

DRAFT

**CATALINA FOOTHILLS SCHOOL DISTRICT
Tucson, Arizona**

DRAFT

**REGULAR MEETING OF THE GOVERNING BOARD
Carole Siegler Boardroom at Valley View Early Learning Center
3435 E. Sunrise Drive - Tucson, Arizona
Regular Meeting: Monday, November 24, 2025 - 6:30 PM, Doors Opened at 6 PM**

Regular Meeting Minutes

NOTICE OF MEETING

On November 17, 2025, announcement of the meeting was posted at Catalina Foothills High School, Esperero Canyon Middle School, Orange Grove Middle School, Ventana Vista Elementary School, Canyon View Elementary School, Manzanita Elementary School, Sunrise Drive Elementary School, Valley View Early Learning Center, and on the Catalina Foothills School District (CFSD) website (www.cfsd16.org).

ATTENDANCE

Board Members Present:

Amy Krauss, President
Eileen Jackson, Vice President
Jacquelyn Davoli, Member
Tom Logue, Member
Gina Mehmert, Member

District Administration:

Denise Bartlett, Superintendent
Mindy Westover, Associate Superintendent
Sheryl Castro, Executive Director of Curriculum and Assessment
Charles Pierce, Catalina Foothills High School Assistant Principal/Athletic Director

District Personnel:

Ryan Koch, Systems Engineer
Amie Sams, Administrative Assistant

Visitors Present:

Jim Purdy

Joining Online:

Approximately 6 visitors attended the meeting through the YouTube live link.

1. OPENING

1.1. Call to Order and Welcome

President Amy Krauss called to order the governing board meeting at 6:30 p.m.

1.2. Pledge of Allegiance

President Krauss led the group in the Pledge of Allegiance.

1.3. Rules of Order for Governing Board Meetings

President Krauss read the Rules of Order for governing board meetings into the meeting minutes.

1.4. Super Volunteer Recognition

The governing board recognized Mr. Jim Purdy as a Super Volunteer for his extraordinary dedication to Catalina Foothills High School athletics. Known for his humility and kindness, Mr. Purdy is the type of volunteer who quietly steps in wherever needed, from leading the basketball booster club to officiating middle school events, keeping time at cross-country meets, joining the junior varsity football chain gang, and even announcing a varsity football game on short notice. Board member Tom Logue highlighted both Mr. Purdy's selflessness and his willingness to do anything for students, including the memorable moment he rescued the snack bar from a giant Palo Verde beetle. Assistant Principal/Athletic Director Charles Pierce shared heartfelt gratitude for Mr. Purdy's steady guidance through athletic program transitions and for his unwavering support of coaches, athletes, and

the broader school community. The governing board expressed gratitude to Mr. Purdy and honored him with a certificate and keychain in appreciation of his exceptional service.

2. **PUBLIC COMMENTS**

There were no public comments.

3. **CONSENT AGENDA**

Upon a motion by Eileen Jackson and a second by Jacquelyn Davoli, the governing board approved the following items on the consent agenda: 3.1 the governing board November 10, 2025, regular meeting minutes, as presented; 3.2 the expense voucher memorandum, as presented; 3.3 the field trip request memorandum, as presented; 3.4 the fundraising request memorandum, as presented; 3.5 the personnel memorandum, as presented; 3.6 the acceptance, with gratitude, of the gifts and donations memorandum, as presented; 3.7 the additional compensation rates, as presented; 3.8 the School Facilities Division (SFD) awards to Core Construction, Arcadis, and Swaim and Associates for the weatherization project at Sunrise Drive Elementary School totaling \$932,444.00, as presented; and 3.9 the School Facilities Division award to Progressive Roofing for the MPR building skylight replacements at Ventana Vista Elementary School in the amount of \$86,528.00, as presented.

Jacquelyn Davoli – Yea; Eileen Jackson – Yea; Amy Krauss – Yea; Tom Logue – Yea; Gina Mehmert – Yea; Motion carried 5-0.

3.1. **Approval of November 10, 2025, Regular Governing Board Meeting Minutes Memorandum**

On the consent agenda, the governing board approved the regular governing board meeting minutes for November 10, 2025, as presented.

3.2. **Approval of Expense Voucher Memorandum**

On the consent agenda, the governing board approved the following expense vouchers:

Expense Voucher		Amount
26065	\$	3,250.47
26066		1,712,412.08
26067		55,389.24
26068		138,351.64
26069		103,235.02
26070		51,373.56
26071		49,137.19
26072		16,830.18
26073		65,885.74

3.3. **Approval of the Field Trip Request Memorandum**

On the consent agenda, the governing board approved the following field trip requests:

ORGANIZATION	ACTIVITY	LEARNING NEXUS	WHERE	DATE(S)	FEE
Esperero Canyon Middle School (ECMS) 8 th Grade Choir	American Choral Directors Association Junior High Choral Festival, Musical Instrument Museum, and Phoenix Theatre Performance.	Students will demonstrate performance and audience etiquette, rehearsal techniques for advanced performance, receive professional critique, and learn about music in other cultures.	Phoenix, AZ	05/08/2026 to 05/09/2026	\$140.00
Manzanita Elementary School (MZES) 2 nd Grade	Arizona-Sonora Desert Museum	Students will gain a deeper understanding of desert habitats and interdependence	Tucson, AZ	03/11/2026	\$0.00

		among plants and animals through hands-on observation.			
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3.4. Approval of the Fundraising Request Memorandum

On the consent agenda, the governing board approved the fundraising request memorandum, as presented.

