



Board Action Required ☒ X

No Action Required ☐

To: Coppell ISD Board of Trustees
From: Sid Grant
Date: May 11, 2017

cc: Dr. Mike Waldrip, Dr. Marilyn Denison, Kelly Penny, Larry Guerra, Louis Macias, Debra Marshall

Re: Library Circulation Desk Replacements

As part of the 2013 Bond Projects, several campuses changed out their library circulation desks, thereby, leaving Lakeside, Valley Ranch, Cottonwood Creek, Denton Creek, Austin, Town Center, and CMS North to be replaced at a later date. Given that we have sufficient library allotted dollars still available from the 2013 bond election, we recommend changing out the old style circulation desks at these remaining campuses. The existing circulation desk range from 20 to almost 30 years old. Debra Marshall worked closely with the librarians in coming up with the best solution for the replacement. Once complete, the circulation desks will be similar in size and style throughout the district. Please see photo examples below.

The Interlocal Contract purchasing method as provided in the Texas Education Code 44.031 was used to obtain proposals through the Educational Purchasing Cooperative of North Texas.

BKM total Office of Texas provided the proposal with the best value for the district. BKM's total turn-key proposal for the seven new circulation desks is \$90,576.00. The pricing includes all materials, labor, installation, and removal/disposal of the old desks.

RECOMMENDATION: That the Coppell ISD Board of Trustees approve BKM Total Office of Texas as the contractor to complete the library circulation desk replacements at Lakeside, Valley Ranch, Cottonwood Creek, Denton Creek, Austin, Town Center, and CMS North for the sum of \$90,57600.

