

FINANCE WAYS & MEANS COMMITTEE  
**DRAFT MEETING MINUTES**  
Tuesday, December 13, 2022 – 9:30 a.m.  
Howard Male Conference Room/Zoom Room

Commissioners Present: Dave Karschnick  
Brenda Fournier  
Kevin Osbourne  
John Kozlowski  
Marty Thomson  
Don Gilmet  
Robert Adrian  
Bill Peterson, excused

Others Present: Mary Catherine Hannah, County Administrator  
Lynn Bunting, County Board Assistant  
Kim Ludlow, Treasurer  
Kim MacArthur, County Board Assistant (zoom)  
Keri Bertrand, County Clerk  
Cindy Cebula, Chief Deputy Treasurer (zoom)  
Eric Siwula  
Burt Francisco  
Bill LaHaie  
Warren Miller, Spicer Group  
Stacy Hissong, Fahey Schultz Burzych Rhodes  
Gerald Fournier, Drain Commissioner  
Sheriff Erik Smith  
Ted Somers, Equalization Director  
Karen Wekwert  
Roy Wekwert, 911 Office  
Kim Elkie, Director 911/Emergency Management  
Al Rapson, Assistant Director 911/Emergency Management  
Sue Latuszek, District Court  
Cynthia Muszynski, Prosecuting Attorney  
Phil Heimerl, True North Radio (zoom)  
Undersheriff Cash Kroll  
Deputy Michelle Reid, Animal Control Officer  
Wes Wilder, County Maintenance Superintendent (zoom)  
Amanda Repke, Deputy Treasurer (zoom)  
Jennifer Mathis, County HR Specialist (zoom)  
Steve Mousseau, IT Director (zoom)  
Judge Curtis, District/Probate  
C. Williams (zoom)  
Attorney John Axe, Clark Hill (zoom)  
Register of Deeds Office (zoom)  
Alpena County Central Dispatch (zoom)  
Kim Schultz (zoom)  
Michelle McGirr (zoom)

**PUBLIC HEARING FOR PROPOSED 2023 BUDGET:**

A Public Hearing was held in the Howard Male Conference Room and via Zoom Conference Call in the County Annex Building, 719 W. Chisholm Street, 3<sup>rd</sup> Floor, Alpena, MI, on Tuesday, December 13, 2022 at 9:30 a.m.

**PUBLIC HEARING OPEN FOR PUBLIC COMMENT:** Vice Chairman Marty Thomson opened the Public Hearing for Public Comment for the proposed 2023 Budget at 9:30 a.m. No comments made.

**PUBLIC HEARING CLOSED FOR PUBLIC COMMENT:** Moved by Commissioner Gilmet and supported by Commissioner Fournier to close the Public Hearing for Public Comment. Roll call vote was taken: AYES: Commissioners Gilmet, Adrian, Karschnick, Fournier, Osbourne, Kozlowski, and Thomson. NAYS: None. Commissioner Peterson, excused. Motion carried. The Public Hearing closed for public comment at 9:32 a.m.

### **CALL TO ORDER**

Vice Chair Marty Thomson called the Finance Ways & Means Committee meeting to order at 9:33 a.m.

### **ROLL CALL**

Roll call vote was taken. All Commissioners present with Commissioner Peterson excused.

**INFORMATION ITEM:** Judge Curtis, District/Probate, presented the FY22/23 Adult Drug Court Hybrid Grant Application for approval reporting this is a recurrent grant with no County match. Moved by Commissioner Adrian and supported by Commissioner Karschnick to approve the below Action Item as presented. Roll call vote was taken: AYES: Commissioners Gilmet, Adrian, Karschnick, Fournier, Osbourne, Kozlowski, and Thomson. NAYS: None. Commissioner Peterson, excused. Motion carried.

