

**MINUTES
BOARD OF EDUCATION
Livonia Public Schools
15125 Farmington Road
Organization Meeting
July 18, 2016**

President Burton convened the meeting at 6:59 p.m. in the Board Room, 15125 Farmington Road, Livonia.

Members Present: Tammy Bonifield, Colleen Burton, Dan Centers, Liz Jarvis, Mark Johnson, Dianne Laura, Eileen McDonnell

Members Absent: None

Audience Communications: None

Adoption of 2016-2017 Bylaws to Establish Meeting Dates and Other Procedures: It was moved by Mr. Johnson and supported by Mrs. Jarvis that the Board of Education of the Livonia Public Schools School District adopt the following bylaws to establish 2016-2017 meeting dates, procedures for the calling and posting of Board meetings, and authorization to sign contracts and legal documents for the Board.

**SCHEDULE OF MEETINGS OF THE BOARD OF EDUCATION
LIVONIA PUBLIC SCHOOLS SCHOOL DISTRICT
2016-2017**

Regular meetings of the Board of Education of the Livonia Public Schools School District shall be held at 7:00 p.m. on Mondays, in the Board of Education offices, 15125 Farmington Road, Livonia, Michigan, 734-744-2500, on the following dates:

| | | | |
|--------------------------|--------------------------|---------------------------|------------------------------|
| July 18, 2016 | August 15, 2016 | September 19, 2016 | October 17, 2016 |
| November 14, 2016 | December 12, 2016 | January 23, 2017 | February 13, 2017 |
| March 20, 2017 | April 18, 2017 | May 15, 2017 | June 5 & 26, 2017 |

The Board regularly holds Committee and Study Session meetings throughout the year. Additional Special Meetings and/or Board Workshops may also be scheduled as needed.

Special meetings of the Board of Education may be called by the President of the Board, or any two members thereof, by serving on the other members a written notice of the day, time, location and purpose of such meetings. Service of the notices shall be made in accordance with Board Policy BCAC and with the provisions of P.A. 267 and the General School Laws of the State of Michigan, and may be made by a member of the Board or any employee of the Board.

The Secretary of the Board shall cause public notice to be given of all meetings of the

Board of Education in accordance with the Michigan Open Meetings Act.

Proposed minutes of Board meetings will be available for public inspection during regular business hours at the Board of Education offices, 15125 Farmington Road, Livonia, Michigan, not more than eight business days after the date of each meeting, and approved minutes of each meeting will be on the LPS Web site and available for public inspection during regular business hours at the same location not more than five business days after the meeting at which the minutes are approved.

The President and/or Secretary of the Board shall be authorized to sign all contracts and legal documents on behalf of the Board of Education following approval by resolution of the Board, unless the Board specifically designates other members of the Board or administration in its resolution to approve the contract or legal document.

Ayes: Bonifield, Burton, Centers, Jarvis, Johnson, Laura, McDonnell
Nays: None

**Designation of
2016-2017 Bank
Depositories:**

It was moved by Mrs. Laura and supported by Mr. Centers that the Board of Education of the Livonia Public Schools School District adopt the resolution below designating JPMorgan Chase Bank, Bank of America, and Fifth Third Bank as depositories for the school district during the 2016-17 school year.

**LIVONIA PUBLIC SCHOOLS SCHOOL DISTRICT
BOARD OF EDUCATION RESOLUTION**

RESOLVED: That the JPMorgan Chase Bank, Bank of America and Fifth Third Bank as designated depositories of this School District be and hereby are requested, authorized, and directed to honor checks, drafts, or other orders for the payment of money drawn in the name of this School District against the following accounts:

JPMorgan Chase Bank - Branch MI1-9041

| | |
|-----------|--|
| 95060 | General Fund |
| 457886 | General Fund – Controlled Disbursement |
| 15431 | Payroll |
| 363315124 | Food Service |
| 701332348 | General Fund Flexible Spending Account |

Bank of America

| | |
|----------------|--|
| 0064-7013-0953 | District Account – Merchant Services Account |
|----------------|--|

Fifth Third Bank, 2013 Bond

| | |
|-------------------|-----------------------------------|
| 7914902049 | Bond Checking Account |
| 51-51-000-9438268 | Bond Investment Account Series I |
| 16-16-000-8915852 | Bond Investment Account Series II |

Michigan Liquid Asset Fund Plus

| | |
|--------|--|
| 202671 | Bond Liquid Investment Account Series II |
|--------|--|

When bearing or purporting to bear the facsimile signature of Andrea Oquist and Lisa Abbey or the manual signature of Andrea Oquist or Lisa Abbey.

