

**MINUTES  
BOARD OF EDUCATION  
Livonia Public Schools  
15125 Farmington Road  
Regular Meeting  
December 17, 2018**

President Johnson convened the meeting at 7:00 p.m. in the Board Room, 15125 Farmington Road, Livonia.

**Members Present**

Bonifield, Bradford, Burton, Centers, Frank, Jarvis, Johnson

**Members Absent**

None

**Team Effort Award – Randolph Elementary**

Stacy Jenkins, Administrator of Communications, presented staff from Randolph Elementary School with a Team Effort Award for their quick actions in providing life-saving care for a Randolph student. Randolph staff members involved included Kathy Coggins, Kim Cucci, Samantha Slack and Jen Wilson.

**Gift from ZF TRW Automotive**

It was moved by Mrs. Bradford and supported by Mrs. Burton that the Board of Education of the Livonia Public Schools School District accept the generous donation of \$3,500 from ZF TRW Automotive to Livonia Public Schools.

Ayes: Bonifield, Bradford, Burton, Centers, Frank, Jarvis, Johnson  
Nays: None

**District Update from the Superintendent**

Superintendent Oquist shared the following:

- Livonia City Council will be presenting the Hoover Eco-Action Team with a Community Achievement Award for improving the environment. Hoover is the first school in Michigan to achieve Green Flag School status by the National Wildlife Foundation.
- Christopher Jarvis, Churchill graduate, achieved Eagle Scout status. His service project involved placing Buddy Benches at six LPS elementary schools. Buddy Benches encourage students to extend a friendly invitation to play or hang out to a classmate who is looking for a buddy.
- Franklin's wrestling team won the city championship and Churchill came in a close second.
- Elizabeth Hering, Churchill music teacher, is among the Top 10 finalists (out of 2,800 nominees from all 50 states) in the Grammy Music Educator Awards program! Elizabeth will find out in January if she was selected as the winner.

- Franklin senior Russell Rusnell was appointed to the U.S. Naval Academy, Class of 2024! Only 8-9% of applicants are accepted. Last summer, Russell attended a Summer Seminar session in Annapolis and earned the distinction as top candidate!

**Audience Communication Written Communication**      None

**Response to Prior Audience Communication**      None

**Consent Agenda**      It was moved by Mrs. Bonifield and supported by Mrs. Jarvis that the Board of Education of the Livonia Public Schools School District approve the following consent agenda item, as recommended by the superintendent:

V.A. Minutes of the Regular Meeting of November 26, 2018

Ayes: Bonifield, Bradford, Burton, Centers, Frank, Jarvis, Johnson  
Nays: None

**Approval to Purchase Textbooks for English Language Arts Grades 9-10**      It was moved by Mrs. Jarvis and supported by Mrs. Bradford that the Board of Education of the Livonia Public Schools School District approve the purchase of *StudySync* as the digital textbook and curriculum resource for ninth and tenth grade English Language Arts at a total cost of \$219,413.00, which includes shipping and handling. This purchase includes \$9,765.84 in free teacher materials and \$10,000 in free professional development.

Ayes: Bonifield, Bradford, Burton, Centers, Frank, Jarvis, Johnson  
Nays: None

**Recommend Expulsion of One Secondary Student**      It was moved by Mrs. Burton and supported by Mrs. Frank that the Board of Education of the Livonia Public Schools School District expel one middle school student for serious violations of Livonia Public Schools' Board of Education policies.

Ayes: Bonifield, Bradford, Burton, Centers, Frank, Jarvis, Johnson  
Nays: None

**Adoption of  
2018-2019 First  
Budget  
Amendments**

It was moved by Mrs. Frank and supported by Mrs. Jarvis that the Board of Education of the Livonia Public Schools School District adopt the first amended budgets for the 2018-19 school year: General Fund, Funded Projects Fund, Special Education Fund, Food Service Fund, Health and Welfare Fund, Debt Retirement Funds: 2013 Bond Series I, 2013 Bond Series II, 2014 Refunding Bond; Scholarship Fund, 2013 Bond Fund, Capital Project Funds: Sinking Fund, Technology Fund, Capital Projects Fund.

# LIVONIA PUBLIC SCHOOLS



## 2018-19 First Amended General Fund and District Budgets

December 2018

**RESOLUTION FOR BUDGET ADOPTION  
BY THE BOARD OF EDUCATION  
LIVONIA PUBLIC SCHOOLS**

RESOLVED, that the general appropriation for Livonia Public Schools for revenues for the fiscal year 2018-19 General Fund be amended as follows:

	<b>2017-18 ACTUAL</b>	<b>2018-19 PROPOSED</b>	<b>2018-19 1ST AMENDED</b>
<b>REVENUE</b>			
Local	\$ 34,083,235	\$ 34,455,990	\$ 35,402,458
State	116,596,181	114,948,102	114,653,259
Federal	28,581	36,700	24,700
Other Financing Sources	<u>6,138,485</u>	<u>4,768,488</u>	<u>6,778,583</u>
<b>Total Revenue</b>	\$ 156,846,482	\$ 154,209,280	\$ 156,859,000
 <b>FISCAL YEAR BEGINNING FUND BALANCE</b>	 <u>\$ 16,687,517</u>	 <u>\$ 19,916,145</u>	 <u>\$ 22,530,219</u>
 <b>REVENUE PLUS BEGINNING FUND BALANCE (TOTAL AVAILABLE TO APPROPRIATE)</b>	 \$ 173,533,999	 \$ 174,125,425	 \$ 179,389,219

