

Date: April 13, 2017
To: Board of Education
From: Catherine Chang
Re: Contract Recommendations for 2017– 2018

Paper Bid

Paper has been bid annually for the entire township for over a decade. As in prior years, Lyons School District 103 will conduct the bid opening in May.

Auditor

The district went out to bid for Auditing services three years ago. Miller Cooper &Co., Ltd's fee is expected to be \$23,000, an increase of \$500 from last year. We recommend continuing with Miller Cooper for 2017-2018.

First Student - Transportation

First Student was awarded the bid contract when we bid the transportation services in April 2008. We extended the contract for an additional two years in 2011-2012 and subsequently for an additional year thereafter. Per School Code, we may extend on a year-to-year basis unless a timely request from another interested contractor is received. The increase for transportation services is 4.1% and the agreement from First Student is attached.

Food Service/Milk Bid

The District sent out bid packages for food service and milk to various vendors on March 8, 2017. There were three vendors present at the mandatory pre-bid meeting held on March 17, 2017. The District received only one bid - from Just A Dash Catering, LLC., our current food service provider - during the bid opening on April 7, 2017. All the bid documents were submitted to the State Board of Education (ISBE) for review immediately after the bid opening. The District received confirmation from ISBE on April 10, 2017 to proceed with awarding Just A Dash Catering the food service contract. We recommend purchasing meals and milk for 2017-2018 from Just A Dash Catering for the prices as shown in the attachment.

GCA Services Group – Cleaning Service

We have been using the same cleaning service since 1998 when it was last bid. GCA. The increase for this year's service was 0.7% and the increase for 2017-2018 is 1% as shown in the attached agreement. We recommend using GCA again next year at the 1.0% increase. GCA continues to provide excellent service at a reasonable rate.

**AMENDMENT TO STUDENT TRANSPORTATION SERVICES AGREEMENT BETWEEN
PLEASANTDALE SCHOOL DISTRICT 107 AND FIRST STUDENT, INC.**

THIS AMENDMENT is made by and entered into as of the 19 day of April 2017 by and between the BOARD OF EDUCATION OF PLEASANTDALE SCHOOL DISTRICT 107 with principal offices located at 7450 S. Wolf Road, Burr Ridge, Illinois 60527 hereinafter called DISTRICT and FIRST STUDENT, INC. hereinafter called "CONTRACTOR" with its corporate offices located at 600 Vine Street, Suite 1400, Cincinnati Ohio, 45202 and its local operating offices located at 8600 W. 67TH Street, Hodgkins, Illinois 60525 and together called "PARTIES".

WHEREAS, the parties entered into that certain Pupil Transportation Services Agreement dated July 28, 2008, May 9, 2011, May 7, 2013, May 5, 2014, May 12, 2015, and may 11, 2016 (hereinafter the "Agreement"); and all contingencies placed upon the bid specifications, and

WHEREAS, the parties desire to amend certain provisions thereof and extend its term effective immediately;

NOW, THEREFORE, the parties mutually agree as follows:

All terms used herein, unless otherwise defined in this Amendment, shall have the same meaning as set forth in the Agreement. Following the effective date of this Amendment, future references to the Agreement in any communication or document between the DISTRICT and CONTRACTOR shall mean the Agreement incorporating the changes and/or additions in this Amendment.

1. **TERM.** The term of the Amended agreement shall extend for one (1) additional year's commencing August 1, 2017; thereafter this amended agreement may be extended on a year-to-year basis by mutual agreement of the parties, subject to the operation of 105 Ill. Comp. Stat. 5/29-6.1, as amended from time to time.
2. **COMPENSATION** Commencing August 1, 2017, the rates of compensation payable hereunder during the ensuing Contract Year shall be those set forth in Exhibit "A" and are based on current number of routes and bell times.
3. **NOTICE TO PARTIES**

All notices to be given by the parties to this Agreement shall be in writing and serviced by depositing same in the United States Mail, certified mail.