**ACTION ITEM #1: The Committee recommends approval of the FY23 Michigan Drug Court Grant Program Application for 88th District Court Drug & Alcohol Treatment Court Grant Application in the amount of \$25,000 with no County match and authorize the Chairman of the Board/County Administrator to sign all pertaining documents. This has Grant Review Committee approval.**

### **PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA**

Board Chairman Robert Adrian introduced Roy Wekwert, 911 Dispatch, in the lead of the Pledge of Allegiance to the Flag of the United States of America. Director Kim Elkie, 911/Emergency Management, read the Resolution of Tribute for Roy Wekwert, 911 Dispatch reporting Roy will be retiring the end of the month. Board Chairman Adrian presented the Resolution of Tribute to Roy Wekwert for his many years of service to the County and the residents of Alpena County. The Commissioners thanked Roy for his many years of dedication and service and reported he will be missed. Roy shared his appreciation to the board.

**INFORMATION ITEM:** Vice Chair Marty Thomson opened up a courtesy public comment for specific comments for the Beaver Lake Project as there was a previous Public Hearing and there was public comment at that hearing and informed the public will have 3 minutes to present their questions/concerns.

Darrel Spragg, Beaver Lake, presented the request to the board to delay their vote on the assessment roll until he gets some answers.

Eric Siwula, Beaver Lake, shared his complaint about the project reporting he recommends to divide the assessment evenly per foot for everyone.

Vice Chair Thomson closed the public comment.

Gerald Fournier, Drain Commissioner, reported that he has Attorney Stacy Hissong of Fahey Schultz Burzych Rhodes, Engineer Warren Miller of Spicer Group, and Attorney John Axe of Clark Hill in attendance to answer

any questions that the board or public may have. Attorney Hissong and Engineer Miller answered questions from the public and the Commissioners regarding the Beaver Lake Project, Computation Costs, and Assessment Roll.

Drain Commissioner Gerald Fournier presented Resolution #22-23 Beaver Lake Order for Alpena for approval (attachment #1). Moved by Commissioner Fournier and supported by Commissioner Osbourne to approve the below Action Item as presented. Roll call vote was taken: AYES: Commissioners Gilmet, Adrian, Karschnick, Fournier, Osbourne, Kozlowski, and Thomson. NAYS: None. Commissioner Peterson, excused. Motion carried.

**ACTION ITEM #2: The Committee recommends approval of Resolution #22-23 authorizing the County Delegated Authority on behalf of Alpena - Beaver Lake Order for Alpena as presented.**

Drain Commissioner Gerald Fournier presented Resolution #22-24 Approving Assessments Beaver Lake for approval (attachment #2). Moved by Commissioner Osbourne and supported by Commissioner Adrian to approve the below Action Item as presented. Roll call vote was taken: AYES: Commissioners Gilmet, Adrian, Karschnick, Fournier, Osbourne, Kozlowski, and Thomson. NAYS: None. Commissioner Peterson, excused. Motion carried.

**ACTION ITEM #3: The Committee recommends approval of Resolution #22-24 approving the project costs and assessment roll - Beaver Lake as presented.**

Vice Chair Thomson presented a short recess for the board at 10:30 a.m. and the board reconvened at 10:35 a.m.

#### **BILLS TO PAY**

Vice Chair Thomson presented the bills to pay.

	<b>SUBMITTED:</b>	<b>APPROVED:</b>
General Funds & Other funds	\$ 57,710.29	\$ 57,710.29

Moved by Commissioner Karschnick and supported by Commissioner Gilmet to pay all bills as submitted. Roll call vote was taken: AYES: Commissioners Gilmet, Adrian, Karschnick, Fournier, Osbourne, Kozlowski, and Thomson. NAYS: None. Commissioner Peterson, excused. Motion carried.

**INFORMATION ITEM:** Juvenile Officer Janelle Mott was not present to report on the Child Care Fund monthly report for November 2022 and Vice Chairman Marty Thomson reported it is in the meeting packet for review (attachment #3).

**INFORMATION ITEM:** Deputy Michelle Reid, Animal Control Officer, Sheriff's Office, presented the FY23 MDARD Grant Application for approval reporting this is a 100% reimbursable grant with no County match. Moved by Commissioner Adrian and supported by Commissioner Gilmet to approve the below Action Item as presented. Roll call vote was taken: AYES: Commissioners Gilmet, Adrian, Karschnick, Fournier, Osbourne, Kozlowski, and Thomson. NAYS: None. Commissioner Peterson, excused. Motion carried.