## RESOLUTION FOR BUDGET ADOPTION BY THE BOARD OF EDUCATION LIVONIA PUBLIC SCHOOLS

RESOLVED, that the general appropriation for Livonia Public Schools for expenditures for the fiscal year 2018-19 General Fund be amended as follows:

	2017-18 ACTUAL	2018-19 PROPOSED	2018-19 1ST AMENDED
<b>EXPENDITURES</b>			
<b>INSTRUCTION</b>			
Basic Programs	\$ 74,414,499	\$ 76,012,443	\$ 76,431,906
Added Needs	15,043,077	15,015,709	15,106,835
<b>Total Instruction</b>	<b>\$ 89,457,576</b>	<b>\$ 91,028,152</b>	<b>\$ 91,538,741</b>
<b>SUPPORTING SERVICES</b>			
Pupil Support	\$ 10,950,826	\$ 11,618,692	\$ 10,490,506
Instructional Staff Support	5,648,147	6,648,543	6,639,925
General Administration	886,743	1,026,855	1,011,717
School Administration	9,471,376	9,532,197	9,497,270
Business Services	2,464,965	2,523,101	2,204,151
Operations and Maintenance	16,022,295	15,901,031	16,272,453
Transportation	7,200,055	8,311,255	8,812,064
Other Central Support	3,058,323	3,372,970	3,478,815
Athletics	-	2,175,000	2,293,178
<b>Total Supporting Services</b>	<b>\$ 55,702,730</b>	<b>\$ 61,109,644</b>	<b>\$ 60,700,079</b>
<b>COMMUNITY SERVICES</b>			
Community Recreation	\$ 619,606	\$ 384,538	\$ 235,504
Custody & Child Care	2,547,348	2,712,576	2,659,943
<b>Total Community Services</b>	<b>\$ 3,166,954</b>	<b>\$ 3,097,114</b>	<b>\$ 2,895,447</b>
<b>OTHER FINANCING USES</b>			
Transfers to Other Districts	\$ 59,838	\$ 59,945	\$ -
Transfers to Other Funds	2,616,682	-	50,030
<b>Total Other Financing Uses</b>	<b>\$ 2,676,520</b>	<b>\$ 59,945</b>	<b>\$ 50,030</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 151,003,780</b>	<b>\$ 155,294,855</b>	<b>\$ 155,184,297</b>
<b>TOTAL AVAILABLE TO APPROPRIATE LESS TOTAL EXPENDITURES (FISCAL YEAR ENDING FUND BALANCE)</b>	<b>\$ 22,530,219</b>	<b>\$ 18,830,570</b>	<b>\$ 24,204,922</b>
<b>FUND BALANCE AS A PERCENTAGE OF TOTAL EXPENDITURES</b>	<b>14.9%</b>	<b>12.1%</b>	<b>15.6%</b>

# FUNDED PROJECTS FUND

\* The Funded Projects Fund is reported in the General Fund on the Comprehensive Annual Financial Report submitted to the State.

	2017-18 ACTUAL	2018-19 PROPOSED	2018-19 1ST AMENDED
<b>BEGINNING FUND BALANCE</b>			
<b>REVENUES</b>			
Local	\$ 112,937	\$ 116,936	\$ 180,100
State	1,602,413	1,667,302	2,083,173
Federal	6,319,470	6,160,000	7,051,537
Transfers from Other Funds	3,988	-	50,030
<b>Total Revenue</b>	<b>\$ 8,038,808</b>	<b>\$ 7,944,238</b>	<b>\$ 9,364,840</b>
<b>EXPENDITURES</b>			
Instructional	\$ 6,207,698	\$ 5,777,050	\$ 6,670,770
Support	1,529,189	1,906,617	2,387,981
Community Services	241,833	158,885	144,787
Transfers to Other Funds	60,088	101,686	161,302
<b>Total Expenditures</b>	<b>\$ 8,038,808</b>	<b>\$ 7,944,238</b>	<b>\$ 9,364,840</b>
<b>ENDING FUND BALANCE</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>REVENUE DETAIL</b>			
<b>LOCAL SOURCES</b>			
Business Partnerships		\$ 28,455	\$ 16,071
Community Foundation of SE Michigan		808	-
Japan Foundation		-	30,000
LPS Foundation		45,991	32,652
Miscellaneous Sources		13,803	16,625
Wayne RESA		27,879	84,752
<b>Total Local Sources</b>		<b>\$ 116,936</b>	<b>\$ 180,100</b>
<b>STATE SOURCES</b>			
Section 32d Great School Readiness		\$ 549,931	\$ 568,400
Section 61a Vocational Education		477,348	536,874
Section 99h FIRST Robotics		-	14,400
Section 102d Financial Analytic Tools		17,927	-
Section 104d Computer Adaptive Tests		107,413	111,318
Section 107 Adult Education		357,719	461,401
Section 41 Bilingual Education		-	40,873
Section 22i Technology		-	108,279
Section 35(A) Early Literacy		156,964	241,628
<b>Total State Sources</b>		<b>\$ 1,667,302</b>	<b>\$ 2,083,173</b>
<b>FEDERAL SOURCES</b>			
Title I		\$ 1,471,505	\$ 1,390,221
Title II Part A		377,622	808,164
Title II Part A Teacher and Leader Inst Support		-	117,136
Title III Limited English		60,546	65,361
Title III Immigrant		21,763	24,911
Title IV, Part A SSAE		-	113,460
Vocational Perkins		236,446	286,905
IDEA Flow-Through		2,787,462	3,226,841
IDEA Preschool Incentive		195,149	209,082
IDEA Low-Incidence Center Program Expansion		811,727	611,776
ABE Family Literacy		197,780	197,680
<b>Total Federal Sources</b>		<b>\$ 6,160,000</b>	<b>\$ 7,051,537</b>
<b>TRANSFERS</b>			
G Fund to Section 32d Great School			\$ 50,030
<b>Total Transfer Sources</b>			<b>\$ 50,030</b>

