

Les Case
PO Box 793
Willamina, OR 97396-0793

April 10, 2012

Board of Directors
Sheridan School District 48J
435 S. Bridge St.
Sheridan, OR 97378

Reference: Notice of intent to retire

Dear Members of the Sheridan School District Board of Directors,

The purpose of this letter to officially announce my intent to retire at the end of the 2011-2012 school year.

I would like to thank you for the opportunity to serve as an educational assistant for the Sheridan School District. I have enjoyed working with the students and staff at Falconer Chapman School.

Sincerely,



Les Case,
Title 1 Reading Assistant