

REGULAR BOARD MEETING MINUTES

Jul 27, 2021

8:30 A.M. NPT Office

CALL REGULAR BOARD MEETING TO ORDER AND ROLL CALL at 8:30 am

Mr. Bauer called the meeting to order and roll call was taken with one board member present in person, one board member participating via google meets and one board member participating via telephone. Board member in physical attendance was Jason Bauer, participating via google meets was Scott Doer and via phone was Dr. Chris Dougherty. Also present was NPT Director, Kelly Suey, NPT Program Coordinator/Transition Specialist Sabrina Jones and NPT Business Manager, Deanna Tarter.

RECOGNITION OF VISITORS, PUBLIC COMMENT, AND CORRESPONDENCE

There was none to report

MOVE TO APPROVE THE JULY 27, 2021 CONSENT AGENDA AS PRESENTED.

Mrs. Suey stated that on the bills, we are going to go ahead and pay Taylorville for the remaining salary and benefits. Once that bill is deposited, we will move forward with transferring money to the new checking account. Mr. Bauer asked if there were any questions about the bills. There were none.

Motion by Doerr, seconded by Bauer to approve the July 27, 2021 consent agenda as presented. Bauer - YEA, Doerr - YEA, Dougherty- YEA. Motion passed.

The consent agenda included Minutes for June 30, 2021 Board Meeting and Bills/Treasurer's Report.

NEW BUSINESS

Discuss and Approve the hire of BriAnn Bullard as the NPT FACeS/CBI Curriculum and Instruction Coach

Mrs. Suey stated that BriAnn Bullard is NPT's hearing itinerant. She had submitted a letter of interest. She also helped with the summer WorkForce program. Mrs. Suey reported that after talking with Bri, she will be receiving a \$5,000 stipend to be paid out of the ESSER Grant under learning loss. She is going to help make community connections as well as assist with the new curriculum. Mrs. Suey recommended BriAnn Bullard for hire. Dr. Dougherty asked if she is going to continue to provide the hearing work. Mrs. Suey replied that she will be doing both.

Mr. Bauer asked for a motion to approve BriAnn Bullard as the NPT FACeS/CBI Curriculum and Instruction Coach. Dr. Doerr makes a motion and Mr. Bauer seconds. Bauer-Yea, Doerr-YEA, Dougherty-YEA. Motion Passes.

Discuss and Act on an NPT Board Treasurer

Mrs. Suey stated that NPT's joint agreement states that NPT needs to have a board treasurer and include a job description for that position. Mrs. Suey would like to have a discussion regarding having a board treasurer. She stated that she has talked with Mr. Bauer and the cooperative's auditor. After those discussions, she feels like we could have some internal checks and balances and work with their auditor. Mr. Bauer asked for discussion. Dr. Doerr asked Mr. Bauer if he had a board treasurer. Mr. Bauer stated that they do not and he explained the process of how his district reconciles their finances. He also stated this process has been around for many years in Pana. Dr. Doerr is ok with not having a treasurer if we do not need to have one, but he would like us to check with our lawyer. Mr. Bauer asked if there were any other thoughts or discussion. With their being none, Mr. Bauer stated that we will gather more information from the lawyer and asked Mrs. Suey to provide the lawyer's advice in one of the Friday updates.

Review and Approve NPT Insurances

Mrs. Suey stated that we received our insurance bids from Diamond Brothers and then she reviewed the bids. She also stated that she surveyed the NPT staff about Springfield Clinic and most of the staff requested to stay with them. Therefore, due to those requests, Health Alliance is the only health bid that would allow the employees to stay with their current health providers at Springfield Clinic.

Mrs. Suey stated that she provided in the board packets, the bids as well as her recommendations. There was discussion regarding board paid benefits. Dr. Doerr asked if they provided a "cluster" option instead of an age option. Mrs. Suey stated that the bids were cheaper based on age due to the current employees age and the size of the cooperative. After much discussion, the board agreed and approved the following regarding insurances.

Employee Only Health Insurance: The employee will pay \$75. The employer will pay the remaining balance, up to \$452.81.

Employee + Spouse, Employee + Children, and Family Health Insurance The board will pay \$452.81 and the remaining balance will be the employees responsibility.

Dental: The employer will pay \$34.81 towards all dental plans, if there is a remaining balance, that will be the employees responsibility.

Life: The employer will pay \$0.93 toward life insurance. At this time, this is a 100% employer paid benefit.

Vision: This is an employee paid benefit. The employer will not be contributing to this insurance.

Dr. Doerr made the motion, seconded by Mr. Bauerr. Roll Call Mr. Bauer-YEA, Dr. Doerr-YEA, Dr. Dougherty-YEA. Motion Passed.

At this time, Dr. Doerr had to leave the meeting.

Discuss Tentative FY22 Budget

Dee Tarter reviewed the slight increase in the preliminary budget, as well as decreases. Mrs. Tarter will present the budget in August. NPT plans to have the budget hearing, executive board meeting and governing board meeting all on the same date. Dee also made a note of the ending balance discrepancy. There were no further questions or comments.

Motion by Mr. Bauer and seconded by Dr. Dougherty to have NPT put the budget on display and hold the Budget Hearing on August 24, 2021 at 8:20. Roll Call: Mr. Bauer-YEA, Dr. Dougherty-YEA, Dr. Doerr-was not present for this motion. Motion Passes.

Open Discussion

There was none to report.

Director's Report

ESY began on Monday and all but two students were present. We have sent out our Employee Welcome Packet to staff. Due to us becoming our own fiscal agent, all personnel files have to be updated with new paperwork, fingerprinting, physicals, transcripts, etc. Staff is working on obtaining all of this information in order to stay in compliance with personnel files. From August 2-6, NTP will be having an "Open House" for our staff to come in and collect their things from the tables and complete employee paperwork.

Mrs. Suey provided a schedule for their first week back. On August 9 is NPT's Opening Day from 9:00-3:00, which includes a Staff Meeting from 9:00-11:00, presentation from American Fidelity from 11:00-11:30 and lunch provided by them, and from 12:00-3:00, Employees meet with American Fidelity and complete CPI Refresher Course. On August 10, from 9:00-3:00 is an Initial CPI Training. On August 11, Brandon Wright will be providing a professional development session for NPT employees. We are going to be focusing on our eligibility criteria and making sure it is aligned with all mandated requirements. On August 12, we will be completing enCore Training from 8:00-11:00 with the FACeS staff and selected staff from Pana and Nokomis.

Mrs. Suey has reached out and scheduled meetings with building principals to discuss the upcoming school year. Policy 2:80 was provided in the board packet as a requirement from our board policies. We were notified that we will be given grant money from ESSER III in the amount of \$444,309, which is due on August 15th. Mrs Suey provided the bucket amounts that

the money has to be spent in: Learning Loss \$276,963; After School Program \$83,673; Summer Program \$83,671. There were no additional questions for Mrs. Suey.

Business Manager Report

Dee Tarter stated that we had our audit last week. It went well. Dee will meet with Bart at the end of this week to go over his audit. Adam Mathias is planning on presenting at our August board meeting. No additional questions for Dee.

CLOSED SESSION

The board did not move into closed session.

MOVE TO ADJOURN AT 9:02 am.

Motion by Dougherty, and seconded by Bauer to adjourn the meeting. Motion passed by voice vote.

Mr. Jason Bauer, President

Dr. Scott Doerr, Secretary