Committee Report

Committee Name: Governance Committee
Date of Report: November 19, 2020
Written/submitted by: Becky Lund
Date of last meeting: November 9, 2020
Next meeting date: Monday, November 14, 2020

Motions/ Action Items for the November Board Meeting:

ACTION ITEM
Discussion of the Governance Committee's recommendation to reduce the size of the Board over the next three elections.

FOR THE CONSENT AGENDA

      I.   2nd reading/ potential approval of revised policy 504 (Student Appearance) AND removal of policy NP 605
     II.   1st reading of revised policy NP707 (Health Insurance)
    III.   1st reading of NEW policy #TBD (Counting All Students)

Notes: Revised policy 504 now contains the content of NP 605 (Uniform Policy). The recommendation from the Governance Committee is that if/when the Board approves the revised policy, it also removes policy NP 605 to simplify the number of policies we have.

NP707 was reviewed by Ms. Estrella and Nathan Shepard from Ratwik (attorney).

The proposed policy, Counting All Students, is in response to new requirements from MDE. It has been reviewed by Mrs. Heitzig and Mrs. Gabor and is consistent with Nova's current practices, as well as meeting state and federal requirements.

Governance Committee Goals for 2020-2021

1. **Work with the Executive Director to review and recommend policies that support Nova's mission.**
   a. Finish reviewing policies from SY2020
      i. 2 policies (done by October 2020)
   b. Review policies last reviewed/revised in 2017-2018
      i. 16 policies (done by June 2021)
   c. Continue to work on policy process to ensure smooth oversight and revisal as needed (ongoing)
      While the GC is continuing to work on reviewing and revising policies, we may not follow the schedule in order to not overwhelm the administration with additional work at this time.

2. **Provide the 2020 Election Report and conduct the 2021 board election.**
   (report due October 2020, election work begins December 2020 and ends May 2021)

a. Continue a more robust and in-person recruiting of potential Board members, beginning with people serving on Board committees (December – March in particular)
The Election Report was accepted by the Board in September.

3. **Implement and update the board training process**
   a. Review and revise as needed the documents that pass on best practices and general knowledge to form a complete Board resource specific to Nova
      i. Develop a regular review process for the documents and add to a Governance calendar
      ii. Update document
   b. Provide training and resources on Nova's governance practices and policies for all Board members as needed. Continue to look at monthly Board meeting evaluations for trends and areas of need (ongoing)
      i. Ensure the Board training calendar is followed and update it as needed
      ii. Find ways to share the training information with the Nova community as well as the Board

4. **Review the current board structure and recommend potential ways to reduce the size of the Board**
   a. Review board structure requirements (MN statute & Nova Bylaws) (November 2020)
   b. Determine parameters for a reduction (best practices, current needs, expiring terms, etc.) (November 2020)
   c. Make a recommendation to the Board for approval BEFORE we publish election materials (done by February 2021; ideally done in January 2021)
   The Governance Committee is submitting a report regarding our research and discussion in making the recommendation to reduce the size of Nova's Board.