# SPECIAL EDUCATION FUND

	<b>2017-18 ACTUAL</b>		<b>2018-19 PROPOSED</b>		<b>2018-19 1ST AMENDED</b>
<b>BEGINNING FUND BALANCE</b>	\$ 1,433,661	\$	1,006,243	\$	976,887
<b>REVENUES</b>					
Local	\$ 9,346,479	\$	11,006,461	\$	10,662,727
State	5,013,472		5,519,129		5,390,534
Other Financing Sources	-		-		-
<b>Total Revenue</b>	<u>\$ 14,359,951</u>	<u>\$</u>	<u>16,525,590</u>	<u>\$</u>	<u>16,053,261</u>
<b>EXPENDITURES</b>					
Instructional	\$ 8,550,378	\$	10,281,463	\$	10,333,111
Support	4,166,347		4,451,544		4,399,083
Transfers to Other Funds	2,100,000		1,800,000		1,300,000
<b>Total Expenditures</b>	<u>\$ 14,816,725</u>	<u>\$</u>	<u>16,533,007</u>	<u>\$</u>	<u>16,032,194</u>
<b>ENDING FUND BALANCE</b>	\$ 976,887	\$	998,826	\$	997,954
<b>EXPENDITURE DETAIL</b>					
Moderate Cognitive Impairment Program	\$ 2,853,784	\$	3,309,429	\$	3,283,374
Visually Impaired Program	1,303,218		1,206,055		1,210,818
Skill Center Program	4,134,871		4,514,256		4,617,076
Autistic Program	4,424,852		5,703,267		5,620,926
Least Restrictive Environment	-		-		-
Outgoing Transfer To General Fund	2,100,000		1,800,000		1,300,000
<b>Total Expenditures</b>	<u>\$ 14,816,725</u>	<u>\$</u>	<u>16,533,007</u>	<u>\$</u>	<u>16,032,194</u>



# FOOD SERVICE FUND

(RESTRICTED)

	<b>2017-18 ACTUAL</b>		<b>2018-19 PROPOSED</b>		<b>2018-19 1ST AMENDED</b>
<b>BEGINNING FUND BALANCE</b>	\$ 634,578	\$	276,234	\$	661,234
<b>REVENUES</b>					
Local Sales	\$ 1,730,907	\$	1,797,000	\$	1,797,000
State Reimbursement	\$ 170,262	\$	164,504	\$	164,504
Federal Reimbursement	\$ 1,978,996	\$	1,920,000	\$	1,920,000
<b>Total Revenue</b>	<b>\$ 3,880,165</b>	<b>\$</b>	<b>3,881,504</b>	<b>\$</b>	<b>3,881,504</b>
<b>EXPENDITURES</b>					
Support Services	\$ 3,653,509	\$	3,839,848	\$	4,182,984
Transfers to Other Funds	\$ 200,000	\$	200,000	\$	200,000
<b>Total Expenditures</b>	<b>\$ 3,853,509</b>	<b>\$</b>	<b>4,039,848</b>	<b>\$</b>	<b>4,382,984</b>
<b>ENDING FUND BALANCE</b>	<b>\$ 661,234</b>	<b>\$</b>	<b>117,890</b>	<b>\$</b>	<b>159,754</b>

# HEALTH & WELFARE FUND

	<b>2017-18 ACTUAL</b>		<b>2018-19 PROPOSED</b>		<b>2018-19 1ST AMENDED</b>
<b>BEGINNING FUND BALANCE</b>	\$ 2,270,396	\$	1,704,576	\$	2,323,889
<b>REVENUES</b>					
Employee Contributions	\$ 4,246,933	\$	4,005,127	\$	4,005,127
Transfer From Other Funds	16,364,147		18,342,648		17,942,648
<b>Total Revenue</b>	<b>\$ 20,611,080</b>	<b>\$</b>	<b>22,347,775</b>	<b>\$</b>	<b>21,947,775</b>
<b>EXPENDITURES</b>					
Premiums/Claims/Fees	\$ 20,557,587	\$	22,901,545	\$	22,901,545
<b>ENDING FUND BALANCE</b>	<b>\$ 2,323,889</b>	<b>\$</b>	<b>1,150,806</b>	<b>\$</b>	<b>1,370,119</b>

