

## **Memorandum of Agreement**

**Between the**

**Blackfeet Community College**

**And**

**Browning High School**

**In the implementation of dual enrollment for high school students**

**on the Blackfeet Community College campus**

This agreement is entered into between the Blackfeet Community College (BCC) and Browning High School (BHS) for the implementation of dual enrollment services on the Blackfeet Community College. The agreement also affirms that both parties, in order to meet the institutional standards of Blackfeet Community College and Browning High School, do so with all relevant rules and regulations governing dual enrollment services.

In an effort to meet the dual enrollment needs of BHS students, BCC will, in collaboration with the Gear Up program, BHS administration and other organizations, provide courses and supportive services related to BHS students being dually enrolled at both Browning High School and Blackfeet Community College.

### **Responsibilities of Blackfeet Community College**

Blackfeet Community College agrees to cover the following costs/services:

- Supportive services to dual enrolled students through Admissions, Registration, Student Billing, and the Student Success Center on the BCC campus
- Student Acuplacer© reading assessment through BCCs Academic Enrichment Services (AES)
- Faculty to teach one section each of CDL 102 Flagger training, CNA 201 Certified Nursing Assistant (CNA) training.
- The credit fees of \$110 for 1 credit of Flagger training and \$770 for 7 credits of CNA training will be waived.

### **Responsibilities of Browning High School**

Browning High School agrees to cover the following costs/services:

- Advertise and recruit eligible high school students to enroll in the courses

- Ensure dual enrolled students have transportation to the BCC campus
- Verify BCC classes for dual enrolled students do not conflict with high school credit-bearing courses and/or other BHS activities committed to by students.

### **Student Criteria for Eligibility in Blackfeet Community College Dual Enrollment Program**

- The dual enrolled student must be: at least sixteen years of age with a minimum GPA of 2.5
- The dual enrolled student must have approval signatures of 1) a parent or guardian, 2) a high school official and, 3) a designated college official.
- The dual enrolled student must meet the same admissions requirements as on-campus BCC students (except for a high school diploma).
- The dual enrolled student must satisfy all prerequisites listed in the BCC catalog for the individual college course they wish to take, including the completion of placement tests and attainment of required proficiency scores on the placement tests.
- The dual enrolled student must complete and submit all required paperwork for the program, including the BCC application for enrollment.

### **Shared Responsibilities of Blackfeet Community College and Browning High School**

BCC and BHS share in this agreement the responsibility to ensure that dually enrolled students from BHS are supported by both entities to successfully complete any of the offered courses: CDL 102 Flagger training and CNA 201 Certified Nursing Assistant (CNA) training. This agreement will be maintained through consistent communication between BCC faculty (and other relevant staff) and the BHS staff. These parties will meet as needed to resolve issues or concerns that arise from each party, including dually enrolled students who will provide feedback on their experiences while attending BCC as part of this agreement.

### **Fiscal and Administrative Considerations**

The terms of this agreement between BCC and BHS will begin on May 1, 2021 and end on August 1, 2021, or within the summer term of the 2021-2022 academic calendar of BCC.

BHS will affirm and select students for dual enrollment at BCC for the summer term, whereas a list will be provided to the BCC Registrar prior to the beginning of the summer term in preparation for dual enrollment registration in courses outlined in this agreement.

In the event of Federal holidays or the Blackfeet Tribe's observance of these and other dates, BCC will not be open. In the event that BCC is closed due to unforeseen circumstances limiting access to campus or hazardous weather, courses will not be offered on those days. In the event that BHS is closed, either due to holidays or unforeseen circumstances, unless BCC is also closed on the same day, dually enrolled students are still required to attend courses at BCC. All

dually enrolled students are required to register, per this agreement, to be on BCC's RAVE Alert system to receive timely information about such closures.

**Dispute Resolution**

This agreement may be terminated, extended, or renewed upon the agreement of both BCC and BHS. In the event that this agreement is extended or renewed, both BCC and BHS will review this agreement and collaboratively make changes when needed.

**Certification of Agreement**

We hereby certify that this agreement between BCC and BHS has been negotiated by both parties and agreed upon by both parties. Both BCC and BHS will comply with each other's respective requirements and work collaboratively to meet the needs of dually enrolled students so they can meet expectations and successfully complete courses at both schools.



Karla Bird, President,  
Blackfeet Community College

4/7/21  
Date

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Corrina Guardipee-Hall, Superintendent  
Browning Public Schools

\_\_\_\_\_  
Date