NAME	ACTIVITY	PURPOSE	LOCATION	DATE(S)	GROSS REVENUES	NET INCOME
Catalina Foothills High School (CFHS)						
CFHS Boys Soccer Strikers Club	Direct donation campaign	To raise funds for training items, banquet expenses, and senior night.	Off campus/online	11/25/2025 to end of 2025-2026 season	\$5,000.00	\$4,500.00
CFHS Boys Soccer Strikers Club	Scoreboard electronic banner display sales	To raise funds for training items, banquet expenses, and senior night.	On campus	11/25/2025 to end of 2025-2026 season	\$1,000.00	1,000.00
CFHS Boys Volleyball Boosters	Snack bar sales at home games	To raise funds for away game meals, senior night and end-of-season celebrations, and tournament expenses such as food, lodging, and travel.	On campus	11/25/2025 to end of 2025-2026 season	\$5,000.00	\$4,500.00
CFHS Boys Volleyball Boosters	Blast Athletics direct donation campaign	To raise funds for away game meals, senior night and end-of-season celebrations, and tournament expenses such as food, lodging, and travel.	Off campus/online	11/25/2025 to end of 2025-2026 season	\$9,000.00	\$7,380.00
CFHS Boys Volleyball Boosters	Banner sales	To raise funds for away game meals, senior night and end-of-season celebrations, and tournament expenses such as food, lodging, and travel.	Off campus	11/25/2025 to end of 2025-2026 season	\$5,000.00	\$4,000.00

3.5. Approval of the Personnel Memorandum

On the consent agenda, the governing board approved the personnel.

CERTIFIED STAFF	CLASSIFIED STAFF	COMMUNITY SCHOOLS	COACH
<ul style="list-style-type: none"> • New Hire 	<ul style="list-style-type: none"> • New Hire • Resignation • Status Change 	<ul style="list-style-type: none"> • New Hires • Corrections • Rehires • Status Changes • Resignations 	<ul style="list-style-type: none"> • New Hires • Rehires • Status Change • Volunteers

3.6. Approval of Gifts and Donation Memorandum

On the consent agenda, the governing board accepted, with gratitude, the following gifts, and donations:

DATE	DONOR	SCHOOL	PURPOSE/ITEM	AMOUNT
11/7/2025	CFHS Girls Soccer Booster Club	Catalina Foothills High School	Coach Stipend	\$2,481.48
11/7/2025	Foothills Basketball Fastbreak Club	Catalina Foothills High School	Transportation	\$1,605.00
11/7/2025	Bart Pemberton	Catalina Foothills High School	Library Book	\$0.00
11/7/2025	Bart Pemberton	Orange Grove Middle School	Library Book	\$0.00
11/7/2025	Bart Pemberton	Esperero Canyon Middle School	Library Book	\$0.00
11/14/2025	Canyon View FFO	Canyon View Elementary School	Field Trip	\$410.50
11/14/2025	Manzanita FFO	Manzanita Elementary School	Field Trip	\$5,140.00
11/14/2025	Sunrise Drive FFO	Sunrise Drive Elementary School	Field Trip	\$951.24
11/17/2025	Dr. Samira Jean-Louis	Orange Grove Middle School	Orchestra	\$20.00
			TOTAL	\$10,608.22

3.7. Approval of Additional Compensation Rates

On the consent agenda, the governing board approved the additional compensation rates, as presented.

3.8. Approval of the School Facilities Division (SFD) Awards to Core Construction, Arcadis, and Swaim and Associates for the Weatherization Project at Sunrise Drive Elementary School Totaling \$932,444.00

On the consent agenda, the governing board approved the School Facilities Division (SFD) awards to Core Construction, Arcadis, and Swaim and Associates for the weatherization project at Sunrise Drive Elementary School totaling \$932,444.00, as presented.

3.9. Approval of the School Facilities Division Award to Progressive Roofing for the MPR Building Skylight Replacements at Ventana Vista Elementary School in the Amount of \$86,528.00

On the consent agenda, the governing board approved the School Facilities Division award to Progressive Roofing for the MPR building skylight replacements at Ventana Vista Elementary School in the amount of \$86,528.00, as presented.