**ACTION ITEM #5: The Committee recommends approval the new Michigan Department of Agriculture and Rural Development (MDARD) Grant Application for the Sheriff's Office in the amount of \$116,625.00 with no County match and is a 100% reimbursable grant. This has Grant Review Committee approval.**



INFORMATION ITEM: County Administrator Mary Catherine Hannah presented the Prosecuting Attorney's request for a step increase for the Crime Victim Rights Compensation Navigator William Rings reporting that the Prosecuting Attorney missed the Personnel Committee meeting and needed this presented to begin January 4, 2023 if approved. Moved by Commissioner Kozlowski and supported by Commissioner Karschnick to approve the below Action Item as presented. Roll call vote was taken: AYES: Commissioners Gilmet, Adrian, Karschnick, Fournier, Osbourne, Kozlowski, and Thomson. NAYS: None. Commissioner Peterson, excused. Motion carried.

**ACTION ITEM #6: The Committee recommends approval of the Step Increase for Crime Victim Rights Compensation Navigator William Rings from Start to Step 1 effective January 4, 2023 as presented.**

INFORMATION ITEM: County Administrator Mary Catherine Hannah presented the MSU Extension Office request to waive the Alpena County Shape Files Fee in exchange for plat maps, plat books and ad in the directory provided to the County. Moved by Commissioner Fournier and supported by Commissioner Kozlowski to approve the below Action Item as presented. Roll call vote was taken: AYES: Commissioners Gilmet, Adrian, Karschnick, Fournier, Osbourne, Kozlowski, and Thomson. NAYS: None. Commissioner Peterson, excused. Motion carried.

**ACTION ITEM #7: The Committee recommends approval to use and waive the Alpena County shape files fee and in exchange of payment we receive two 50 x 50 plat maps, twelve copies of the 2023 plat book, and one full page ad in the directory.**

INFORMATION ITEM: Administrator Hannah presented the request for a Letter of Acknowledgement to Board Chairman Robert Adrian for his years of service to the County per County Policy on length of service acknowledgements for approval. Moved by Commissioner Gilmet and supported by Commissioner Karschnick to approve the below Action Item as presented. Roll call vote was taken: AYES: Commissioners Gilmet, Adrian, Karschnick, Fournier, Osbourne, Kozlowski, and Thomson. NAYS: None. Commissioner Peterson, excused. Motion carried.

**ACTION ITEM #8: The Committee recommends approval of a Letter of Acknowledgement to Board Chairman Robert Adrian for his years of service to the County per County Policy on length of service acknowledgements.**

INFORMATION ITEM: Treasurer Kim Ludlow presented the monthly report for November 2022. The budget should be at 91.51%. Revenues are at 96.61% and Expenditures are at 86.52%. Moved by Commissioner Fournier and supported by Commissioner Adrian to receive and file the monthly Treasurer's report for November 2022. Roll call vote was taken: AYES: Commissioners Gilmet, Adrian, Karschnick, Fournier, Osbourne, Kozlowski, and Thomson. NAYS: None. Commissioner Peterson, excused. Motion carried.

INFORMATION ITEM: Treasurer Ludlow presented the 2023 Budget Policy for approval. Moved by Commissioner Gilmet and supported by Commissioner Adrian to recommend the below Action Item. Roll call vote was taken: AYES: Commissioners Gilmet, Adrian, Karschnick, Fournier, Osbourne, Kozlowski, and Thomson. NAYS: None. Commissioner Peterson, excused. Motion carried.

**ACTION ITEM #9: Recommendation to adopt the 2023 Budget Policy, regarding fiscal policies and that they be part of the 2023 budget.**

INFORMATION ITEM: Treasurer Ludlow presented Resolutions for approval reporting the proposed 2023 Budget was on display for the required 10 days and presents the following Resolutions for adoption. Moved by Commissioner Fournier and supported by Commissioner Gilmet to approve the below Action Items as



presented. Roll call vote was taken: AYES: Commissioners Gilmet, Adrian, Karschnick, Fournier, Osbourne, Kozlowski, and Thomson. NAYS: None. Commissioner Peterson, excused. Motion carried.

