

LYON COUNTY SCHOOL DISTRICT
TRAVEL REQUEST

NOTE: See LCSD Board Policy GBCF: Work-Related Travel for all requirements.

Name(s) of Attendees James Gianotti, Nicole Taylor, Taleah Hinkey, Rebecca Mayer

SCHOOL District Office, Fernley High School

NAME OF CONFERENCE: 2025 Nevada Association for Career and Technical Education Summer Conference
(Do Not Use Acronyms)
(ATTACH conference program information and provide website address)

CITY/STATE OF CONFERENCE: Stateline Nevada

DATE OF DEPARTURE: 07/15/25

DATE OF RETURN: 07/18/25

Training/Travel/Conference is (check all that apply): Mandated by the state Mandated by the district
Needed for certification/licensing ☒ Related to the District Performance Plan Related to our School
Performance Plan Related to a specific program/course ☒ Other

Provide a detailed description below of the focus of the conference, and how attending will have a positive impact on climate, culture, and student learning.

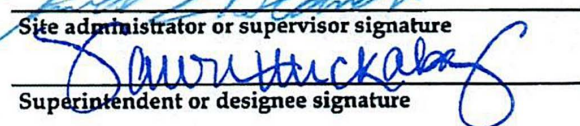
The 98th annual NVACTE Summer Conference is taking root July 15-17, 2025. With the theme: "Rooted in Purpose: Growing Our Future," this is your chance to strengthen Nevada's CTE community and plant the seeds for success. Whether you're a seasoned educator, industry leader, or new to the field, this conference is your opportunity to branch out, share knowledge, and nurture the future of CTE.

TRAVEL APPROVED: Date 4/1/25

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Site administrator or supervisor signature



Superintendent or designee signature

District Office Use Only

Received by District Office

Date: 4/1/25

Board Approved: Yes () No ()

Date: _____

Please ensure that you read and comply with Lyon County School District Policy GBCF: Work-Related Travel when completing this form and submitting for reimbursable items. Properly mark the funding source of the travel.

ESTIMATED EXPENSES

If funded by a grant or other, specify grant/other name here: Challenge Z

BUDGET# 100.104.0000.000.2213.580.10000.00.000

Registration Fees: Attendees 4 X 350 Reg. fee \$ 1400

District Office	Grant	School Site	Other
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

BUDGET# 100.104.0000.000.2213.580.10000.00.000

Travel By: District Car \$ 0

(Air, district car, private car for personal convenience, etc.)

<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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BUDGET# 100.104.0000.000.2213.580.10000.00.000

Lodging: Room rate \$ 109 X 3 nights \$ 327x4=1,308

<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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(Use GSA ratings for lodging and meals www.gsa.gov ATTENDEE WILL OWE DIFFERENCE if applicable) lodging receipts must be obtained and sent to District Office upon return.

Meals: Breakfast \$ 20 X 3 days \$ 60x4=240
 Lunch \$ 22 X 4 days \$ 88x4=352
 Dinner \$ 33 X 3 days \$ 99x4=396
 Incidental \$ 5 X 4 days \$ 20x4=80

<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Substitutes: # of Days X \$ /day

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Other transportation fees: (i.e. car rental, taxi, shuttle, parking, mileage to/from airport, etc.)

\$

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Other Miscellaneous expenses: (attach explanation)

\$ 3776

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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TOTAL EXPENSES

****FAILURE TO COMPLETE ANY PART OF THIS FORM WILL RESULT IN THE FORM BEING RETURNED AND/OR TRAVEL DENIED.**

Conference Information

Conference Dates & Times:	July 15th 1pm-July 18th 4:30pm
Name of where conference/training is being held (i.e. Hotel, School, College, Convention Center):	Tahoe Blue Event Center, 75 HWY 50, Stateline NV 89449

Airline Information

Note: Conference registration and travel arrangements will only be made after school board approval. Only airfare, lodging, and conference registration are eligible for payment prior to traveling. All other expenses will be reimbursed after travel per LCSD Policy GBCF: Work-Related Travel.

Attach your preferred and most economical flight schedule (i.e. Southwest, Delta, United, etc.)

Date & Time you wish to DEPART:
Date & Time you wish to RETURN:
List any special notes here:

Are you renting a car? ☐ Yes ☒ No How many days?

Note: Car insurance should be declined as the district insurance provides adequate coverage.

Lodging Information

Note: Lodging must be made by Attendee or Site for purchase order payments only. No district office credit card charges.

Lodging GSA (Per Diem Rate) : 138	All travelers agree to share lodging as appropriate? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Register under what name(s)?	James Gianotti, Nicole Taylor, Taleah Hinkey, Rebecca Mayer
Name, Address, Phone number of lodging establishment:	Ballys Montbleu Resort 55 US-50, Stateline Nv 89449

DEADLINE DATE : _____ **Code Information:** _____

NOTE: Please furnish a copy of any information you have on the conference, workshop, training, etc. Please email travel request with SIGNATURES to Superintendent's office for approval.