Notices to the DISTRICT shall be addressed to:

Ms. Catherine Chang
Business Manager
Pleasantdale School District 107
7450 S. Wolf Road
Burr Ridge, IL 60527

Notices to CONTRACTOR shall be addressed to:

Mr. Roger Moore
Senior Vice President – Central Region
First Student, Inc.
1717 Park Street, Suite 225
Naperville, IL 60563

With a copy to:

General Counsel
FirstGroup America, Inc.
600 Vine Street
Suite 1400
Cincinnati, OH 45202

- 4. NO OTHER MODIFICATIONS** All terms of the Agreement shall remain in full force and effect except to the extent modified herein. This Amendment shall become a part of and shall be integrated into the Agreement.

IN WITNESS WHEREOF, this Agreement has been signed and executed in duplicate on behalf of the parties hereto by persons duly authorized on the day and year first written above.

PLEASANTDALE SCHOOL DISTRICT 107

By: _____

Title: _____

ATTEST:

By: _____

FIRST STUDENT, INC.

By: _____

Title: _____

ATTEST:

By: _____

EXHIBIT A
PLEASANTDALE SCHOOL DISTRICT 107
TRANSPORTATION RATES 2017 - 2018

Description		2016-17	2017-18
AM Pleasantdale Elementary – 8:55 arrival – per bus per trip		\$ 75.90	\$ 79.01
AM Pleasantdale Middle – 8:20 arrival – per bus per trip		\$ 75.90	\$ 79.01
PM Pleasantdale Elementary – 3:20 departure – per bus per trip		\$ 75.90	\$ 79.01
PM Pleasantdale Middle – 3:22 departure – per bus per trip		\$ 75.90	\$ 79.01
KDG. Pleasantdale Elementary – 11:40 a.m. Departure		\$ 81.76	\$ 85.11
KDG. Pleasantdale Elementary – 12:30 a.m. Arrival		\$ 81.76	\$ 85.11
Band Route – 7:30 AM arrival at Pleasantdale Middle		\$ 81.76	\$ 85.11
Late Route – 4:25 PM departure from Pleasantdale Elementary		\$ 81.76	\$ 85.11
Late Route – 4:30 PM departure from Pleasantdale Middle		\$ 81.76	\$ 85.11
Math Shuttle		\$ 29.58	\$ 30.79
FIELD TRIP RATES			
2 HOURS OR LESS		\$ 160.91	\$ 167.50
3 HOURS OR LESS		\$ 160.91	\$ 167.50
4 HOURS OR LESS		\$ 215.10	\$ 223.91
5 HOURS OR LESS		\$ 269.30	\$ 280.34
ADDITIONAL HOURS		\$ 52.54	\$ 54.70
ATHLETIC TRIPS			
UP TO 4 HOURS		\$ 215.10	\$ 223.91
ADDITIONAL HOURS		\$ 52.54	\$ 54.70

Invitation for Bid and Contract
Nonprofit School Food Service

BID SUMMARY

This document contains a bid solicitation and Contract for the furnishing of management services for the operation of the nonprofit food service program(s) for the period beginning July 1, 2017, and ending June 30, 2018, and sets forth the terms and conditions applicable to the procurement. Upon acceptance, this document shall constitute the Contract between the bidder and the school food authority. The bidder shall not plead misunderstanding or deception because of such estimate of quantities, or of the character, location, or other conditions pertaining to the bid solicitation/Contract.