# DEBT RETIREMENT FUNDS

## (RESTRICTED)

	2017-18 ACTUAL	2018-19 PROPOSED	2018-19 1ST AMENDED
<b>2013 BOND SERIES I</b>			
<b>BEGINNING FUND BALANCE</b>	\$ 541,704	\$ 810,599	\$ 959,461
<b>REVENUES</b>			
Tax Revenue	\$ 5,467,861	\$ 5,359,845	\$ 5,359,845
Interest Income	13,820	10,000	10,000
<b>Total Revenue</b>	<b>\$ 5,481,681</b>	<b>\$ 5,369,845</b>	<b>\$ 5,369,845</b>
<b>EXPENDITURES</b>			
Bond Redemption	\$ 800,000	\$ 825,000	\$ 825,000
Bond Interest	4,250,750	4,226,750	4,226,750
Other	13,174	50,200	50,200
<b>Total Expenditures</b>	<b>\$ 5,063,924</b>	<b>\$ 5,101,950</b>	<b>\$ 5,101,950</b>
<b>ENDING FUND BALANCE</b>	<b>\$ 959,461</b>	<b>\$ 1,078,494</b>	<b>\$ 1,227,356</b>
<b>2013 BOND SERIES II</b>			
<b>BEGINNING FUND BALANCE</b>	\$ 403,444	\$ 884,589	\$ 858,082
<b>REVENUES</b>			
Tax Revenue	\$ 5,278,082	\$ 5,349,845	\$ 5,349,845
Interest Income	13,387	10,000	10,000
<b>Total Revenue</b>	<b>\$ 5,291,469</b>	<b>\$ 5,359,845</b>	<b>\$ 5,359,845</b>
<b>EXPENDITURES</b>			
Bond Redemption	\$ 1,080,000	\$ 1,175,000	\$ 1,175,000
Bond Interest	3,748,200	3,705,000	3,705,000
Other	8,631	50,500	50,500
<b>Total Expenditures</b>	<b>\$ 4,836,831</b>	<b>\$ 4,930,500</b>	<b>\$ 4,930,500</b>
<b>ENDING FUND BALANCE</b>	<b>\$ 858,082</b>	<b>\$ 1,313,934</b>	<b>\$ 1,287,427</b>
<b>2014 REFUNDING BOND</b>			
<b>BEGINNING FUND BALANCE</b>	\$ 1,153,208	\$ 1,215,763	\$ 1,441,372
<b>REVENUES</b>			
Tax Revenue	\$ 9,046,633	\$ 8,924,205	\$ 8,924,205
Interest Income	21,477	15,000	15,000
<b>Total Revenue</b>	<b>\$ 9,068,110</b>	<b>\$ 8,939,205</b>	<b>\$ 8,939,205</b>
<b>EXPENDITURES</b>			
Bond Redemption	\$ 6,435,000	\$ 6,755,000	\$ 6,755,000
Bond Interest	2,316,450	1,994,700	1,994,700
Other	28,496	125,200	125,200
<b>Total Expenditures</b>	<b>\$ 8,779,946</b>	<b>\$ 8,874,900</b>	<b>\$ 8,874,900</b>
<b>ENDING FUND BALANCE</b>	<b>\$ 1,441,372</b>	<b>\$ 1,280,068</b>	<b>\$ 1,505,677</b>

## SCHOLARSHIP FUND (RESTRICTED)

	<b>2017-18 ACTUAL</b>		<b>2018-19 PROPOSED</b>		<b>2018-19 1ST AMENDED</b>
<b>BEGINNING FUND BALANCE</b>	\$ 34,527	\$	31,997	\$	32,000
<b>REVENUES</b>					
Local- Donations	500		500		500
<b>EXPENDITURES</b>					
Scholarships	3,027		3,030		3,030
<b>ENDING FUND BALANCE</b>	\$ 32,000	\$	29,467	\$	29,470

## 2013 BOND FUND (RESTRICTED)

	<b>2017-18 ACTUAL</b>		<b>2018-19 PROPOSED</b>		<b>2018-19 1ST AMENDED</b>
<b>BEGINNING FUND BALANCE</b>	\$ 56,819,578	\$	27,069,578	\$	30,701,949
<b>REVENUES</b>					
Investment Income	\$ 502,367	\$	250,000	\$	250,000
Transfer from Other Funds	5,000,000		-		-
<b>Total Revenue</b>	<b>\$ 5,502,367</b>	<b>\$</b>	<b>250,000</b>	<b>\$</b>	<b>250,000</b>
<b>EXPENDITURES</b>					
Capital Outlay	\$ 31,619,996	\$	27,319,578	\$	27,319,578
<b>ENDING FUND BALANCE</b>	\$ 30,701,949	\$	-	\$	3,632,371

