

Browning Public Schools
Board Agenda Request
Meeting to Be Held: 03/07/17



Recognition: ☐ Students ☐ Staff ☐ Parents
Information: ☐ Building Report ☐ Old Business ☐ Superintendent's Report
Action: ☐ Resignation ☐ Hiring ☒ Contract Service Agreements
 ☐ Travel Out-of-State ☐ Travel In State ☐ Approvals
 ☐ Termination ☐ Legal Matters ☐ Other:
 This action request pertains to ☒ Elementary (only) ☐ High School/District Wide

Date: 2/27/17

To: **John Rouse**
 Superintendent

From: Jason Andreas
Title: Executive Director

Subject: Contract Service Agreement - behavioral specialist

Description: John P. Rouse, Superintendent, is recommending a contract service agreement for Scott Avila to provide supportive services for Browning Middle School students who have repeated disciplinary offenses that have exhausted the middle school progressive student discipline plan. This pilot program is designed as an effort to reduce the likelihood of expulsions or out of school suspensions. Mr. Avila has a background as a behavioral specialist and designing initiative to assisting students change behaviors and stay in school.

\$11.50 X 504 hours (\$5796.00) + 18% fringe (\$1043.00) + Health Insurance (\$2,850.00) = \$9,689.00

Financial Impact: \$9,689.00

Funding Source (Budget/grant, etc.): Impact Aid 126.50.280.1700.117

Attachment(s): Scott Avila CSA

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: ☐ N/A (Info) ☐ Approved ☐ Denied ☐ Tabled to: _____

Browning Public Schools
CONTRACT SERVICE AGREEMENT
(406) 338-2715 • (406) 338-3200

Date: March 8, 2017

Board Approval: _____

Contractor: Scott Avila

Phone: 514-852-0258

Address: P.O Box 113
P.O. Box or Street Address

East Glacier MT 59434
City State Zip

Type of Project/Service (be specific): Contractor will provide support for Browning Middle School students who have repeated disciplinary offenses for which our progressive discipline plan has been exhausted. This pilot program is an effort to reduce the likelihood of possible expulsions or out of school suspension. Contractor will be working from 8:00 am to 4:00 pm (Monday - Friday) following the academic calendar. Contractor will be under the direct supervision of the Browning Middle School Principal and will be required to follow all standards for continued employment with School District #9.

Contracted Dates: 3/8/17-6/9/17

Rate per hour/per day: \$11.50 per hour X 504 hour = \$5796.00

Per Diem/per day: _____ x _____ # of Days = N/A

Mileage: _____ miles @ _____ per mile = N/A

Other costs (explain): Health Insurance \$950 per month X 3 months = \$2850.00

Total Project Cost = \$ 8646.00

Contract to be paid from:

126.50.280.1700.117

Elementary Impact Aid

Independent Contractor:

☐ Submit invoice on completion

☐ Other _____

Employee:

☒ Submit timesheet through payroll

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

Contractor's Signature

Julie Hayes
Principal/Supervisor

SSN/Federal ID Number/EIN

Superintendent

An Independent Contractor must provide Browning Public Schools with a Federal ID Number, State Contractor License or sign an Independent Contractor's Exemption Application Affidavit waiving their rights under the Worker's Compensation Insurance and Unemployment Insurance for employees.

White – Contractor

Yellow – Business Office