

**CANNON VALLEY SPECIAL EDUCATION COOPERATIVE (CVSEC)**  
**Independent School District 6094-52**

**Regular Meeting**

Tuesday, February 28, 2023, 4:00 PM, CVSEC District Office  
200 Western Avenue NW  
Faribault, MN 55021

Board Members Present: Coleman, Mohs, Robicheau

Board Members Absent: Jones

Staff Members Present: Eder, Hillmann, Korolewski, McGuire, Qual, Robertson, Volz,  
Washa

**1) Call to Order/Adoption of Agenda:**

Motion to Approve the Agenda: Robicheau

Second: Coleman

AYE: All

NAY: None

The meeting was opened at 4:00 PM.

**2) Consent Agenda:**

Motion to Approve the Consent Agenda: Coleman

Second: Robicheau

AYE: All

NAY: None

*A) Approval of the Minutes from the Organizational and Regular Board Meetings on  
January 24, 2023*

*B) Approval of Claims*

*C) Staff Updates*

(1) New Hires:

Erickson, Marissa - EA at STEP – Effective 02/20/2023

Mjelleli, Emily - District Nurse - BA+15, Step 13 – Effective 07/17/2023

(2) Transfers:

(3) Resignations, Retirements, and Terminations:

Demarest, Jennifer - EA at SUN - Effective 01/25/2023

Evans, Derrysha - EA at ALEX - Effective 2/16/2023

Jellum, Brandie - BI at ALEX - Effective 02/16/2023

(4) Leaves of Absence:

Hanson, Krystal - Intermittent Educational Leave of Absence - Effective 03/07/2023  
- 04/14/2023

(5) Other:

3) **Public Input:**

There was no Public Input.

4) **Reports and Communication:**

A) *Executive Director's Report*

February is School Board Appreciation Month, and McGuire thanked the Board for their service to CVSEC.

The inclement weather days last week reduced student contact days to 166. If another weather day closes school, a new calendar with additional student contact days will be brought back to the Board for approval. CVSEC is seriously investigating becoming approved for Flex Learning for the 2023-2024 school year.

Staffing for the 23-24 school year has begun, and there are limited candidates. Staffing impacts the number of students the Cooperative can safely serve.

B) *Enrollment Report*

Enrollment is 83 students. One student graduated early this month. The Cooperative is evaluating staffing levels for potentially adding students in Q4.

C) *ALEX Coordinator Report*

Eder showed a short video that gave the Board a look at exciting things happening in the ALEX program.

Korolewski reported that ALEX currently has 33 students, 14 of which are on "integration". This means they are on-task academically and behaviorally at least 95% of the time.

Two seniors have graduated early this year, contributing to a total of 8 graduates for 22-23. Four seniors are in the Work Experience Program. One student has two jobs, two students have jobs, and the fourth student had an interview this past weekend.

Seventy five percent of ALEX students qualify for CTSS (MN reimburses the Cooperative for certain services), however every ALEX student has access whether they qualify or not.

Ten students are getting reading support and are seeing significant gains.

Students are attending and enjoying school more. Korolewski attributes this to the LSCI model being implemented and the great relationships that have resulted between students and staff.

Two students have fully transitioned back to their home district and a third should make the full transition shortly before or after Spring Break. Robicheau asked how staff determine when a student is ready to transition back to their home district. Korolewski explained that, while any return to a home district is highly individualized, the data staff have from LSCI/PTS tracking is providing measurable milestones that students have achieved. CVSEC is working with Member Districts to establish not only criteria for a student to return, but also having their Setting III behavior management and expectations mirror more of the CVSEC model so students are successful after they return.

5) **Old Business:** There was no Old Business.

6) **New Business:**

A) 2022 - 2023 Revised Budget – Action

Washa walked the Board through revisions made. Salaries and wages declined due to unfilled positions and this also impacted benefits. However, this was tempered with the significant increase in the hourly wage paid to Educational Assistants. Additionally, Purchased Services increased as CVSEC had to contract with outside agencies to help fill needs. MA Billing revenue increased because of reimbursement for CTSS services.

Motion to Approve the 2022 – 2023 Revised Budget: Robicheau  
Second: Coleman

AYE: All  
NAY: None

A) 2023 – 2024 Calendar – Action

There are 171 instructional days in next year’s calendar. CVSEC attempts to closely align the calendar with Faribault Public Schools due to food service needs.

Motion to Approve the 2023 – 2024 Calendar: Coleman  
Second: Robicheau

AYE: All  
NAY: None

7) **Comments: Board/Director:** There were no comments.

8) **Next Meeting Date:**

March 21, 2023 at 4:00 PM at 200 Western Ave NW Faribault, MN 55021

9) **Adjournment:**

Motion to Adjourn: Mohs

Second: Coleman

AYE: ALL

NAY: NONE

The meeting adjourned at 4:30 PM.

APPROVED BY: \_\_\_\_\_ DATE: 3/21/2023

Robert Coleman, Board Secretary