# CAPITAL PROJECT FUNDS

	2017-18 ACTUAL		2018-19 PROPOSED		2018-19 1ST AMENDED
<b>SINKING FUND (RESTRICTED)</b>					
<b>BEGINNING FUND BALANCE</b>	\$ 16,691,820	\$	10,205,320	\$	11,640,604
<b>REVENUES</b>					
Tax Revenue	\$ 4,699,358	\$	4,683,500	\$	4,683,500
Interest Income	182,107		130,000		130,000
<b>Total Revenue</b>	<b>\$ 4,881,465</b>	<b>\$</b>	<b>4,813,500</b>	<b>\$</b>	<b>4,813,500</b>
<b>EXPENDITURES</b>					
Repairs	9,923,269		11,000,000		11,000,000
Other	9,412		300,000		300,000
<b>Total Expenditures</b>	<b>\$ 9,932,681</b>	<b>\$</b>	<b>11,300,000</b>	<b>\$</b>	<b>11,300,000</b>
<b>ENDING FUND BALANCE</b>	<b>\$ 11,640,604</b>	<b>\$</b>	<b>3,718,820</b>	<b>\$</b>	<b>5,154,104</b>
 <b>TECHNOLOGY FUND (RESTRICTED)</b>					
<b>BEGINNING FUND BALANCE</b>	\$ 805,660	\$	663,160	\$	732,882
<b>REVENUES</b>					
Tax Revenue					
Interest Income	8,965		7,500		7,500
<b>Total Revenue</b>	<b>\$ 8,965</b>	<b>\$</b>	<b>7,500</b>	<b>\$</b>	<b>7,500</b>
<b>EXPENDITURES</b>					
Technology Equipment	\$ 48,079	\$	100,000	\$	575,000
Technology Services	33,664		50,000		50,000
Other	-		-		-
<b>Total Expenditures</b>	<b>\$ 81,743</b>	<b>\$</b>	<b>150,000</b>	<b>\$</b>	<b>625,000</b>
<b>ENDING FUND BALANCE</b>	<b>\$ 732,882</b>	<b>\$</b>	<b>520,660</b>	<b>\$</b>	<b>115,382</b>
 <b>CAPITAL PROJECTS FUND</b>					
<b>BEGINNING FUND BALANCE</b>	\$ 700,000	\$	1,200,000	\$	1,185,164
<b>REVENUES</b>					
Proceeds from Sale of Property	\$ -	\$	-	\$	-
Transfer from General Fund	1,300,000		-		-
<b>Total Revenue</b>	<b>\$ 1,300,000</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>
<b>EXPENDITURES</b>					
Transfer to General Fund	\$ -	\$	-	\$	-
Other	814,836		1,200,000		1,185,164
<b>Total Expenditures</b>	<b>\$ 814,836</b>	<b>\$</b>	<b>1,200,000</b>	<b>\$</b>	<b>1,185,164</b>
<b>ENDING FUND BALANCE</b>	<b>\$ 1,185,164</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>

Ayes: Bonifield, Bradford, Burton, Centers, Frank, Jarvis, Johnson  
Nays: None

**Approval of  
Roofing  
Contractor for  
Johnson Upper  
Elementary  
School**

It was moved by Mr. Centers and supported by Mrs. Bradford that the Board of Education of the Livonia Public Schools School District approve the recommendation of the Owner's Representative, Plante Moran CRESA, to award the contract for the roofing replacements at Johnson Upper Elementary to J.D. Candler Roofing Company, Livonia, Michigan, in the amount of \$1,484,000.00 and a contingency amount of \$116,000.00, for a total project cost of \$1,600,000.00, and authorize the Superintendent or her designee to negotiate and execute final contract.

Ayes: Bonifield, Bradford, Burton, Centers, Frank, Jarvis, Johnson  
Nays: None

**Approval of  
Commissioning  
Agent for Niji-  
Iro Japanese  
Immersion  
Elementary**

It was moved by Mrs. Bonifield and supported by Mr. Centers that the Board of Education of the Livonia Public Schools School District approve the recommendation from the Owner's Representative, Plante Moran CRESA, to appoint Sellinger Associates, Livonia, Michigan, as the Commissioning Agent for the Niji-Iro Japanese Immersion Elementary School bond project at a cost of \$11,385.00, including contingency, and authorize the Superintendent or her designee to negotiate and execute final contracts on behalf of the Board of Education.

Ayes: Bonifield, Bradford, Burton, Centers, Frank, Jarvis, Johnson  
Nays: None

**Approval to  
Purchase  
Vehicles**

It was moved by Mrs. Bradford and supported by Mrs. Jarvis that the Board of Education of the Livonia Public Schools School District approve the purchase of four Ford F250 pickup trucks, three equipped with plows and one without a plow, and one Ford T250 Transit high roof, long wheel base van from Gorno Ford, Woodhaven Michigan, for a total cost of \$188,537.00.

Ayes: Bonifield, Bradford, Burton, Centers, Frank, Jarvis, Johnson  
Nays: None

**Approval to  
Purchase  
Flexible  
Furniture for  
Randolph  
Elementary  
School**

It was moved by Mrs. Jarvis and supported by Mrs. Frank that the Board of Education of the Livonia Public Schools School District approve the purchase of flexible furniture for Randolph Elementary School from Interior Environments for a total of \$37,594.56.

Ayes: Bonifield, Bradford, Burton, Centers, Frank, Jarvis, Johnson  
Nays: None

**Approval to Purchase Flexible Furniture for Churchill High School**

It was moved by Mrs. Burton and supported by Mr. Centers that the Board of Education of the Livonia Public Schools School District approve the purchase of flexible furniture for Churchill High School from Interior Environments, in the amount for \$50,048.88.