Ayes: Bonifield, Burton, Centers, Jarvis, Johnson, Laura, McDonnell
Nays: None

Appointment of Investment Officer:

It was moved by Mr. Centers and supported by Mrs. Laura that the Board of Education of the Livonia Public Schools School District appoint the Treasurer as the Investment Officer in conjunction with the District's Investment Policy for the 2016-2017 school year.

**LIVONIA PUBLIC SCHOOLS SCHOOL DISTRICT
BOARD OF EDUCATION RESOLUTION**

At the organizational meeting of the Board of Education of **LIVONIA PUBLIC SCHOOLS** ("District") was held at 15125 Farmington Rd, Livonia, Michigan on July 18, 2016 at 6:45 p.m.

The meeting was called to order by Board President Colleen Burton.

Present:

Absent:

The following preamble and resolution was offered by Trustee _____ and supported by Trustee _____:

WHEREAS, the Board of Education has adopted an Investment Policy setting forth investment objectives for the management of public funds entrusted to the District, in order to safeguard funds on behalf of the District, to assure availability of operating and capital funds when needed and to provide an investment return that is competitive with comparable funds and financial market indices; and

WHEREAS, within the Investment Policy, the Board has determined and mandated that an Investment Officer shall be appointed to oversee the day-to-day management of the District investments, which shall include responsibility for transferring appropriate funds to affect investment transactions and for the investment of operating funds, operating reserve funds and bond proceeds, consistent with this policy and actions of the Board; and

WHEREAS, Section 1223 of the Revised School Code, as amended, authorizes the Treasurer of the Board of Education to invest the funds of the District if authorized by resolution of the Board; and

WHEREAS, by this resolution, the Board desires to make selection of its Investment Officer for the year 2016-2017.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Board hereby appoints the Treasurer of Livonia Public Schools and the Assistant Superintendent of Business Services (in her capacity as Treasurer of the Board and as an employee of the District) to serve as Investment Officer of the District, and authorizes said individual to assume the duties of Investment Officer as enumerated in the District Investment Policy.

2. In the event that the Assistant Superintendent of Business Services, in her capacity as Investment Officer, desires to designate an outside investment advisor to perform certain duties of the Investment Officer, the individual or firm so recommended shall be approved first by the Board of Education and shall be registered under the Investment Advisor's Act of 1940.

3. The appointment of Investment Officer is hereby made, deemed effective July 1, 2016 through June 30, 2017.

All resolutions and parts of resolutions insofar as they conflict with the provisions of this Resolution shall be and are hereby rescinded.

Ayes: Bonifield, Burton, Centers, Jarvis, Johnson, Laura, McDonnell
Nays: None

Appointment of Staff Member to be in Charge of Elections

It was moved by Mrs. McDonnell and supported by Mr. Johnson that the Board of Education acknowledge the appointment of Lisa Abbey as the staff member in charge of school elections for the 2016-2017 school year. This appointment is made by the Board Secretary with formal acknowledgment by the Board of Education.

Ayes: Bonifield, Burton, Centers, Jarvis, Johnson, Laura, McDonnell
Nays: None

Appointment of Staff Member to be Responsible for Posting Board Meeting Notices

It was moved by Mrs. Jarvis and supported by Mrs. McDonnell that the Board of Education of the Livonia Public Schools School District acknowledge the appointment of the Superintendent as the administrator in charge of posting meeting notices. This appointment is made by the Board Secretary with formal acknowledgment by the Board of Education.

Ayes: Bonifield, Burton, Centers, Jarvis, Johnson, Laura, McDonnell
Nays: None

Adjournment:

President Burton adjourned the meeting at 7:10 p.m.

Off/Supt/jw