PER MEAL PRICES MUST BE QUOTED AS IF NO USDA FOODS WILL BE RECEIVED

	Projected Annual Units	Rate Per Unit	Estimated Total**
1. Reimbursable Lunches With Milk	1. <u>51,000</u>	1. <u>2.90</u>	1. <u>\$147,900</u>
2. Management Fee Per School Meal (lunches)	2. <u>51,000</u>	2. <u>.40</u>	2. <u>\$20,400</u>
3. Extra Milk	3. <u>13,500</u>	3. <u>.30</u>	3. <u>\$4,050</u>

Total Estimated Amount of Bid** \$ 172,350

**All totals must be carried out to the second decimal place and must not be rounded.

Just A Dash Catering
Name of Bidder
9722 Parkway Dr
Street Address
Highland IN 216352
City State Zip Code

By submission of this bid, the bidder certifies that, in the event the bidder receives an award under this solicitation, the bidder shall operate in accordance with all applicable current program regulations. This agreement shall be in effect for the period specified, not to exceed one year, and may be renewed by mutual agreement for four additional one-year Contract Terms.

4/5/17 [Signature] Co-CEO
Date Signature of Bidder Title

ACCEPTANCE OF CONTRACT

Agreement Number _____ School Food Authority (SFA) _____

Date _____ Signature of Authorized SFA Representative _____ Title _____

AMENDMENT TO SERVICES AGREEMENT

THIS SECOND AMENDMENT TO SERVICES AGREEMENT (the “Second Amendment”), effective as of July 1, 2017, is made by and between **Pleasantdale School District 107** (“Customer”) and **GCA Education Services, Inc.** (“GCA”), a Tennessee corporation. Capitalized terms used and not specifically defined in this Third Amendment shall have the meaning ascribed in the Agreement (as defined herein below).

RECITALS:

- A. **WHEREAS**, the parties have entered into that certain Services Agreement (referred to herein as the “Agreement”), whereby Customer retained GCA to perform various janitorial services as specified in the Agreement; and
- B. **WHEREAS**, the parties executed an Amendment effective July 01, 2016 and expiring on June 30, 2017; and
- C. **WHEREAS**, the customer also desires to exercise its option for a Renewal Term under the Agreement for July 01, 2017 through June 30, 2018 in accordance with the Agreement, as amended by this Amendment, and
- D. **WHEREAS**, the parties agree this Amendment will take effect July 01, 2017.

NOW, THEREFORE, for and in consideration of the mutual promises and undertakings herein contained and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. **Term.** In accordance with Section 39, Annual Contract Price Escalation, of the Agreement, this Third Amendment further serves as the Customers written approval to exercise its option for a Renewal Term of the contract. The section entitled “Term” of this Amendment shall commence as of July 01, 2017 and terminate June 30, 2018 (the “Term”), unless sooner terminated as provided in the Agreement. The Amendment may then be renewed with the terms of the Agreement.

2. **Specifications.** This Amendment will be pursuant to the requirements to be performed in accordance with the Requirements of the original Agreement.

3. **Pricing.** The Parties agree that the current annual contract price is Two Hundred Eight Thousand Four Hundred Seventy Dollars and Ninety Six Cents (\$208,470.96) for the 2016 – 2017 contract year. The Customer has agreed to give GCA a 1% CPI increase for the contract year of 2017 – 2018. The new contract price will be, Two Hundred Ten Thousand Five Hundred Fifty Five Dollars and Sixty Seven Cents (\$210,555.67). This new contract price will payable in twelve (12) monthly installments during the Renewal Term.

4. **Ratification.** Except as and to the extent amended, altered, and/or modified as provided in this First Amendment, all terms, covenants, conditions and provisions of the Agreement are hereby ratified and reaffirmed, and shall remain in full force and effect.

5. **No Default.** Customer and GCA hereby acknowledge and agree that, as of the date of this First Amendment, neither party is in default or otherwise in breach of the Agreement, and to their best knowledge no facts exist which, with the passage of time, the giving of notice, or both, could become a default or breach of the Agreement.

6. **Counterparts.** This Amendment may be executed in one or more counterparts, and exchanged via facsimile or other electronic transmission, each of which shall for all purposes be deemed to be an original and all of which shall constitute one and the same instrument.

IN WITNESS WHEREOF, the parties hereto have set their hands as of the day and year first above written.

**PLEASANTDALE SCHOOL
DISTRICT 107**

GCA EDUCATION SERVICES, INC.

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____