

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Marisela Lopez
ADDRESS: Allen, TX
POSITION: Administrative Assistant
DEPARTMENT: Academic Services, CHEC

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Allen Independent School District	11/16 - 08/18	Clinic Assistant
CornerStone Staffing	05/16 - 08/16	Data Entry Clerk
Plano Independent School District	08/14 - 08/15	Counselor Clerk
Isaacs Early Childhood School	09/08 - 06/12	Office Manager
Collin College	01/06 - 01/08	Secretary

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
The University of Texas at Dallas	2014	B.S., Psychology