

Browning Public Schools  
**Board Agenda Request**  
Meeting To Be Held: 5/14/19



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- Recognition:**    Students                       Staff                       Parents
- Information:**    Building Report                       Old Business                       Superintendent's Report
- Action:**    Resignation                       Hiring                       Contract Service Agreements
- Travel Out-of-State                       Travel In State                       Approvals
- Termination                       Legal Matters                       Other:
- This action request pertains to  Elementary (only)                       High School/District Wide
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**Date:**      4/30/19

**To:**            **Board of Trustees**  
                  Browning Public Schools

**From:**      Corrina Guardipee-Hall  
**Title:**        Superintendent

**Subject:**    **Out of State Travel-AVID 2019 Summer Conference**

**Description:** Request out of state travel for Angela Heavy Runner to attend the AVID 2019 Summer Conference in San Diego, CA July 29-31, 2019. Ms. Heavy Runner will go in place of Dennis Juneau to the Conference.

**Financial Impact:** \$3,398.60

**Funding Source (Budget/grant, etc.):** MCLP: 115.50/60.423.2213.582.649

**Attachment(s):** Travel Request/Agenda

**Approval:** Superintendent's Office/Finance/Personnel as applicable (Initial) \_\_\_\_\_

**Comments:** \_\_\_\_\_

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**Board Action:**     N/A (Info)     Approved     Denied     Tabled to: \_\_\_\_\_

 AVID<sup>®</sup>

LIMITLESS

Opportunities





# STRAND OFFERINGS

Please note that some strands use digital tools. Check the strand descriptions on MyAVID for device requirements. Additionally, not all strands will be offered at every Institute and strands may be canceled due to low enrollment.

## AVID Secondary

### AVID Academic Elective Teachers and AVID Coordinators

- 1 Implementation: Middle School or High School
- 2 Tutorology
- 3 Advancing the AVID Elective: Middle School and High School
- 3 Essential Academic Skills for College Readiness
- 4 AVID Academic Language and Literacy: A Schoolwide Approach
- 4 Reading for Disciplinary Literacy: A Schoolwide Approach—NEW
- 4 Culturally Relevant Teaching: Transforming Educators
- 4 Culturally Relevant Teaching: Empowering Students
- 4 Digital Teaching and Learning Foundations: Secondary
- 4 Digital Teaching and Learning—Advancing: Google—NEW
- 4 Digital Teaching and Learning—Advancing: Microsoft—NEW
- 4 Digital Teaching and Learning—Advancing: Leadership—NEW
- 4 Leadership for AVID Schoolwide
- 4 Preparing for College
- 4 Student Success
- 4 Learning Through Writing: A Schoolwide Approach
- 4 Content-Area Writing: A Schoolwide Approach

### Administrators and AVID Coordinators

- 1 Leadership for Implementation: Middle School/High School
- 2 Leadership for Advancing
- 3 Leadership for AVID Schoolwide
- 4 AVID Academic Language and Literacy: A Schoolwide Approach
- 4 Reading for Disciplinary Literacy: A Schoolwide Approach—NEW
- 4 Culturally Relevant Teaching: Transforming Educators
- 4 Culturally Relevant Teaching: Empowering Students
- 4 Digital Teaching and Learning—Foundations: Secondary
- 4 Digital Teaching and Learning—Advancing: Google—NEW
- 4 Digital Teaching and Learning—Advancing: Microsoft—NEW
- 4 Digital Teaching and Learning—Advancing: Leadership—NEW
- 4 Preparing for College
- 4 Student Success
- 4 Tutorology
- 4 Learning Through Writing: A Schoolwide Approach
- 4 Content-Area Writing: A Schoolwide Approach

### Counselors

- 1 Counseling: Middle School or High School
- 2 Preparing for College
- 3 AVID Academic Language and Literacy: A Schoolwide Approach
- 3 Culturally Relevant Teaching: Transforming Educators
- 3 Culturally Relevant Teaching: Empowering Students
- 3 Leadership for AVID Schoolwide
- 3 Student Success
- 3 Tutorology

### AVID Excel

Please note that AVID Excel strands are for contracted AVID Excel sites only.

