

**BEMIDJI AREA SCHOOLS
BEMIDJI, MINNESOTA**

DATE : SEPTEMBER 18, 2017
TO : BOARD OF EDUCATION
FROM : JORDAN HICKMAN, DIRECTOR OF HUMAN RESOURCES
SUBJECT : CERTIFIED STAFF APPOINTMENTS

COMMENTS:

1. A vacancy exists for a special education teacher at Bemidji High School due to the extended leave of absence of Gretchen Nordquist. Mr. Matthew Dahle is recommended for this position. Mr. Dahle was previously a teacher in Houston, Texas. Mr. Dahle received his bachelor's degree from Bemidji State University and completed a teacher alternative certification program in Texas. He has been placed at BA step 4 on the salary schedule.
2. Due to the retirement of Debra Rossman, a vacancy exists at Central and Horace May Elementary Schools for a Library Media Specialist. Ms. Shirley Lipsy is recommended for this position. Ms. Lipsy received her bachelor's degree from Bemidji State University. She has been placed at BA step 0 on the salary schedule.
3. Due to the transfer of Jamie Muller to the AEC/BYLaW, a vacancy exists at Bemidji High School for a special education teacher. Ms. Sara Mitchell is recommended for this position. Ms. Mitchell received her bachelor's degree at Bemidji State University. She has been placed at BA step 0 on the salary schedule.
4. A vacancy exists for an elementary teacher due to the extended leave of absence of Jana Norgaard. Ms. Grace Blomberg is recommended for this position. Ms. Blomberg graduated from the University of North Dakota. She has been placed at BA step 0 on the salary schedule.