

RFP #1804-09 Kitchen Smallwares and Equipment

May 22, 2018

SUMMARY:

This item requests approval of RFP #1804-09 Kitchen Smallwares and Equipment.

BOARD GOAL:

VI. Growth, Change and Fiscal Responsibility...demonstrate effective and efficient management of District resources.

BACKGROUND INFORMATION:

This proposal contains kitchen items used by our Child Nutrition Department in their day to day operations. There were four responses to this proposal which opened on April 19, 2018.

SIGNIFICANT ISSUES:

The list of items is extensive. The pricing was competitive; however, some of the vendors were able to provide a larger number of items than others. This proposal was issued to ensure this purchasing category is EDGAR compliant for purchases funded by Federal Funds. This proposal is scheduled for a two-year term, through April 30, 2020.

FISCAL IMPLICATIONS:

The cost will be borne by Child Nutrition Funds.

BENEFIT OF ACTION:

Passage will allow the Child Nutrition Department to have a supplier in place to help efficiently meet their day to day needs.

SUPERINTENDENT'S RECOMMENDATION:

It is recommended that RFP #1804-09 Kitchen Smallwares and Equipment be awarded to Supreme Fixture Co. Inc.

STAFF PERSONS RESPONSIBLE:

Debbie Monschke, Assistant Superintendent of Administrative Services
Chris Bomberger, Director of Child Nutrition
Cindy Willis, Director of Purchasing

ATTACHMENT:

RFP #1804-09 Kitchen Smallwares Bid Evaluation
RFP #1804-09 Kitchen Smallwares Bid Tabulation

APPROVAL:

Signature of Staff Member Proposing Recommendation: _____

Signature of Divisional Assistant Superintendent: _____

Signature of Superintendent: _____