / ~~20~~ 15 day middle school athletic suspension\* (includes a minimum of ONE contest suspension)  
A chemical use assessment is required and treatment recommendations followed.  
Failure to adhere to the recommendations will increase the athletic suspension to 60 days60-days
- 2<sup>nd</sup> offense – ~~60~~ 30 day high school athletic suspension\* / ~~40~~ 20 day middle school athletic suspension\* (includes a minimum of ONE contest suspension)  
A chemical use assessment is required and treatment recommendations followed.  
Failure to adhere to the recommendations will increase the athletic suspension to loss of eligibility for athletic participation for the remainder of his/her high school years.
- 3<sup>rd</sup> offense – Loss of eligibility for athletic participation for the remainder of his/her high school and middle school years. (A middle school student may regain eligibility in ninth grade upon the recommendation of the Athletic Director.)

### **\*Clarification of athletic suspension:**

- a. Days of athletic suspension are defined as calendar days.
- b. Days will only count if the student-athlete completes the athletic season as determined by the coach and athletic director.
- c. If the full number of days is not completed in the current season, the athletic suspension will continue into the next season of athletics in which the student-athlete fully participates.
- d. The student-athlete must attend and participate in all practices throughout his/her athletic suspension.
- e. The student-athlete may attend the contest on game days for HOME GAMES ONLY but MUST be dressed in street clothes and may not participate in any manner. If the game is away, the student will NOT be allowed to attend the game.
- f. **If a student is serving an in-school or out-of-school suspension, they are not permitted to participate in a practice or contest on that date.**
- g. **If a student is serving after-school detention, this must be served before attending that day's practice or contest. This should be communicated to the coach directly by the student-athlete.**

**In all cases, the Chelsea High School Code of Conduct supersedes the Athletic Code of Conduct.**

### **Self-Reporting Policy**

We encourage students to self-report violations therefore taking responsibility for their actions. Student-athletes "self-reporting" guidelines are as follows:

- a. Self-reporting only applies on the first offense.
- b. If the student self-reports, the athletic days of suspension will be reduced to ~~7~~ 3 days for tobacco offenses and 15 days for alcohol and other drug offenses for both high school and middle school students.
- c. Self-reporting must be made to a coach, Athletic Director, or other high school administrator.
- d. The act of self-reporting must occur before the investigation into an alleged rule violation(s) begins.

## **14. Investigation of Training Rules Violations**

If a student-athlete is reported in violation of these rules, one or more of the following will investigate the case: the coach, the Athletic Director, the Assistant Principal, or those hired or appointed by the same. If the circumstances of the investigation do not substantiate the accusations, the source of the accusation will be notified, and the case will be dropped.

If the circumstances of the investigation substantiate the accusations, the following process will take place:

- The student-athlete/parents will be notified of the accusation.
- The student-athlete/parents may present information or evidence regarding the accusations.
- The student-athlete/parents and the coach will be notified of the decision and any disciplinary action.
- The student-athlete/parents may appeal. The appeal is made to the building Principal, and then to the Superintendent of schools. The final appeal is to the Board of Education.

#### **15. SEC Spectator Expectations**

Student-athletes will adhere to the SEC Spectator Expectations which can be found below.

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## Spectator Expectations

*The members of the Southeastern Conference stand unified in our pursuit of sportsmanship at all of our athletic events and venues.*

**We believe that “Good Sports are Winners”.**

**Please adhere to the guidelines of the SEC (as identified below):**

- Unless authorized by school officials, spectators are not allowed on the playing surface at any time (before, during, or after competitions).
- Student sections must sit or stand in the bleachers.
- Standing on the floor at indoor events is not permitted.
- “Rushing” the field or court is not allowed at any time.
- Cheer positively for your team and not against the opponent or officials.
- Cheers and taunts directed at individual athletes on opposing teams will not be tolerated.
- Profane language is strictly prohibited.
- Signs are to be positive and respectful.
- No whiteboards are permitted.
- At all indoor events, artificial noisemakers are not allowed.
  - Artificial noisemakers, (including but not limited to horns, cowbells, bells, buzzers, shakers, clickers, thunder sticks, rattles, and instruments not part of a band)
- At outdoor events, no “boom boxes” or music is permitted by any visiting team.
- Backpacks, large purses, or bags may be subject to search.

*School officials retain the right to refuse admittance or remove a person(s) from an event due to inappropriate behavior. Spectators who are removed will not be able to attend the next event and will be reinstated at a time determined by local school officials.*

*Approved: January 18, 2023*



## **PART 2 – EXTRA-CURRICULAR ACTIVITIES CODE OF CONDUCT**

All students who represent the Chelsea School District at any grade level must adhere to the extra-curricular code. For the rules, extra-curricular students are defined as members of all school-sponsored clubs and activities that occur outside of the traditional school day.

