



Office of the Superintendent
Madison Public Schools
Madison, CT 06443

Donation (Cash / Property) to the Madison Public Schools

Completion of this form is required prior to the district's consideration of a proposed donation to the Madison Public Schools. This form is to be completed in its entirety and submitted to the building principal / assistant principal, Athletic Director, or Superintendent prior to receipt of any donated goods, services, or funds. Donations valued in excess of \$1,000 must be approved by the Board of Education. (Reference Policy #3281)

Date Form Completed: 11/23/20
Organization / Individual Making Donation: LEAHYTON LEE
Address: 7 BROOKSIDE AVE MADISON, CT 06443
(Street) (City, State, Zip)
Daytime Phone # 860 662 0453
Description of Donation / Gift: ROBOTICS CASH DONATION Approximate Value: \$2500.00
Explain how this gift will be used? ROBOTICS CLUB 2020
Monetary Gift: Explain how the funds will be used: "

Recipient(s) of Donation (school, athletics program, etc.):
ROBOTICS CLUB

Acknowledgments: (optional)

In honor of: _____

In memory of: _____

Acknowledgement Contact: _____

Acknowledgement Address: _____

This request cannot be acted upon before the building Principal / Assistant Principal, Athletic Director, or Superintendent has been consulted concerning this gift. Please provide the name of the person with whom you consulted.

Signature of Person Consulted: [Signature]

Are there conditions of use attached to the gift: Yes ☐ No ☒

If yes, please explain conditions: _____

Are there installation costs, site preparation costs, labor costs, or equipment need for installation, etc? _____

If yes, who will be responsible for the costs? _____

What is the annual maintenance cost of the donation if any? (be specific) _____

Are there additional costs to the school district not indicated above? (be specific) _____

[Signature] LEAHYTON LEE II 11/23/20
(Signature of Donor and print name)

Accepted by Superintendent: [Signature] 12/2/20
Signature Date
Accepted by Board of Education on: _____
Date