

Buffalo-Hanover-Montrose Public Schools
Optional Field Trip/Overnight or Out-of-State Trip APPROVAL Form

School BHS Group Making Request Music Dept.

Principal Mischke Person in Charge Knutson

1. Destination: Chicago

2. Dates of Trip: 3-31 to 4-3, 2023 Number of School Days Missed: 0

3. Number of Students: Male ≈ 33 Female ≈ 43

4. Grade Levels Included: 11+12

5. Supervision requirements: one adult for every 12 students. Same gender chaperone must be included for each gender participating.

a. Staff Accompanying: Carlson, Knutson, Wiese, Rabehl

b. Other Adults Accompanying: TBD

7. Describe the purpose and objectives of the trip:

Travel builds cohesion + esprit de corps in our groups.
Exposing kids to the wider world + great cultural experiences
including the Chicago Symphony Orchestra + a Broadway musical.

8. Cost Factors:

a. Trip funded by:

1. School Account

2. Individual student

b. Cost per person ≈ \$860

c. What provision has been made for students with financial difficulties? Fund raising activities conducted?

Fundraising opportunities - Grocery bagging, Grape picking, coffee sales,
coupon sheet sale, mattress sale, etc.

d. What efforts have been made to acquire the most cost effective price?

We have changed the trip destination 3 times to find a trip we felt was a good value for our students.

1. Faculty members may not receive any salary remuneration relating to field trips from outside agencies or arrange trips for financial gain. Is a portion of the funds provided by students paying for or reducing chaperone costs? YES NO

2. Insurance Issues

a. Will students need additional medical insurance coverage? YES NO

b. Is group tour insurance being purchase? If so, what is the coverage and cost?

Individuals may purchase - 2 different levels of coverage available

9. Transportation Information: How will students be transported?

- a. Bus Name of Company Holt
- b. Plane _____ Name of Airline _____
- c. School District van/s _____
- d. School District not responsible for transportation _____
- e. Other – explain _____

10. Communication - Please attach a copy of the trip itinerary. Include parental and student input in the planning process and all parent meetings conducted to ensure full disclosure of the trip and associated topics to include but not limited to: purpose of the trip, cost (to include spending money), fund raising, adult chaperones, emergency telephone numbers, medical insurance needs, procedure for sending a student home in case of an emergency (medical, disciplinary, etc.) and itinerary.

Person in Charge Signature [Signature] Date 11-16-22

Activities Director Signature [Signature] Date 11/16/22

Superintendent Signature _____ Date _____

BHS Music Trip to Chicago



March 30 - April 3, 2023

What Does the Trip Include?

- Deluxe motor coach transportation
- 4 hotel nights with private security
- 5 meals
- Millenium Park and the Bean
- Museum of Science and Industry
- Broadway Musical "Tina"
- Field Museum of Natural History
- 360 Chicago Observation Deck
- Shedd Aquarium
- Lincoln Park Zoo and Conservatory
- Magnificent Mile Shopping
- Navy Pier
- Chicago Symphony Orchestra
- Medieval Times

Trip Cost

≅ \$860 minus Night Out For Music Money ≅ \$660 student cost

Students should also plan to bring money for "on their own" meals as well as shopping.

Payment Schedule

| <u>Date</u> | <u>Payment</u> | <u>Account Total (minimum amount in Student Account)</u> |
|-------------|----------------|--|
| Nov. 18 | \$150 deposit | \$150 |
| Jan. 6 | \$200 | \$350 |
| Feb. 17 | \$310 | \$660 |

If you are planning to go on the trip but are having trouble meeting a deposit deadline, you must talk to your child's director. We can't help with your situation if we don't know about it.

Upcoming Fundraising Opportunities

- Coffee/Tea/Cocoa (Annick's Old World Coffee & Tea): 2 sales - current and spring.
- Coupon Sheets: Students earn \$17.50 per sheet sold
- Cub Foods Bagging: Sunday, November 6 and Sunday, December 3
- Night Out For Music: Saturday, March 25, 2023
- To find out how much money is in your "trip account", contact Jim Lansing jlansing@bhmschools.org or 763-682-8129.