



## SOUTHEAST ISLAND SCHOOL DISTRICT

P.O. Box 19569, 1010 Sandy Beach Rd Thorne Bay, Alaska 99919  
(907) 828-8254 Fax: (907) 828-8257 Email: [sisd@sisd.org](mailto:sisd@sisd.org)

---

### MEMORANDUM

---

**TO:** SISD BOARD OF EDUCATION

**THRU:** Rodney Morrison , Superintendent

**FROM:** Lucienne Smith, Contracted Business Manager  
Alaska Education & Business Services, Inc.

**Date:** September 14, 2023

**SUBJECT: BUSINESS MANAGER'S REPORT NARRATIVE**

*Goal #3: Increase Communication District and Community Wide*



**FY 2023 AUDIT** – Our audit has been completed and we await the draft financials for review, correction, and print. A big shout out to Karen Clark, Terri Kohn, Amy Jennings and Chris Page-Haufe for their expedience in providing requested payroll and student enrollment documentation quickly to the auditors and for being so very conscientious in their tasks all year long – which makes pulling this together very year an enjoyable exercise.

**FY 2024 BUDGET REVISION** – As a reminder will complete a budget revision once our enrollment has been established (count period in October), all contracts and PAF's are set, and any other items that occurred that affect the budget (Grant funding) after the final budget was approved in late June.

A new timeline of the FY 2025 budget process will be forthcoming with my October report.

**E-RATE** – FY 2025 (Erate's FY2024) webinars have begun. I will be working closely with the Technology Director to turn this task over to his department this year.

**GRANTS** – All our submitted Q4 and FER reimbursements have been paid out except for two. We are working to obtain the outstanding receivables from the Tlingit & Haida Tribe (ASTRIDE and REWARDS grants) for the past year. Following is an updated grant listing.

***Mission:** Together we will foster student skills to achieve their goals and thrive in an ever-changing world.*

***Vision:** Students are equipped to realize their dreams and aspirations.*

# Special Revenue Funds

Special revenue funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes. Some of these revenue sources include grants from the state of Alaska and the United States government, local grants, food sales, transportation and transfers from the General Fund which are designated to finance particular functions and activities. Funds included in this special revenue category are:

	<u>FUND</u>	<u>GRANT NAME</u>	<u>FY 2023</u>	<u>FY 2024</u>
AR	205	Student Transportation Fund	\$ 176,369	\$ 198,528
AR	200	School Broadband Assistance Grant	144,458	144,458
O	232	ELA Curriculum Adoption Initiative	77,150	-
O	237	Pre Elementary Program	260,042	212,202
AR	255	Food Service Fund	268,117	303,281
AR	256	Fresh Fruits & Vegetables Program	7,221	8,251
AR	260	* Title I, Part A Fund	129,970	141,999
AR	261	* Title I C Migrant	98,157	52,992
AR	262	Migrant Literacy	1,700	2,448
AR	264	* Title IVA Innovative	13,187	26,391
AR	266	* Title IIA Principal & Teacher Recruitment & Retention	34,966	33,421
AR	268	Title VIB IDEA	61,869	53,225
AR	270	Preschool Disabled 619	4,437	4,426
AR	271	Career Tech (Carl Perkins)	27,000	22,000
MY	274	Title IA School Improvement - Naukati	50,000	50,000
MY	280	Comprehensive Literacy SD	409,834	320,509
O	297	ESSER III	459,342	277,598
O	298	CARES Discretionary	27,997	-
O	353	Rural Utilities Services (RUS)	-	633,910
O	355	US Forest Service (Grant may have expired)	-	84,355
MY	358	SOAR - Klawock	32,000	32,000
AR	360	Indian Education	8,389	12,722
AR	365	REAP	4,504	4,821
MY	366	SELECT - Klawock	83,230	138,514
MY	367	ASTRIDE Haida & Tlingit	125,506	-
MY	368	THRIVE - USDOE Grant period ends 09/30/2023	717,212	150,000
MY	369	REWARD - Tlingit & Haida	22,000	22,000
MY	370	SUCCEED	499,727	498,564
AR	375	Teacher Housing	50,000	50,000
O	380	AK Micro Grants	17,868	-
O	507	AEA BIOMASS Project	139,901	119,274
O	508	Kasaan K12 Playground 19-005	84,035	-
O	536	Hollis K-12 School Replacement Design 20-002	9,669,396	2,611,171
<b>Total - Special Revenue Funds</b>			<b>\$ 13,705,584</b>	<b>\$ 6,209,061</b>

\* Denotes ESEA Consolidated Grant

AR= Annual recurring upon grant approval; O=One time; MY = Multi-year