

ADMINISTRATION RECOMMENDATION/REPORT

The District President recommends the Board of Trustees approves the expenditure of additional funds for the purchase of window cleaning for the District from Pritchard Industries Southwest for the Facilities Department.

BACKGROUND

This contract will provide all labor, equipment, and materials needed to perform window cleaning services from Pritchard Industries Southwest for the District.

Reference Number SCON-100890 was issued to track the contract spend for window cleaning. Pritchard Industries Southwest has a contract through the TIPS cooperative contracts program to provide window cleaning for the District, Contract Number 230103. The contract complies with the competitive procurement requirements outlined in Section 44.031 of the Texas Education Code, as permitted under Section 791.011 of the Texas Government Code.

IMPACT OF THIS ACTION

Window cleaning services clean all exterior windows at the facilities to maintain a clean, neat appearance, creating an inviting and comfortable atmosphere for students, employees, and guests.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

The Board has approved a total spend authorization of \$200,000. This purchasing request is for spend authorization for an additional \$150,000, which is budgeted in the Facilities Department's FY25 operating budget and subsequent year's budget, subject to Board approval. Current contract spend is \$0. Work is scheduled to begin in February 2025.

MONITORING AND REPORTING TIMELINE

The contract term is September 1, 2024 through August 31, 2025.

RESOURCE PERSONNEL

Dr. Bill King, Executive Vice President
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