4. **UNFINISHED BUSINESS**

4.1. Preliminary Approval of the 2027-2028 School Year Calendar (second reading)

Associate Superintendent Mindy Westover made no changes to the 2027-2028 school year calendar since the board's initial review on November 10. One correction was made to ensure the description of the first day of school and the bell schedules followed during the first week of school aligned with the recommended calendar. The 2027-2028 calendar has been patterned after the 2026-2027 calendar, reflecting the following highlights:

- New teachers report to work on Wednesday, July 21, and returning teachers on Tuesday, July 27.
- The first day of school is Monday, August 2.
- During the first week of school, elementary early release and middle school late start are observed.
- During the first week of school, the high school observes its regular week bell schedule.
- Fall break, October 4 - 8, is a full week.
- K-12 parent/teacher conferences are held mid-week October 19, 20, and 21, with Monday and Friday of that week full days for all schools.
- Pre-K parent/teacher conferences are by appointment only, September 20 - October 1, and April 17 - 28.
- Veteran's Day, Thursday, November 11, is a student holiday.
- A short week schedule is observed at the high school during the week of Thanksgiving and the week of first semester exams.
- Winter break includes three weekends.
- Spring break will be March 20 – 24, 2028.
- The semesters are evenly divided (90/90 days).
- The last day of school, Wednesday, May 17, is a half day for students and a full day for staff.
- The last contract day for teachers, Thursday, May 18, is a full day for staff.

Board members noted that families appreciate the advance calendar planning. They also highlighted the consistent yearly pattern, including Fall Break, Winter Break, and Spring Break, which aids family planning and teacher recruitment. District administration confirmed that upcoming standardized testing dates will be added without affecting the calendar structure.

Upon a motion by Gina Mehmert and a second by Tom Logue, the governing board preliminarily approved the 2027-2028 school year calendar, as presented.

Jacquelyn Davoli – Yea; Eileen Jackson – Yea; Amy Krauss – Yea; Tom Logue – Yea; Gina Mehmert – Yea;
Motion carried 5-0.

5. **NEW BUSINESS**

5.1. **Consideration of Proposed Arizona School Boards Association (ASBA) Bylaws**

President Krauss presented the proposed revisions to the ASBA bylaws. The ASBA Governance Committee, with unanimous approval from the ASBA Board of Directors, has proposed changes to the bylaws to enhance governance practices within their association. These updates are designed to improve transparency, accountability, and member engagement to ensure ASBA operates with the highest standards of integrity and effectiveness. The proposed changes aim to strengthen the association's ability to adapt to emerging challenges and better serve their diverse membership.

Board members reviewed the proposed bylaw revisions, noting quorum requirements of 20% of member districts or fifty (50) active members. Questions about quorum history and the scope of changes to the bylaws were clarified, with most revisions described as procedural, granting the executive board authority over dues and membership classifications. They supported adjustments made to the board of directors' composition based on population and the addition of a full vetting process for the executive director. ASBA's ongoing work was also praised, highlighting the value of its advocacy at the state legislature, helpful conferences and trainings, and the potential for a more efficient board of directors to better serve member districts.

Upon a motion by Tom Logue and a second by Gina Mehmert, the governing board approved the bylaw change proposal, as presented.

Jacquelyn Davoli – Yea; Eileen Jackson – Yea; Amy Krauss – Yea; Tom Logue – Yea; Gina Mehmert – Yea;
Motion carried 5-0.

Upon a motion by Tom Logue and a second by Gina Mehmert, the governing board approved Administrative Assistant Amie Sams, as its designee to cast the governing board's vote online regarding the ASBA bylaw, as presented.

Jacquelyn Davoli – Yea; Eileen Jackson – Yea; Amy Krauss – Yea; Tom Logue – Yea; Gina Mehmert – Yea;
Motion carried 5-0.

5.2. Selection of Delegates to the Arizona School Boards Association (ASBA) – Arizona School Administrators (ASA) Annual Membership Meeting (December 18, 2025)

Board Member Jacquelyn Davoli volunteered as the governing board's delegate and Board Member Tom Logue volunteered as its alternate to the annual membership meeting to be held on December 18, 2025.

Upon a motion by Gina Mehmert and a second by Eileen Jackson, the governing board approved Jacquelyn Davoli as the ASBA delegate and Tom Logue as the alternate.

Jacquelyn Davoli – Yea; Eileen Jackson – Yea; Amy Krauss – Yea; Tom Logue – Yea; Gina Mehmert – Yea;
Motion carried 5-0.

6. **DISCUSSION / REPORTS**

6.1. Arizona Legislative / Governmental Activity

Board members discussed early education related bills emerging at the state capitol, potential ballot measures on student restroom and pronoun policies, and expectations for a tight state budget due to Empowerment Scholarship Account (ESA) voucher program costs. They also anticipated a swift legislative session due to the upcoming election year for state offices.

7. **AGENDA PLANNING**

There were no requests for future agenda considerations.

8. **ADJOURNMENT**

Upon a motion by Eileen Jackson, and a second by Gina Mehmert, the governing board adjourned the meeting at 7:04 p.m.

Jacquelyn Davoli – Yea; Eileen Jackson – Yea; Amy Krauss – Yea; Tom Logue – Yea; Gina Mehmert – Yea;
Motion carried 5-0.

Approved: December 9, 2025

Eileen Jackson, Vice President