

Lyon County School District Board Memo

Date: July 22, 2025

To: Board of School Trustees

From: Harman Bains, Executive Director of Operations

Re: Lyon CSD Bid #2023-1- Annual Renewal

Recommendation:

The Board of Trustees approve the annual renewal Lyon CSD Bid #2023-1.

Background Information:

Pursuant to NRS 332.195, the district operations and maintenance team developed a “Cooperative, Utilization, Joinder Agreement” (Lyon CSD Bid #2023-1) focused on “Flooring, Artificial Turf, and Gym Interior Finishes”.

Pursuant to NRS 338.138, on April 20, 2023, the district published Lyon CSD Bid #2023-1 via public request for proposal (RFP). The district received two bids upon bid closing on June 2, 2023, both of which the Board of Trustees approved June 2023. Lyon CSD Bid #2023-1 contract allows the board the option for an annual renewal up to four additional years. LCSD is recommending this renewal.

The goal of a Lyon CSD Bid #2023-1 Cooperative Purchasing Agreement is to leverage the needs of other Nevada public organizations for related services and materials, streamlining the procurement process and saving the public organizations time and cost. The utilization of Lyon CSD Bid #2023-1 further creates continuity of delivery, labor and services and allows for more effective forecasting of procurement needs allowing for better overall budget and project management.

Lyon CSD Bid #2023-1, like Sourcewell, is a cooperative agreement which provides state government agencies, education, and nonprofit organizations maximum statewide buying power. Unlike Sourcewell, which has a national reach, Lyon CSD Bid #2023-1 specifically fulfills Nevada solicitation requirements and offers easy access to awarded contractor(s) allowing others in Nevada to “piggyback” on Lyon CSD Bid #2023-1 prices. What separates Lyon CSD Bid #2023-1 from Sourcewell agreements is the lack of overhead costs allowing for lower prices on products and services. Lyon CSD Bid #2023-1, is a zero-obligation bid for Lyon County School District, meaning the district reserves the right to use or not use the awarded vendors for any products or services.

Lyon CSD Bid #2023-1 was published as a 3-part bid (Floor Coverings, Artificial Turf & Play Fall Surfaces, Gym Interior Finishes) with over 300 price sheet items. Each contractor having the option to select which part they wanted to submit. Flooring Solutions of Nevada (FSI) selected all three parts and Contract Flooring and Interior Services selected Part 1. Both options being beneficial for Lyon County School District purposes as it provides the district with multiple contractor options, Contract Flooring and Interior Services based out of Northern Nevada and Flooring Solutions of Nevada (FSI) out of Southern Nevada.

***Mission Statement** Lyon County School District fosters learning for life, empowers connected learners, promotes student ownership, and encourages discovery learning for success in a rapidly evolving world.*

Lyon CSD Bid #2023-1 benefits Lyon County School District in the same manner with pricing power as all other state funded government agencies, including but not limited to; K-12 public education, charter schools, local municipalities, city governments, community colleges, universities, and other nonprofit organizations with pricing power. In addition to pricing power, this agreement also benefits Lyon County School District with a 2% administrative warrant. The agreement's administrative management warrant (fee) will consist of 2% to be paid by the vendor to Lyon County School District for any cooperative services provided to any other public entities. The administration fee is designed to help manage the cost of development and ongoing costs of contract tracking and management. The vendor(s) will supply a quarterly report to Lyon County School District indicating those public entities that have adopted Lyon CSD Bid #2023-1. The district, unless otherwise directed by the Board of Trustees, plans to deposit all administrative warrant revenues into Capital Projects Fund 340.

Budget Considerations:

N/A

Discussed at Previous Meeting:

N/A

Attachment(s):

N/A

*Respectfully Submitted,
Harman Bains, Executive Director of Operations*

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