



## FY26 CONTRACT

**Date or Contract:** February 7, 2025

**Contractor:** Vincent Henry  
Vincent Henry Consulting LLC  
PO Box 2263  
Palmer, AK 99645

**Cell Phone:** 907-764-6547

**Email:** [vince@vhconsult.org](mailto:vince@vhconsult.org)

**Program:** School Psychological Services

**Period Covered:** September 4, 2025 – May 24, 2026

**Email Invoices to:** [ntaylor@aisdk12.org](mailto:ntaylor@aisdk12.org)

### **Job Summary:**

Serve as a functioning member of the educational team with duties to include: screening, evaluating, consulting, educational programming and supervision, transition planning, therapeutic intervention (if applicable), and exit planning for students identified with or suspected of having disabilities that interfere with school performance.

### **Essential Functions:**

- Work with other members of the IEP team to ensure understanding of student performance strengths and needs through evaluation, educational program planning and service delivery.
- Evaluates the student's ability and formulates the student's related service profile through a variety of functional, behavioral, and standardized assessments, skilled observation, checklists, histories, and interviews.



- Interprets evaluation results into a comprehensive written report which reflects strengths and challenges to student's participation in the educational environment, directs program development, and guides evidence-based intervention.

**Primary Responsibilities:**

1. Provides and documents services to students with disabilities.
2. Provides consultation and information to staff and parents.
3. Evaluates referred students, interprets test results, and submits original protocols to the district office.
4. Participates as an active IEP team member through an IEP Input Form.
5. Develops appropriate IEP annual goals, benchmarks, or treatment strategies that are measurable and achievable within the IEP year.
6. Collaborates with staff regarding student progress and needs.
7. Maintains therapy notes, treatment plans, enrollments, and progress notes.
8. Supervises instructional aid/case manager in respective discipline in accordance with state and federal law.
9. Coordinate service schedule with case manager to ensure adequate coverage of all students in the district; with minimal impact to academic time.
10. Schedule in-person service to all students on the caseload during on-site visits.

**TERMS:**

<b>Item:</b>	<b>Rate:</b>	<b>Total:</b>
<b>On-site Days</b>	16 @ \$750/day	\$12,000
<b>Office Days</b>	24 @ \$400/day	\$9,600
<b>Functional Behavior Assessments</b>	@ \$400/child	As needed
<b>Site Consultation</b>	@ \$60/hour	As needed
<b>Virtual Assessments</b>	@ \$550/day	As needed
<b>Travel:</b>	Arranged by district	N/A
<b>Lodging:</b>	Arranged by district	N/A



**Force Majeure:** Neither party is liable for failing to perform its obligations under this Memorandum of Agreement due to acts of God, natural disasters, war, civil disturbances, or governmental action where the cause is beyond the party's reasonable control (force majeure event). A Force Majeure Event does not include difficulty in obtaining labor, materials, or transport or a strike, lockout, trade dispute, or labor disturbance where the district is a direct party. The party affected by a Force Majeure Event will provide written notice to the other party within a commercially reasonable time and use best efforts to resume performance as soon as reasonably possible.

**NOTHING HEREIN** is to be construed as an employee-employer relationship. No other compensation or benefit is expressed or implied. As a condition of performance, the abovenamed contractor shall pay all federal, state and local taxes that may be incurred by the contractor, subcontractor or other persons. In addition, the above-named contractor shall obtain all licenses, certifications and insurances that may be required and will provide the district copies of these documents annually or as required by the district. The contractor agrees to defend, protect, indemnify and save harmless, the District, its employees, agents and Board members from and against any and all claims, demands and causes of actions, of any nature whatsoever for injury or death of persons or loss of or damage to property arising out of the contractor's performance under this MOA, with the exception of claims, demands, and cause of action that arise solely from the negligence of the District.

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Nicole Taylor, SPED Director      Date

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Taw Lindsey, Superintendent      Date

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Vincent Henry, Contractor      Date

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Darcy Booth, School Board President      Date