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Rooted in Purpose: Growing Our Future

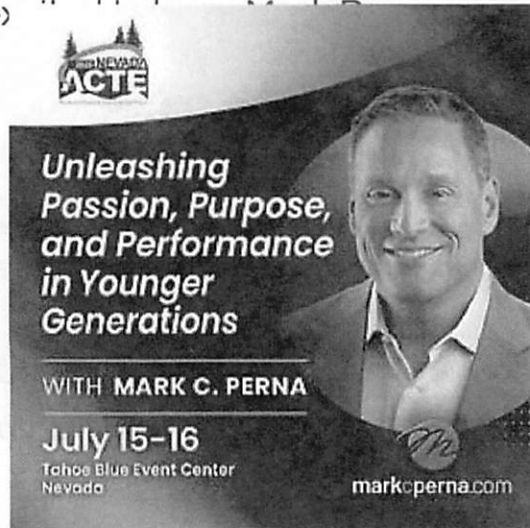


Nevada Summer Conference

July 15-17, 2025

Tahoe Blue Event Center
75 LVMV 50• Stateline, Nevada 89419
Conference Schedule (DRAFT)

This year we are excited to have Mark C. Perna as our keynote speaker!



Watch a sneak peek of his message [here](#)

[Anthem Application](#)

Auction Information: [Flyer](#), [Donation Form](#)

[Award Nominations](#)

Logo Competition (CLOSED)

Partnership Opportunities ([Flyer](#)) (Vendors, Exhibitors, Sponsors, etc.): [Partnership Agreement](#)

[Presentation Proposal Application](#)

SWAG Competition: Flyer, Application

Trophy Competition (CLOSED)

Registration Information: NVACTE 2025 Summer Conference Registration

Registration Rates

Member: \$350 (Early Bird - before 4/1/2025), \$400 (Regular - before 6/1/25), \$450 (Late - On/After 6/1/25)

Non-member: \$450 (Early Bird - before 4/1/2025), \$500 (Regular - before 6/1/25), \$550 (Late - On/After 6/1/25)

Additional Awards Gala Ticket: \$60 (one ticket is included with conference registration)

Once you register, click on CART in the top, right-hand corner to complete check-out)

Lodging Information: Reservations can be made by calling Bally's Montbleu Resort at 800-648-3353 and using group code: STNA25 or going to this page:

<https://ballyslaketahoe.book.pegasbe.com/promo?propertyCode=17366&accessCode=STNA25>

Please note both Wi-Fi and parking are complimentary.

Future NVACTE Summer Conferences

2026 (July 14-17): Nevada Summer Conference – Lake Tahoe

2027 (July 20-23): Nevada Summer Conference – Lake Tahoe

2028 (July 18-21): Nevada Summer Conference – Lake Tahoe

CONTACT US

Nevada ACTE

11035 Lavender Hill DR, Ste 160 #206

Las Vegas, NV 89135



Tina Statucki, Executive Director

ExecutiveDirector@nvacte.org

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Tue, Jul 15, 2025 → Fri, Jul 18, 2025 3 Nights 1 Room, 1 Adult , 0 Children

Filter Rooms

Sort Price ↓

Show ADA Rooms

Summary

NACTE 2025

NACTE 2025 - Stay Dates: 07/14/25 to 07/18/25

[View Offer Details](#)

From
\$109.00 per night

Excludes Taxes

VIEW ROOMS

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An official website of the United States government



U.S. General Services Administration

FY 2025 per diem rates for Nevada

Change fiscal year: or New search

Daily lodging rates (excluding taxes) | October 2024 - September 2025

Cities not appearing below may be located within a county for which rates are listed. To determine the county a destination is located in, visit the [Census Geocoder](#) .

Primary destination	County	2024 Oct	Nov	Dec	2025 Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Standard Rate	Applies for all locations without specified rates	\$110	\$110	\$110	\$110	\$110	\$110	\$110	\$110	\$110	\$110	\$110	\$110
Incline Village / Reno / Sparks	Washoe	\$138	\$138	\$138	\$138	\$138	\$138	\$138	\$138	\$138	\$184	\$184	\$138
Las Vegas	Clark	\$126	\$126	\$126	\$159	\$159	\$159	\$126	\$126	\$126	\$126	\$126	\$126

Meals and incidental expenses (M&IE) rates and breakdown

The M&IE total is the full daily amount for a single calendar day when that day is neither the first nor last day of travel. The amount received on the first and last day of travel equals 75% of the M&IE total. See [M&IE breakdowns](#) for information related to the individual meal amounts.

Primary destination	County	M&IE total	Breakfast	Lunch	Dinner	Incidental expenses	First and last day of travel
Standard Rate	Applies for all locations without specified rates	\$68	\$16	\$19	\$28	\$5	\$51.00
Incline Village / Reno / Sparks	Washoe	\$80	\$20	\$22	\$33	\$5	\$60.00
Las Vegas	Clark	\$86	\$22	\$23	\$36	\$5	\$64.50

Additional per diem topics

- [Meals & Incidental Expenses breakdown \(M&IE\)](#)
- [FAQs](#)
- [State tax exemption forms](#)
- [Factors influencing lodging rates](#)
- [Per diem highlights](#)
- [Fire safe hotels](#)
- [Have a per diem question?](#)
- [Downloadable per diem files](#)

Need more information?

- [Rates for Alaska, Hawaii, U.S. territories and possessions \(set by DoD\)](#)
- [Rates in foreign countries \(set by State Dept.\)](#)
- [Federal travel regulations](#)

Related topics

- [Travel resources](#)
- [FedRooms](#)
- [POV mileage reimbursement rates](#)

Last reviewed: 2023-12-23