

Consider award of RFP 2324-027 Charter Bus Service

1. Background:

Southwest ISD advertised and solicited proposals for Charter Bus Service for the 2024-2025 school year. The Charter Bus Service includes same-day, round-trips, and, in some instances, overnight trips for students and staff. The District opened proposals on June 12, 2024. Proposals were received from CTA Worldwide, Distance Brothers, El Paso United Charters, ETI Limousine, Freedom Charters and Tours, Imperial Bus Company, Kerrville Bus-Coach USA, LA Services LLC, OK Tours, Regent Coach Line, Tour-rific of Texas, US Coachways, Inc., and Western Motorcoach. The charter fleet, safety, and drug testing policies, references, and insurance coverage were reviewed and safety records were verified with the U.S. Department of Transportation (USDOT) and Texas Department of Motor Vehicles for each company that submitted a proposal.

District staff recommends awarding CTA Worldwide, Distance Brothers, El Paso United Charters, ETI Limousine, Freedom Charters and Tours, Imperial Bus Company, Kerrville Bus-Coach USA, LA Services LLC, OK Tours, Regent Coach Line, Tour-rific of Texas, US Coachways, Inc., and Western Motorcoach. The awarding of all vendors will allow the District options if any of the awarded vendors are unable to fulfill district charter bus travel needs due to a lack of available drivers and buses.

2. Process:

RFP 2324-027 was issued for soliciting proposals from Charter Bus Service companies.

3. Fiscal Impact:

The total estimated 2024-2025 cost is \$260,000. The Charter Bus Service contract with the awarded companies will begin on August 1, 2024, and continue through July 31, 2025. The estimated yearly costs may increase or decrease if trips are added or removed on an as-needed basis. The funding will be provided through locally budgeted funds.

4. Recommendation:

District staff is recommending that the Board approve CTA Worldwide, Distance Brothers, El Paso United Charters, ETI Limousine, Freedom Charters and Tours, Imperial Bus Company, Kerrville Bus-Coach USA, LA Services LLC, OK Tours, Regent Coach Line, Tour-rific of Texas, US Coachways, Inc., and Western Motorcoach to provide Charter Bus Service to the District for the 2024-2025 school year.

5. Required:

Board action