**ACTION ITEM #10: Recommendation to approve the resolution for the Component Unit Proprietary Funds.**

**ACTION ITEM #11: Recommendation to approve the resolution for the General Fund.**

**ACTION ITEM #12: Recommendation to approve the resolution for the Special Revenue Funds.**

**ACTION ITEM #13: Recommendation to approve the resolution for the Debt Service Funds.**

**ACTION ITEM #14: Recommendation to approve the resolution for the Capital Project Funds.**

**ACTION ITEM #15: Recommendation to approve the resolution for Enterprise Funds.**

**ACTION ITEM #16: Recommendation to approve the resolution for the Internal Service Funds.**

INFORMATION ITEM: County Treasurer Kim Ludlow presented the Reserve Recommendations for 2022 for approval. Moved by Commissioner Adrian and supported by Commissioner Fournier to recommend the below Action Item Roll call vote was taken: AYES: Commissioners Gilmet, Adrian, Karschnick, Fournier, Osbourne, Kozlowski, and Thomson. NAYS: None. Commissioner Peterson, excused. Motion carried.

**ACTION ITEM #17: Recommendation to approve the Treasurer's Reserve Recommendations 2022.**

INFORMATION ITEM: Treasurer Ludlow presented the request to pay all remaining bills for 2022 and make the necessary budget adjustments for the remainder of 2022 for approval. Moved by Commissioner Karschnick and supported by Commissioner Gilmet to recommend the below Action Item. Roll call vote was taken: AYES: Commissioners Gilmet, Adrian, Karschnick, Fournier, Osbourne, Kozlowski, and Thomson. NAYS: None. Commissioner Peterson, excused. Motion carried.

**ACTION ITEM #18: Recommendation that the Treasurer be authorized to pay all remaining bills for 2022 and to make budget adjustments for 2022.**

### **BUDGET ADJUSTMENT**

Vice Chair Marty Thomson presented the following Budget Adjustment for approval:

1. Increase Miscellaneous Donation Expense – Sheriff's Office

**ACTION ITEM #1: The Committee recommends approval to increase budgeted 2022 line item #101-430-969.001 Animal Control Misc Expense-Donation by \$10,000 with monies to come from budgeted 2022 line item #101-430-684.000 Animal Control Misc Revenue-Donations to cover invoices through the rest of 2022.**

Moved by Commissioner Gilmet and supported by Commissioner Fournier to approve the Budget Adjustment as presented. Roll call vote was taken: AYES: Commissioners Gilmet, Adrian, Karschnick, Fournier, Osbourne, Kozlowski, and Thomson. NAYS: None. Commissioner Peterson, excused. Motion carried.

### **MOTION TO RISE & REPORT**

Vice Chair Marty Thomson presented the motion to rise and report. Moved by Commissioner Gilmet and supported by Commissioner Adrian to rise and report. Motion carried. The Committee meeting closed at 10:50 a.m.

### FINANCE WAYS & MEANS RECOMMENDATIONS

Board Chairman Robert Adrian presented the Action Items from the Finance Ways & Means Committee for board approval. Moved by Commissioner Gilmet and supported by Commissioner Thomson to approve the Finance Ways & Means Committee recommended Action Items as presented. Roll call vote was taken: AYES: Commissioners Gilmet, Adrian, Karschnick, Fournier, Osbourne, Kozlowski, and Thomson. NAYS: None. Commissioner Peterson, excused. Motion carried.

### CONSENT CALENDAR

Chairman Adrian presented the Consent Calendar for discussion and recommendation.

- A) **Approval of the Official Proceedings of the Alpena County Board of Commissioners Regular Session – November 22, 2022 (\*Minutes only)**  
Joint Meeting with Planning Commission – November 29, 2022

- B-1) **Facilities, Capital & Strategic Planning Committee Meeting Minutes – November 23, 2022**

ACTION ITEM #FCSPC-1: The Committee recommends approval of the three Health Department Leases (DHD#4, Dental Clinics North, and NEMCSA) for term (12/01/22 – 11/30/27) as presented and to authorize the County Administrator to sign all agreements.