Ayes: Bonifield, Bradford, Burton, Centers, Frank, Jarvis, Johnson  
Nays: None

**Approval of Additional Cost for Paper**

It was moved by Mrs. Bonifield and supported by Mrs. Burton that the Board of Education of the Livonia Public Schools School District approve the additional cost for white copy paper for the 2018-2019 school year, for a total increased cost of \$5,040.00.

Ayes: Bonifield, Bradford, Burton, Centers, Frank, Jarvis, Johnson  
Nays: None

**Teacher for Approval**

It was moved by Mrs. Frank and supported by Mrs. Bradford that the Board of Education of the Livonia Public Schools School District accept the recommendation of the superintendent and offer employment for the 2018-19 school year to the teacher listed below:

Walker, Jaclyn	1.0 Resource Room Teacher	.5 Grant Elementary
		.5 Kennedy Elementary

Ayes: Bonifield, Bradford, Burton, Centers, Frank, Jarvis, Johnson  
Nays: None

**Teacher for Tenure**

It was moved by Mr. Centers and supported by Mrs. Jarvis that the Board of Education of the Livonia Public Schools School District accept the recommendation of the superintendent and acknowledge that tenure status has been granted to the following teacher, effective on the date shown:

Laura Derda	December 13, 2018
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Ayes: Bonifield, Bradford, Burton, Centers, Frank, Jarvis, Johnson  
Nays: None

**Leaves of Absence**

It was moved by Mrs. Jarvis and supported by Mr. Centers that the Board of Education of the Livonia Public Schools School District accept the recommendation of the superintendent and acknowledge that tenure status has been granted to the following teachers, effective on the respective dates:

Michelle Pritula	January 15, 2019
Janelle Thorne	November 27, 2018

Ayes: Bonifield, Bradford, Burton, Centers, Frank, Jarvis, Johnson  
Nays: None

**Resignation**

As authorized in the Board of Education motion of June 4, 2018, a resignation has been accepted by the superintendent for the person listed below:

Joseph Bublitz

November 30, 2018

**Retirements**

It was moved by Mrs. Burton and supported by Mr. Centers that the Board of Education of the Livonia Public Schools School District adopt resolutions of appreciation for services rendered by:

**Juan Campos**, who will retire from the district on January 31, 2019, and will have devoted 19.6 years of dedicated, loyal, and outstanding service to the Livonia Public Schools as a custodian and building supervisor at Stevenson High School, Churchill High School, Western Wayne Skill Center, Rosedale Elementary and Johnson Upper Elementary;

**Laura Jacobi**, who will retire from the district on January 25, 2019, and has devoted 24.5 years of dedicated, loyal, and outstanding service to the students of Franklin High School as a teacher; and

**Lynn Ninnis**, who will retire from the district on January 31, 2019, and will have devoted 19.5 years of dedicated, loyal, and outstanding service to the Livonia Public Schools as a clerk and secretary at Hoover Elementary, Adams Elementary, and Johnson Upper Elementary.

Ayes: Bonifield, Bradford, Burton, Centers, Frank, Jarvis, Johnson  
Nays: None

**Second Reading of Board Policy DE – Debt Records**

It was moved by Mrs. Bradford and supported by Mrs. Frank that the Board of Education of the Livonia Public Schools School District accept the recommendation of the Policy Committee and adopt Board Policy language for:

**BOARD POLICY  
FISCAL MANAGEMENT  
DEBT RECORDS**

**DE  
DECEMBER 17, 2018**

It shall be the responsibility of the Director of Finance of the School District to maintain all records as to the outstanding bonds and debts encumbered against the District. He/she shall keep this information readily available and report periodically to the Board on the status of outstanding bonds and debts.

Ayes: Bonifield, Bradford, Burton, Centers, Frank, Jarvis, Johnson  
Nays: None

**Second Reading of Board Policy DFD – Bond Sales**

It was moved by Mrs. Bonifield and supported by Mrs. Bradford that the Board of Education of the Livonia Public Schools School District accept the recommendation of the Policy Committee and adopt Board Policy language for:

**BOARD POLICY  
FISCAL MANAGEMENT  
BOND SALES**

**DFD  
DECEMBER 17, 2018**

The Board of Education, upon a favorable vote of the community in compliance with

the law, may sell its bonds. Such bonds shall be duly advertised, prepared and sold in conformance with the law.

Ayes: Bonifield, Bradford, Burton, Centers, Frank, Jarvis, Johnson  
Nays: None

**Second  
Reading of  
Board Policy  
DFE – Short  
Term Loans**

It was moved by Mrs. Frank and supported by Mrs. Jarvis that the Board of Education of the Livonia Public Schools School District accept the recommendation of the Policy Committee and adopt Board Policy language for:

**BOARD POLICY  
FISCAL MANAGEMENT  
SHORT TERM LOANS**

**DFE  
DECEMBER 17, 2018**

Bids shall be solicited for all short-term loans which the Board of Education authorized, and funds shall be borrowed from the responsible organization offering the lowest acceptable bid terms. All loans shall conform with the requirements of law.