- 1 AVID Excel Implementation
- 2 AVID Excel Scholar Groups
- 3 AVID Excel Advancing

### Subject-Area Teachers

- 1 AVID Academic Language and Literacy: A Schoolwide Approach
- 1 AVID Career and Technical Education (CTE)
- 1 Reading for Disciplinary Literacy: A Schoolwide Approach—NEW
- 1 English Language Arts: Exploring Texts with Strategic Reading
- 1 English Language Arts: Informing Ourselves and Others Through Writing and Speaking
- 1 History/Social Science Through High Engagement Strategies
- 1 History/Social Science Through Historical Inquiry
- 1 Mathematics 1
- 1 Science 1
- 1 Student Success
- 1 AVID Bridges to Success: A Schoolwide Approach
- 1 Learning Through Writing: A Schoolwide Approach
- 1 Content-Area Writing: A Schoolwide Approach
- 2 AVID Academic Language and Literacy: A Schoolwide Approach
- 2 AVID Career and Technical Education (CTE)
- 2 Reading for Disciplinary Literacy: A Schoolwide Approach—NEW
- 2 Culturally Relevant Teaching: Transforming Educators
- 2 Culturally Relevant Teaching: Empowering Students
- 2 Digital Teaching and Learning—Foundations: Secondary
- 2 Digital Teaching and Learning—Advancing: Google—NEW
- 2 Digital Teaching and Learning—Advancing: Microsoft—NEW
- 2 Digital Teaching and Learning—Advancing: Leadership—NEW
- 2 English Language Arts: Exploring Texts with Strategic Reading
- 2 English Language Arts: Informing Ourselves and Others Through Writing and Speaking
- 2 History/Social Science Through High Engagement Strategies
- 2 History/Social Science Through Historical Inquiry
- 2 Mathematics 2
- 2 Science 2
- 2 Student Success
- 2 AVID Bridges to Success: A Schoolwide Approach
- 2 Learning Through Writing: A Schoolwide Approach
- 2 Content-Area Writing: A Schoolwide Approach
- 3 AVID Academic Language and Literacy: A Schoolwide Approach
- 3 AVID Career and Technical Education (CTE)
- 3 Reading for Disciplinary Literacy: A Schoolwide Approach—NEW
- 3 Culturally Relevant Teaching: Transforming Educators
- 3 Culturally Relevant Teaching: Empowering Students
- 3 Digital Teaching and Learning—Foundations: Secondary
- 3 Digital Teaching and Learning—Advancing: Google—NEW
- 3 Digital Teaching and Learning—Advancing: Microsoft—NEW
- 3 Digital Teaching and Learning—Advancing: Leadership—NEW
- 3 Preparing for College
- 3 Student Success
- 3 AVID Bridges to Success: A Schoolwide Approach
- 3 Tutorology
- 3 Learning Through Writing: A Schoolwide Approach
- 3 Content-Area Writing: A Schoolwide Approach

### Attendee Key:

- 1 1st Year
- 2 2nd Year
- 3 3rd Year
- 4 4th Year

## AVID Elementary

Please note that AVID Elementary (AE) strands are for contracted AE sites only.

AVID Elementary District Directors: See *District Directors K-12* section below for strand sequence.

### AVID Elementary Administrators

- 1 AE: Leadership for Implementation
- 2 AE: Leadership for Advancing
- 3 AE: Foundations Implementation (Grades K-2)
- 3 AE: Foundations Implementation (Grades 3-6)

### AVID Elementary Teachers

- 1 AE: Foundations Implementation (Grades K-2)
- 1 AE: Foundations Implementation (Grades 3-6)
- 1 AVID Bridges to Success: A Schoolwide Approach
- 2 AE: Just WICORize It!
- 2 AE: The Art of Inquiry
- 2 AE: STEM—NEW
- 2 Digital Teaching and Learning—Foundations: Elementary—NEW
- 3 AE: STEM—NEW
- 3 AE: Just WICORize It!
- 3 AE: The Art of Inquiry
- 3 AVID Academic Language and Literacy: A Schoolwide Approach
- 3 Reading for Disciplinary Literacy: A Schoolwide Approach—NEW
- 3 Culturally Relevant Teaching: Transforming Educators
- 3 Culturally Relevant Teaching: Empowering Students
- 3 Digital Teaching and Learning—Foundations: Elementary—NEW
- 3 Digital Teaching and Learning—Advancing: Google—NEW
- 3 Digital Teaching and Learning—Advancing: Microsoft—NEW
- 3 Digital Teaching and Learning—Advancing: Leadership—NEW
- 3 Learning Through Writing: A Schoolwide Approach
- 3 Content-Area Writing: A Schoolwide Approach

## District Directors K-12

- 1 AVID District Leadership (ADL) 1
- 2 AVID District Leadership (ADL) 4
- 3 Advancing the District Director Role

## AVID for Higher Education

Please note that AVID for Higher Education (AHE) strands are for contracted AHE sites only. AHE strands will be offered only at the Denver Summer Institute.

- AHE: Harnessing the Power of Student Engagement
- AHE: Teacher Preparation Leadership
- AHE: Best Practices in Action
- AHE: Seminar Instructors
- AHE: Liaisons

## REGISTER EARLY

Log in to <https://my.avid.org>

Click "2019 AVID Summer Institutes."