High school students are responsible for following board policy, the high school student handbook, and this code of conduct. Middle school students are responsible for adhering to board policy, the middle school student handbook, and the code of conduct portions that refer to middle school students. Middle school student disciplinary actions will start over with the student's first day of high school participation unless the principal or assistant principal determines the severity or repetitiveness of the middle school student's misbehavior warrants continuous implementation of disciplinary steps. In the event of any inconsistency between the Code of Conduct in the Student-Parent Handbook and this Extra-Curricular Code, the Student-Parent Handbook rules always take precedence.

### **1. Introduction**

To have an efficient program, certain policies and procedures are established. **Any club rules that may differ from the general policy are to be presented to the prospective team members in writing at their first squad meeting. These rules may never be less demanding than the general policy and must be approved by a designated school administrator.**

### **2. Responsibilities of the Student**

There are responsibilities that the student must impose upon oneself for successful and competitive traditions within the club or organization to become a reality. You alone will have to decide if you want to live up to the responsibilities and rules. In the simplest of terms, every student must commit to the program.

**Responsibility to Yourself** – The student must broaden and develop strength of character. Your studies, and participation in other extra-curricular activities, as well as athletics, assist you in getting the greatest possible gain from your high school experiences, while at the same time preparing you for life.

**Responsibility to Your School** – Chelsea High School will maintain a position as an outstanding high school when you do your best in whatever you engage. By participating in extra-curricular activities to the maximum of your ability, you are contributing to the reputation of your school and the School District.

You automatically assume a leadership role when you part of a club or organization. The student body and citizens of the community know you. The spotlight is on, and it is focused on you. Because of this leadership role, you can contribute greatly to our school spirit and community pride. Make your school proud of you, and your community proud of your school by your performance and devotion.

**Responsibility to Your Home** – When you know that you have lived up to all the rules, that you have practiced to the best of your ability, and that you have participated "all out," you and your family can be justly proud.

**Responsibility to Your Club or Organization** – "A house divided cannot stand." The same is true with your club or organization. It takes only one member not willing to work to his/her fullest ability for the squad to weaken in spirit and actual performance.

## **ELIGIBILITY GUIDELINES**

The minimum academic standard for extra-curricular eligibility is "66 percent of credit load potential for a full-time student," and the period of ineligibility following a deficiency at the end of a term is "the next trimester".

- For a Chelsea High School student, this means an athlete must pass 4 out of 5 classes. (Any student with a release period in his/her schedule must pass all 4 classes.)
- For a Beach Middle School student, this means an athlete must pass 3 out of 6 classes.

### **Current Academic Credit Record**

Academic eligibility checks of not more than 10 weeks are required. If a student is not passing at least twenty (20) credit hours (4 classes) when checked, that student is ineligible for competition until the next check but not less than for the next Monday through Sunday. If the next eligibility check reveals the student is still not passing at least twenty (20) credit hours (4 classes), that student is ineligible for competition for not less than the next Monday through Sunday, and so on until the student passes twenty (20) credit hours (4 classes) from the start of the semester or trimester through the most recent eligibility check.

### **Chelsea High School Academic Eligibility Policy**

- Pass 4/5 Classes (Any student with a release period in his/her schedule must pass all 4 classes.)
- 2 D Grades (D+, D, D-) will Equal one Failure. For extra-curricular eligibility, a student's grade must be considered the cumulative grade in the class from the first day of the term. The Assistant Principal will monitor grades at each term, at progress report time, and periodically between these dates. If eligible, students may begin competing. If still ineligible at the three-week check, students will be re-evaluated weekly.

If a student completes summer school, correspondence courses, or online courses which the school accepts for credit. In that case, this restores eligibility because the student has now passed four classes in the previous trimester. The student will be eligible when the grades become part of the student's transcript.

### Beach Middle School Academic Eligibility Policy

- Pass 3/6 Classes
- 2 D Grades (D+, D, D-) will Equal one Failure. For extra-curricular eligibility, a student's grade must be considered the cumulative grade in the class from the first day of the term. The Middle School Principal will monitor grades at each term, at progress report time, and periodically between these dates. If eligible, students may begin competing. If still ineligible at the three-week check, students will be re-evaluated weekly.

### 3. Equipment

- All equipment issued to the student for extra-curricular participation is the property of the Chelsea School District. The student is financially responsible for all that is issued.
- Each student is required to check his/her equipment daily and report any problems to their advisor.
- Keep all your equipment in good standing.

### 4. Travel

- The standards of good conduct as established by the coach are always expected while on trips.
- All rules and regulations about the District bus codes are to be adhered to on trips.
- Appropriate dress, which is established by the advisor, is a must on all trips.

### 5. Attendance

- *The student must be present at all events and practices as designated by the advisor unless absent from school due to personal illness or excused by the coach before the absence.*
- *The student must be in classroom attendance all day to dress and participate in a competition or event that day unless excused by a prearranged special excuse. Under emergency circumstances, exceptions to this rule **may be granted** by the principal or or designated school administrator prior to the event. The advisor is to be notified of the granting of the waiver. Documentation, such as a doctor's note will be required for approval and must be given to the principal or designated school administrator.*

A student may not practice if not present for periods 3, 4, and 5, unless excused by a prearranged special excuse.