ACTION ITEM #FCSPC-2: The Committee recommends approval of the Request for Proposal for the lease of the DHHS Building from I2P, LLC as presented. County Administrator to work with I2P on the drafting of a proposed lease.

ACTION ITEM #FCSPC-3: The Committee recommends approval of the Request for Proposal from Synchronizations, LLC to manage the Alpena County Plaza Pool for five years (01/01/23 – 12/31/27) as presented.

ACTION ITEM #FCSPC-4: The Committee recommends approval of fixed asset numbering system for County vehicles (Department Code - Model Year - Sequenced Acquired) as presented, as well as Capital Asset Numbering Policy as presented.

- B-2) **Facilities, Capital & Strategic Planning Committee Meeting Minutes – December 7, 2022**

ACTION ITEM #FCSPC-5: The Committee recommends approval of the estimates from Young's Flooring in the amounts of \$11,945.30 for flooring replacement in the DHD#4 building (2022 budgeted \$15,000) and \$21,332.50 for flooring replacement in the Annex building (2022 budgeted \$16,500) and to authorize County Maintenance Superintendent to do painting in the areas requested in the DHD#4 building at a cost of approximately \$500 and an additional \$1,500 for removal of a wall in the District Court jury room as presented.

ACTION ITEM #FCSPC-6: The Committee recommends approval to transfer \$6,500 from line item 631-265-975.003 and move into line item 631-265-975.018 as presented.

- C) **Courts & Public Safety Committee Meeting Minutes – November 23, 2022**



ACTION ITEM #CPSC-1: The Committee recommends approval of the Record Retention and Destruction Policy for the Commissioner's Office and Human Resources as presented.

ACTION ITEM #CPSC-2: The Committee recommends approval of a 5-year contract for development and maintenance of the Alpena County website in the amount of \$20,560 (2022) and \$7,670 annually beginning in 2024 for maintenance as presented; with monies already budgeted for 2022 website development.

**Not Approved on Consent Calendar**

ACTION ITEM #CPSC-3: The Committee recommends approval of IT Policies as presented.

ACTION ITEM #CPSC-4: The Committee recommends approval of amended Address Ordinance as presented.

ACTION ITEM #CPSC-5: The Committee recommends approval of amended Animal Control Ordinance as presented.

**D) Home Improvement Adhoc Committee Meeting Minutes – November 23, 2022**

ACTION ITEM #HIAC-1: The Committee recommends to not approve the subordination request for Project 009-99-HI (3134 Long Lake Ave, Alpena, MI) as presented.

ACTION ITEM #HIAC-2: The Committee recommends to approve the new project request - Project EM-21-06 (7109 Long Rapids Rd, Alpena, MI) as presented.

E-1) **Personnel Committee Meeting Minutes – November 28, 2022**

E-2) **Personnel Committee Meeting Minutes – December 6, 2022**

ACTION ITEM #PC-1: The Committee recommends approval to appoint Earl Martin, Danielle Hunter, and Jon Beevers to serve on the Alpena County Veterans Affairs Board for four-year terms beginning 1/1/23 and ending 12/31/26.

ACTION ITEM #PC-2: The Committee recommends approval to re-appoint Lynette Grzeskowiak to serve on the Northeast Michigan Community Mental Health Board for a three-year term beginning 4/1/23.

ACTION ITEM #PC-3: The Committee recommends approval to re-appoint Michelle Cornish to serve on the Library Board for a five-year term beginning 1/1/23 and appoint Dustin Budd to serve on the Library Board starting immediately to 12/31/26.

ACTION ITEM #PC-4: The Committee recommends approval of the updated Building Closure Policy as presented.

ACTION ITEM #PC-5: The Committee recommends approval of a 5% pay increase for 2023 for non-union employees and elected officials except the Commissioners, IT Department and Prosecutor (monies included in 2023 Proposed Budget).

ACTION ITEM #PC-6: The Committee recommends approval to increase the PTO roll over for eligible non-union employees from 176 to 200, but will keep the payout at 176 hours.

ACTION ITEM #PC-7: The Committee recommends approval to pay out over 200 PTO hours at 50% for the Director of the Alpena County Public Conservator and Home Improvement Office and recommend the Director use as much PTO as possible by the end of the year.

