

# Board of Education Information

**To:** Board of Education  
**From:** Matt Rich  
**Date:** December 2, 2025  
**Re:** Accept Resignation of Kathy Keefe

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## **Recommendation:**

It is the recommendation of the Superintendent to accept the resignation of Kathy Keefe from her administrative assistant position effective December 4, 2025.

## **Background Information:**

Mrs. Keefe joined Winfield School District in April 2025. She has been conscientious in her work, tackling challenges with state reporting and student services. We wish her well in her next endeavor.