- Tardy/Absent Policy
- A student missing more than 30 minutes of a class (excused) is considered absent from the class.
- A student arriving after the first 10 minutes of a class (unexcused) is considered absent from the class.
- If a student is absent, yet plays in a competition, he/she would be withheld from the next competition date.

### 6. Violations and Extra-Curricular Suspensions

Extra-curricular Code of Conduct violations may result in up to dismissal from the program for the duration of the season or permanent removal.

These violations include:

- Buying or selling alcohol or drugs
- Weapons violation
- Theft/stealing
- Destruction of property
- Violations of the law
- Violations of the Student/Parent Handbook
- Insubordination
- Vandalism
- Falsifying excuses or records or password-protected and sites
- Conduct injurious to the proper discipline and general welfare of the District, its students, property, and staff
- Conduct injurious to the proper operation and conduct of the schools
- Travel and attendance infractions
- Team rule infractions

Disciplinary action will be based on the severity of the infraction as determined by the administrator responsible.

***The above violations are not considered to be a complete list. Any conduct deemed detrimental to the Chelsea Schools or its extra-curricular program is grounds for disciplinary action. Disciplinary action may be taken whether legal proceedings or action are pursued outside of school district authority.***

### 7. Tobacco and Vaping

The use, possession, sale, distribution, or being under the influence of drugs, alcohol, tobacco products, or other chemicals (including drug paraphernalia and look-a-likes) is strictly prohibited.

#### **Part A – Tobacco**

These offenses will be cumulative throughout the student's high school career. Middle school violations will not carry over to high school.

Any student found to violate the rule concerning tobacco will be disciplined as follows for both high school and middle school students:

- 1<sup>st</sup> offense – 5 day activity suspension\* (includes a minimum of ONE contest suspension)
- 2<sup>nd</sup> offense – 10 day activity suspension\* (includes a minimum of ONE contest suspension)
- 3<sup>rd</sup> offense – Dismissal from all activity participation for the remainder of the school year.

***Upon rejoining a club or organization after a 3rd offense, any subsequent violations will then be treated as a 3rd offense again and result in dismissal of the program for the remainder of the year.***

#### **Part B – Alcohol, Marijuana, and Other Drugs**

These offenses will be cumulative throughout the student's high school career. Middle school violations will not carry over to high school.

Any student-athlete found to violate the rule concerning or drugs will be disciplined as follows:

- 1<sup>st</sup> offense – 20 day high school activity suspension\* / 15 day middle school activity suspension\* (includes a minimum of ONE contest suspension)  
A chemical use assessment is required and treatment recommendations followed  
Failure to adhere to the recommendations will increase the activity suspension to 60 days
- 2<sup>nd</sup> offense – 30 day high school activity suspension\* / 20 day middle school activity suspension\* (includes a minimum of ONE contest suspension)  
A chemical use assessment is required and treatment recommendations followed  
Failure to adhere to the recommendations will increase the athletic suspension to loss of eligibility for athletic participation for the remainder of his/her high school years
- 3<sup>rd</sup> offense – Loss of eligibility for activity participation for the remainder of his/her high school and middle school years. (A middle school student may regain eligibility in ninth grade upon the recommendation of the Principal.)

#### **\*Clarification of activity suspension:**

- a. Days of extra-curricular suspension are defined as calendar days.
- b. Days will only count if the student completes the extra-curricular season as determined by the advisor or principal.
- c. If the full number of days is not completed in the current season, the extra-curricular suspension will continue into the next season in which the student fully participates.
- d. The student must attend and participate in all practices throughout his/her extra-curricular suspension.
- e. The student may attend the event IF THE EVENT IS IN CHELSEA but MUST be dressed in street clothes and may not participate in any manner. If the event is away, the student will NOT be allowed to attend the event.
- f. If a student is serving an in-school or out-of-school suspension, they are not permitted to participate in a practice or event on that date.
- g. If a student is serving after-school detention, this must be served before attending that day's practice or event. This should be communicated to the advisor directly by the student-athlete.

**In all cases, the Chelsea High School Code of Conduct supersedes the Extra-Curricular Code of Conduct.**

#### **Self-Reporting Policy**

We encourage students to self-report violations therefore taking responsibility for their actions. Students "self-reporting" guidelines are as follows:

- e. Self-reporting only applies on the first offense.
- f. If the student self-reports, the extra-curricular activity days of suspension will be reduced to 3 days for tobacco offenses and 15 days for alcohol and other drug offenses for both high school and middle school students.
- g. Self-reporting must be made to a advisor, principal, or other high school administrator.
- h. The act of self-reporting must occur before the investigation into an alleged rule violation(s) begins.