Moved by Commissioner Thomson and supported by Commissioner Gilmet to approve the Consent Calendar which includes actions as listed above and filing of all reports with the exception of Action Item #CPSC-2. Roll call vote was taken: AYES: Commissioners Gilmet, Adrian, Karschnick, Fournier, Osbourne, Kozlowski, and Thomson. NAYS: None. Commissioner Peterson, excused. Motion carried.

### **ACTION ITEM #CPSC-2: NEW WEBSITE CONTRACT**

Commissioner Kozlowski presented Action Item #CPSC-2 for discussion. Administrator Hannah informed the board that there was a contractor intended for the new website this year that did not work out and now there is a new contractor to start in 2022 with the current IT website support to continue into 2023 for a couple of months until new website is completed in 2023. Administrator Hannah reported the maintenance annual fee with the new contractor will not begin until 2024 and that she spoke with the IT Director who informed her that this project is budgeted in 2022. Discussion and recommendation to bring back to next board meeting for more clarification and where the monies will be coming from. Moved by Commissioner Fournier and supported by Commissioner Adrian to table below Action Item and have IT Director present with clarification at the board meeting next week. Motion carried.

ACTION ITEM #CPSC-2: The Committee recommends approval of a 5-year contract for development and maintenance of the Alpena County website in the amount of \$20,560 (2022) and \$7,670 annually beginning in 2024 for maintenance as presented; with monies already budgeted for 2022 website development.

### **OTHER DISCUSSION**

Commissioner Kozlowski reported he appreciated information bolded on the Consent Calendar and wanted to inform the board that he spoke with the County Clerk, representatives at the state office in Lansing, as well as in Washington regarding his appointment to the seat for District #8. Commissioner Kozlowski reported that he dealt with this for the past 8 months and would like to put his name in for District #8. Chairman Adrian thanked him for informing the board.

### **PUBLIC COMMENT**

None.

### **ADJOURNMENT**

Moved by Commissioner Gilmet and supported by Commissioner Karschnick to adjourn the meeting. Motion carried. The meeting adjourned at 11:16 a.m.

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Board Chairman Robert Adrian

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County Clerk Keri Bertrand



#1

**COUNTY OF ALPENA**

**RESOLUTION #22-23**

A Full Board meeting of the Board of Commissioners of the County of Alpena, Michigan (the "County"), was held in Alpena, Michigan, on \_\_\_\_\_, 20\_\_\_. The following Commissioners were

PRESENT: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

ABSENT: \_\_\_\_\_  
\_\_\_\_\_

The preambles and resolution set forth below were offered by Commissioner \_\_\_\_\_ and were seconded by Commissioner \_\_\_\_\_.

**RESOLUTION AUTHORIZING THE COUNTY DELEGATED AUTHORITY  
OF THE BEAVER LAKE LEVEL SPECIAL ASSESSMENT DISTRICT  
ON BEHALF OF THE COUNTY OF ALPENA,  
(Alpena County, Michigan)  
TO ISSUE BONDS**

**ALPENA COUNTY BOARD OF COMMISSIONERS**

\_\_\_\_\_, 20\_\_\_\_\_

WHEREAS, the Alpena County Drain Commissioner (the "Delegated Authority") expects to complete the necessary proceedings for the Beaver Lake Level Special Assessment District Project (the "Project"), located in the Beaver Lake Level Special Assessment District (the "District"), in Alpena County; and

WHEREAS, the estimated cost of the Project is \$595,000, which will be apportioned against lands in the District specially benefited by the Project, against the properties in the District, all pursuant to Act 451 of the Public Acts of 1994, as amended ("Act 451"); and

WHEREAS, this cost will be financed with the issuance of the District's Bonds in the amount of not to exceed \$595,000 which will be secured by a pledge of the full faith and credit of the County of Alpena.

WHEREAS, to defray part of the cost of the Project, the Delegated Authority, on behalf of the District, proposes to issue up to \$595,000 principal amount of Bonds of the District (the "Bonds").