Ayes: Bonifield, Bradford, Burton, Centers, Frank, Jarvis, Johnson  
Nays: None

**Second  
Reading of  
Board Policy  
JNA – District  
Scholarship  
Fund**

It was moved by Mrs. Jarvis and supported by Mr. Centers that the Board of Education of the Livonia Public Schools School District accept the recommendation of the Policy Committee and adopt Board Policy language for:

**BOARD POLICY  
STUDENTS  
DISTRICT SCHOLARSHIP FUND**

**JNA  
DECEMBER 17, 2018**

The Board of Education establishes the Livonia Public Schools School District Scholarship Fund to provide scholarships for students graduating from the high schools of the Livonia Public Schools School District.

1. Name. The name of this fund shall be the Livonia Public Schools School District Scholarship Fund.
2. Purpose. The purpose of this fund is to provide scholarship assistance to students graduating from the high schools of Livonia Public Schools School District to enable such students to pursue their selected courses of study at vocational training centers, community colleges, colleges or universities, or other educational agencies of their choice.
3. Source of Funding. This fund is to be financed by contributions from the general public by assignment, conveyance, gift, devise or bequest. This resolution provides the rules for the overall administration of the scholarship fund. It is the intention of the Board of Education that, under this document, contributions may be made in the name of one or more subparts of this fund.
4. Investment and Management of Monies. The contributions received by the fund, regardless of the subfund to which such contributions are identified, shall be combined and invested together in accordance with the requirements of the laws of the State of Michigan with respect to the investment of public and school district monies. The monies received for the funds shall be separately identified and



accounted for and scholarships awarded out of monies attributable to any subfund shall be identified as coming from that subfund in any communications with the public or with individual students receiving those scholarships. The monies received by the fund shall be considered the principal of the fund and shall be invested to derive income on those funds. Only the income from the funds shall be used to provide scholarships for students.

5. Amendment. This resolution may be amended by the Board of Education of Livonia Public Schools School District whenever necessary or advisable for the more convenient or efficient administration of the fund.
6. Termination. It is the intention of the Board of Education of Livonia Public Schools School District to continue this scholarship fund for an indefinite period for time. Nevertheless, the Board of Education of Livonia Public Schools School District hereby reserves the right to terminate this fund and deliver any and all monies over to the general fund of the Livonia Public Schools School District for public use in the event that the monies available under the fund make the fund's operation no longer economically feasible.
7. Subfund. One subfund shall be designated the James P. Carli Memorial Scholarship Fund and shall be financed from contributions to that fund received in memory of the late Mr. James P. Carli, who served as superintendent of Livonia Public Schools from 1986 to 1988.

Ayes: Bonifield, Bradford, Burton, Centers, Frank, Jarvis, Johnson  
Nays: None

**First Reading of  
Board Policy  
JH – Student  
Clubs and  
Activities  
(includes  
removal of  
Board Policy  
JHCA – Student  
Clubs)**

The Policy Committee has reviewed the following policy and recommends it be on the agenda of the next regular Board meeting for a second reading and potential approval:

**BOARD POLICY  
STUDENTS  
STUDENT ACTIVITIES  
STUDENT CLUBS AND ACTIVITIES**

**JH  
JUNE 20, 1988**

~~The Board of Education recognizes the educational importance of many programs and activities organized under the sponsorship of the school which, although related to the regular curriculum, are carried on outside of the structure of classroom instruction.~~

~~The Board of Education encourages and supports such activities within a balanced conception of the total program based on the varying needs of students. Priorities in regard to such programs must be determined by the school system's objectives and the community's ability to provide the necessary resources, as well as by the availability of staff members to provide competent instruction and leadership.~~

~~Extra class activities may be reviewed by, and may be subject to, the approval of the Board of Education.~~

Student clubs and activities may cover a wide range of curricular and non-curricular interests and are administered to supplement the educational growth and social development of students. 'Clubs' refer to student groups with common interests and 'activities' refer to school events such as dances, blood drives, and activity nights. At the high school level, a Student Activities Director works with the school Principal to oversee all school clubs and school activities. Student clubs and activities must be approved by the school administration and must be sponsored by school-approved personnel. They are to be considered an integral part of the school program and are subject to all governing policies and administrative regulations of the District.

School club membership and school activity participation must provide equal access to all currently enrolled members of the student body including those enrolled as home-schooled students. Demeaning initiations and harassment of club members is strictly prohibited. Direct affiliation with an organization independent of the District requires prior approval of the Superintendent or his/her designee.

~~Student clubs and activities whose pronouncements or actions fail to meet acceptable standards or do not align with the mission and vision of the school and the District, may be denied or terminated of their association with the school and the District.~~

~~**BOARD POLICY  
STUDENTS  
STUDENT CLUBS**~~

~~**JHCA  
JUNE 20, 1988**~~

~~School clubs shall be considered to be part of the school program and, as such, are subject to all policies and administrative regulations.~~

~~No school club shall have a direct affiliation with a group or organization outside of the school without prior approval of the superintendent or designee.~~

~~Only those students regularly enrolled in a school may be accepted as members of a school club. Clubs shall be open to all students.~~

~~Any club which, in the opinion of the building principal, fails to meet acceptable standards shall be placed on probation and informed as to the cause; failure to correct the cause shall result in termination of the organization.~~

**First Reading of  
Board Policy  
GAMA –  
Alcohol and  
Drug Abuse**

The Policy Committee has reviewed the following policy and recommends it be on the agenda of the next regular Board meeting for a second reading and potential approval:

**BOARD POLICY  
PERSONNEL  
ALCOHOL AND DRUG ABUSE**

**GAMA  
OCTOBER 15, 2001**

Our most important resource is our children. These children spend a significant portion of their lives in a school setting. Their education is of paramount concern. The Board of Education and the School District ~~is,~~ **are,** therefore, committed to creating an optimal learning environment for the students. Employees who abuse alcohol and/or drugs prevent the School District from achieving this environment. In addition, the School District has a vital interest in maintaining a safe and healthy working environment for all its employees, and efficiency and productivity in all of its operations.