## Deadlines and Fees

<b>Early Bird Registration</b> (Through May 1, 2019)	<b>\$825</b>
<b>Regular Registration</b> (After May 1, 2019)	<b>\$895</b>
<b>Late Registration</b> (When registration occurs within three weeks of Institute start date)	<b>\$995</b>

## 2019 Summer Institute Locations and Dates

<b>DALLAS</b>   June 19–21	<b>ORLANDO</b>   July 1–3	<b>DENVER</b>   July 17–19
<b>SAN DIEGO 1</b>   June 24–26	<b>SEATTLE</b>   July 1–3	<b>ANAHEIM</b>   July 22–24
<b>TAMPA</b>   June 25–27	<b>SACRAMENTO</b>   July 8–10	<b>SAN ANTONIO</b>   July 22–24
<b>MINNEAPOLIS</b>   July 1–3	<b>PHILADELPHIA</b>   July 15–17	<b>SAN DIEGO 2</b>   July 29–31

July 29, 2019

July 30, 2019

July 31, 2019

2019 Summer Institute Schedule			
Day 0	Day 1	Day 2	Day 3
AVID Merchandise Sales 2:00 - 5:00 pm	Check-in 6:30 - 8:00 am	AVID Merchandise Sales 7:00 am - 4:30 pm	AVID Merchandise Sales 7:00 am - 1:30 pm
Check-in/Help & Info 2:00 - 5:00 pm	AVID Merchandise Sales 6:30 am - 3:30 pm	Morning Coffee 7:00 - 8:00 am	Morning Coffee 7:00 am - 8:00 am
	Help & Info Desk 6:30 am - 5:00 pm	Help & Info Desk 7:00 am - 5:00 pm	Help & Info Desk 7:00 am - 3:00 pm
	Grab 'n' Go Breakfast 7:00 - 8:00 am	Strands 8:00 am - 12:00 pm	Strands 8:00 am - 12:00 pm
	Site Teams 8:00 - 9:30 am	Coffee Break 9:30 - 10:00 am	Coffee Break 9:30 - 10:00 am
	Coffee Break 9:30 - 10:00 am	Lunch on own 12:00 - 1:15 pm	Lunch on own 12:00 - 1:15 pm
	Strands 10:00 am - 12:00 pm	Site Teams 1:15 - 3:30 pm	Site Teams 1:15 - 3:00 pm
	Lunch on own 12:00 - 1:15 pm	General Session 4:00 - 5:00 pm	Conference Ends 3:00 PM
	Iced Tea & Snack Break 2:30 - 3:15 pm		
	Strands 1:15 - 5:00 pm		

BROWNING PUBLIC SCHOOLS  
Leave Report/Travel Request

Employee Name Angela Heavy Runner  
Building BMS

Employee # \_\_\_\_\_  
Substitute Name NA

LEAVE REPORT

<u>Date of Leave</u>	<u>Hours</u>	<u>Type of Leave</u>
_____	_____	_____
_____	_____	_____

Employee Signature \_\_\_\_\_ Date \_\_\_\_\_

Approved; Condition upon the specific leave being available for the specific employee.  Not Approved

Principal/Supervisor \_\_\_\_\_ Date \_\_\_\_\_

TYPE OF LEAVE

AN Annual	PL Personal Leave	ALWO Approved Leave W/O Pay
SL Sick Leave	JD Jury Duty (attach verification)	ULWO Unapproved Leave w/o Pay
*EX/SR Extra-Curricular/School Related	NG National Guard	SWP Suspended w/Pay
	FN Funeral _____	SWOP Suspended w/o Pay

(Master Contract Relationship)

\*If taking School Related/Extra-Curricular Leave only, In or Out of District, you MUST list Conference Name/Location

TRAVEL REQUEST (If receiving payment for EX/SR leave please fill out entire form completely)

Conference/Workshop AVID 2019 Summer Conference Attach Brochure/Agenda

Location San Diego, CA.

Departure Date 7/27/19

Return Date 8/2/19

Departure Time 2:00pm

Return Time 10:00 am

Transportation:  Personal Vehicle Mileage 254 ÷ 58 = \$ 73.66  
 District Vehicle Per Diem 5 dys @ \$90+\$15S+\$9B = \$ 474.00  
 Professional Development

Registration \_\_\_\_\_ PO# thru May 1 = \$ 825.00

Hotel \_\_\_\_\_ PO# = \$ 1440.94

Other \_\_\_\_\_ PO# Airfare = \$ 585.00

Other \_\_\_\_\_ PO# Luggage = - 0 -

Sub Total \$ 3,398.60

Budget 115.50/60.423.2213.582.649 (100%) \$ 547.66

**Check Total \$547.66**

Employee Signature \_\_\_\_\_ Date \_\_\_\_\_

Principal/Supervisor \_\_\_\_\_ Date \_\_\_\_\_

Superintendent Signature \_\_\_\_\_ Date \_\_\_\_\_