WHEREAS, once these proceedings are completed the Alpena County Drain Commissioner will sign a Bond Order for Alpena County ("Order Authorizing") authorizing the issuance of not to exceed \$595,000 in Bonds, pursuant to Section 307017 of Act 451, maturing finally on June 1, 2032; and

WHEREAS, the Board of Commissioners, pursuant to said Act 451, is authorized to approve the issuance of such Bonds;

NOW THEREFORE BE IT RESOLVED as follows:

1. The Alpena County Board of Commissioners hereby approves the Borrowing of not to exceed \$595,000 which shall be payable by Special Assessments under Section 30716 of Act No. 451.

2. All previous resolutions of the Board of Commissioners of the County, or parts thereof, that are inconsistent with this resolution, are hereby rescinded.

Discussion followed. A vote was thereupon taken on the foregoing resolution and the vote for each such resolution was as follows:



AYES: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
NAYS: \_\_\_\_\_  
ABSTAIN: \_\_\_\_\_

A sufficient majority having voted therefor, the resolution appearing above was adopted.

STATE OF MICHIGAN

COUNTY OF ALPENA

I certify that the foregoing is a true and accurate copy of the resolutions adopted by the Alpena County Board of Commissioners, that such resolutions were duly adopted at a regular meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ and that notice of such meeting was given as required by law.

\_\_\_\_\_  
Keri Bertrand, Alpena County Clerk

[SEAL]

#2

STATE OF MICHIGAN

ALPENA COUNTY BOARD OF COMMISSIONERS

RESOLUTION NO. 22-24

*WHEREAS*, the Alpena County Drain Commissioner, as the delegated authority designated by the Alpena County Board of Commissioners (the "Board") under Part 307 of the Natural Resources and Environmental Protection Act, Act 451 of 1994, as amended ("Part 307"), has the responsibility to maintain the lake level of **Beaver Lake**; and

*WHEREAS*, a special assessment district was established by the Alpena County Circuit Court for **Beaver Lake**, located in Ossineke Township and Green Township, Alpena County, Michigan, under Part 307, specifically MCL 324.30704; and

*WHEREAS*, the Alpena County Drain Commissioner held a public hearing on December 6, 2022 to review the computation of costs of a lake level project and a special assessment roll consistent with the requirements of Part 307; and

*WHEREAS*, the Board has reviewed the computation of costs of the project and the special assessment roll.

***NOW, THEREFORE, BE IT RESOLVED:***

1. The Board approves the computation of costs of the lake level project and the special assessment roll as provided by the Alpena County Drain Commissioner (**and attached to this resolution**).
2. The special assessment roll with the assessments listed shall be final and conclusive unless appealed in a court within 15 days of the adoption of this Resolution. MCL 324.30714(4).
3. The Alpena County Clerk shall forward to the Alpena County Drain Commissioner a copy of this Resolution so that action can be instituted by Alpena County in an expedient manner.
4. All resolutions and parts of resolutions insofar as the same may be in conflict herewith are hereby rescinded.

**RESOLUTION** approved this \_\_\_\_ day of \_\_\_\_\_, 202\_\_, by the Board of Commissioners of the County of Alpena.

MOVED: \_\_\_\_\_  
SECONDED: \_\_\_\_\_  
CARRIED: \_\_\_\_\_

I hereby certify that the above Resolution was adopted at the Alpena County Board of Commissioners regular meeting of the \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Keri Bertrand  
Alpena County Clerk



#3

**CHILD CARE BALANCE SHEET**

Month: November, 2022

<b>BEGINNING FUND BALANCE</b>	<b>\$109,830.19</b>
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**Revenue**

MONTHLY APPROPRIATION FROM COUNTY GENERAL	\$17,474.25
DEPOSITS	\$37,671.00
* MONTHLY REVENUE TOTAL	\$55,145.25

**Expenses**

Monthly Expense Total	\$100,492.30
END OF THE MONTH BALANCE	\$64,483.14
Fund Balance Adjustments	
<b>ACTUAL BALANCE:</b>	<b>\$64,483.14</b>

Revenue to date for December	\$19,272.49
Expenses to date for December	\$15,000.00
Anticipated Balance	\$68,755.63

*Janelle Mott* 12/12/2022