Because of the growing concerns regarding the use of alcohol and drugs, and their potential impact with respect to the educational process, student safety and employee safety, health, efficiency, and productivity, this Board policy regarding use of alcohol and drugs has been adopted and is based on several important principles:

- The use, possession, sale or other activities involving illegal drugs and abuse of other controlled substances ~~or,~~ alcohol, ~~or marijuana~~ is inconsistent with law abiding behavior expected of all citizens.
- School District employees are role models for students and, as such, employees should demonstrate exemplary behavior.
- All employees must be alert and in full possession of all faculties whenever they are on School District property ~~or while serving in any capacity as a school district employee.~~
- While individual employees may make choices regarding the use of alcohol and drugs, they must accept responsibility for these choices and they are subject to disciplinary action, including discharge, for violation of this policy.
- Employees should seek treatment, counseling, and/or rehabilitation for abuse of alcohol or drugs or use of unlawful drugs before their performance deteriorates to a point where discipline may be required.

The Board of Education encourages employees who are experiencing problems with alcohol and/or drug abuse to voluntarily seek assistance for such problems through available treatment, counseling, and/or rehabilitation programs. The Board and the employee unions have established an Employee Assistance Program, and alcohol and substance abuse counseling are offered through that program. The confidentiality of all records for any employees who seek assistance through such programs will be maintained.

The Board of Education has established the following ~~specific policies~~ regarding the use, possession, concealment, manufacture, distribution, dispensation, and sale of alcohol and drugs:

- As a condition of employment, all employees must be free from unlawful drugs, and the effects of **unlawful drugs, and alcohol, or marijuana** during scheduled working hours and when they report for work. Employees may not bring alcohol, **marijuana, or unlawful drugs** into school buildings or onto work sites at any time; ~~or use, consume, or be under the influence of alcohol, marijuana, or unlawful drugs~~ while on school property during their work hours **or while serving in any capacity as a school district employee.**
- **To the extent permitted by state and federal law,** the manufacture, distribution, dispensation, possession, concealment, use or sale of unlawful drugs, or other controlled substances, is strictly prohibited and grounds for disciplinary action, up to and including discharge, and the employee may be referred to prosecution. The unlawful possession, use, sale, manufacture, distribution, or dispensation of alcohol, **marijuana, or other drugs** while on the School District's premises is strictly prohibited and grounds for disciplinary action, up to and including discharge and the employee may also be referred for prosecution. Conviction on any criminal drug statute is also grounds for disciplinary action, up to and including discharge.

As a condition of employment, all employees shall report any convictions under a criminal drug statute for a violation occurring in the work place within five (5) days after such conviction.

- ~~The School District shall maintain a Drug-Free Awareness Program to assist its employees to understand and avoid the perils of drug and alcohol abuse. The School District will continue to use this program in an ongoing educational effort to prevent and eliminate drug and alcohol abuse that may affect the workplace. The Drug-Free Awareness Program will inform employees about:~~
- ~~The dangers of drug and alcohol abuse in the workplace;~~
- ~~The School District's work rule regarding the use of drugs and alcohol;~~
- ~~The availability of drug and alcohol treatment, counseling and rehabilitation program;~~
- ~~The penalties that may be imposed upon employees, in addition to the penalties provided herein, for drug and/or alcohol violations.~~
- If an employee, who is not otherwise subject to disciplinary action, voluntarily admits that he/she has a drug and/or alcohol abuse problem, the Administration will meet with the employee to discuss the various treatments, counseling, and rehabilitation options that are available. These options may include, ~~in~~ **with the discretion approval** of the Superintendent of Schools, allowing the employee to continue working while he/she is receiving out-patient treatment, counseling, or rehabilitation in a recognized out-patient drug and/or alcohol abuse program; or placing an employee on a leave of absence while he/she is receiving treatment, counseling or rehabilitation in an in-patient, out-patient drug and/or alcohol abuse program.
- ~~A current list of available drug counseling, rehabilitation and employee assistance programs will be developed in consultation with the School District's labor organizations and such lists shall be maintained for employee referrals.~~

## First Reading for Removal of Board Policy JGFE - Student Bicycle Use

The Policy Committee has reviewed the following policy and recommends that it be on the agenda of the next regular Board meeting for a second reading and potential removal:

~~A violation of this policy is grounds for disciplinary action, up to and including discharge and the employee may also be referred for prosecution. This policy and notice shall not be construed as being a drug testing policy.~~

~~BOARD POLICY  
STUDENT SAFETY  
BICYCLE USE~~

~~JGFE  
JUNE 20, 1988~~

~~The administration shall establish regulations governing the use of bicycles on school property.~~

Adjournment

President Johnson adjourned the meeting at 8:30 p.m.

Off/Supt/jw