

**TUPELO PUBLIC SCHOOL DISTRICT
BOARD OF TRUSTEES 5:00 PM MEETING MINUTES
February 2, 2010**

The Board of Trustees of the Tupelo Public School District convened in a regular meeting of the Board held in open session at 5:00 p.m. on Tuesday, February 2, 2010, at Rankin Elementary School, 1908 Forrest Street, Tupelo, Mississippi.

CALL TO ORDER

The meeting was called to order by President Mike Clayborne who welcomed guests attending the meeting.

ROLL CALL AND ESTABLISHMENT OF A QUORUM

The following School Board members were present during roll call:

Members Present: Mr. Mike Clayborne
Mrs. Amy Heyer
Mr. Eddie Prather
Mr. Lee Tucker

Members Absent: Mr. John Nail

Staff Present: Dr. Randy Shaver
Mrs. Diana Ezell
Dr. George Noflin
Mr. David Meadows
Mr. Jim Turner
Mrs. Linda Pannell
Mrs. Kay Bishop
Mrs. Jennifer Strunk
Ms. Patrice Tate
Mrs. Julie Hinds
Mrs. Brenda Meriweather
Mr. Kenneth Roberts
Mr. Bobby Sheffield

Mr. Clayborne announced a quorum and stated that the meeting was lawfully in session.

APPROVAL OF THE AGENDA

Upon a motion by Mr. Tucker, seconded by Mrs. Heyer, the Board voted unanimously to approve the agenda as presented.

Mr. Clayborne announced that the motion passed. The agenda is marked EXHIBIT 1 and held in the Exhibit Book of this meeting date and incorporated herein.

APPROVAL OF THE MINUTES

Upon a motion by Mr. Prather, seconded by Mrs. Heyer the Board voted unanimously to approve the minutes of the November 20, 2009 special called meeting, December 8, 2009 regular meeting, and January 12, 2010 regular meeting as presented. The President of the Board declared the motion passed.

WELCOME, PUBLIC COMMENTS AND RECOGNITIONS

A. Welcome

Rankin Elementary Principal Brenda Robinson welcomed the Board of Trustees, parents, and staff to Rankin Elementary School.

B. Public Comments

No requests for Public Comments were received at this meeting of the Board.

C. Recognitions

The following recognitions were held at this meeting of the Board:

1. Milam Student Josh Randall – honored for winning Punt, Pass and Kick Competition
2. Milam Student Ramon Ogden – honored for 911 call to save brother's life
3. Tupelo Middle School Teacher Leah Patterson – named Top Administrative Student of the Year at the University of Mississippi
4. Tupelo High School Teacher Jeannie Sauls – named Biology Teacher of the Year
5. Tupelo High School Student Brandon Reddout – was named National Merit Semifinalist
6. Tupelo High School Student Justin Long – National Achievement Finalist
7. Tupelo High School Student Max Holman named Gatorade Mississippi Cross Country Runner of the Year for Third Year in a Row
8. Tupelo High School Coach Lucas Smith named National Federation of State High School Associations' 2009 Mississippi Boys Swimming and Diving Coach of the Year
9. Tupelo Middle School Football Team – honored for winning the Golden Triangle Athletic Conference Championship
10. Tupelo High School Cross Country Boys and Girls Teams honored for winning State Championship
11. The following TPSD Teachers of the Year for 2010 were recognized:

Carver	Janna Fairley
Church St.	LaKeisha Bowdry
ECEC	Kristen Roberts
Fillmore	Rhonda Morgan
Joyner	Shannon Edwards
Lawhon	Margaret Gibson

Lawndale	Courtney Wilemon
Milam	Tina Fitts
Parkway	Linda Grimmett
Pierce St.	Joy Evanglina Stanford
Rankin	Jamie Baker
Thomas St.	Kit Stanford
TMS	Leah Patterson
THS	Teresa Ware

12. Carver Elementary Teacher Janna Fairley was named the Tupelo Public School District 2010 Teacher of the Year

COMMUNICATION TO THE BOARD

A. Initial Discussion of 2010-2011 School Calendar

At the noon meeting, Administrative Assistant Bob Monroe presented two drafts of the 2010-2011 TPSD School Calendar for initial discussion. Dr. Shaver reported that state testing dates, spring breaks at colleges, beginning of summer school at colleges, and coordination with Lee County Schools for the sharing of our vocational programs have been considered during the preparation of the two drafts. Dr. Shaver stated that the administrative staff will continue to solicit input on the two draft calendars.

At the 5:00 p.m. session, Superintendent Randy Shaver summarized the report for the benefit of those not present at the noon meeting.

B. School Improvement Plans

At the noon meeting, Principals Travis Beard, Kay Collins, and Christy Carroll presented an overview of school improvement plans for Milam, Church and Lawhon elementary schools, respectively.

SUPERINTENDENT'S REPORT

A. Consent Agenda

In accordance with Dr. Shaver's recommendations, Mrs. Heyer moved to approve and ratify the Consent Agenda as listed below:

1. Contractual Agreement #CO1040 – START Project (TMS)
Contracts for Rental of School Facility #SFR118 and #SFR119
Contracts for Charter Bus Service #BC09-12 and #BC09-13
2. Donations #2009-2010-123 through #2009-2010-125
3. Granted Permission to Apply for TPSD Grant #1010
4. Granted Permission to Advertise for Sealed Bids #BD1008 and #BD1009

5. Authorized the Deletion of Items from TPSD Assets (166 items)

The motion was seconded by Mr. Prather and was approved unanimously by all members present. The President of the Board declared the motion passed.

A copy of the Consent Agenda report is marked EXHIBIT 2 and held in the Exhibit Book of this meeting date and incorporated herein.

B. Student Transfer Report

In accordance with administrative recommendations, Mr. Tucker moved to ratify the administrative decisions in regard to the following student transfer requests:

1. Approval of two (2) resident student transfer requests (in-district)
2. Approval of one (1) non-resident student transfer request (in-district)
3. Denial of one (1) resident student transfer request (in-district)
4. Approval to admit four (4) non-resident students (tuition)
5. Denial of three (3) non-resident students (tuition)

The motion was seconded by Mrs. Heyer and was approved unanimously by all members present.

A detailed copy of the Student Transfer Report is marked EXHIBIT 3 and held in the Exhibit Book of this meeting date and incorporated herein.

C. Personnel Recommendations

Mr. Prather moved to approve the Personnel Report which included the following items:

- a. Licensed Personnel
- b. Classified Personnel
- c. Substitutes

The motion was seconded by Mr. Tucker and was approved unanimously. The President of the Board declared the motion passed.

A detailed copy of the Personnel Report is marked EXHIBIT 4 and held in the Exhibit Book of this meeting date and incorporated herein.

D. Employment of 2010-2011 School Year Administrative Personnel

In compliance with Section 37-9-15 of the Mississippi Code of 1972, Annotated, Superintendent Randy Shaver recommended the employment of principals for the 2010-2011 school year. Dr. Shaver stated that salaries for the principals are not being recommended at this time pending additional FY11 state budget information.

Mrs. Heyer moved to approve employment of principals for the 2010-2011 school year as recommended. The motion was seconded by Mr. Prather and was approved unanimously. The President of the Board declared the motion passed.

A copy of the Employment of 2010-2011 School Year Administrative Personnel Report is marked EXHIBIT 5 and held in the Exhibit Book of this meeting date and incorporated herein.

E. Docket of Claims/Tupelo High School Activity Check Register and Athletic Activity Check Register

Mr. Tucker reviewed the Docket of Claims and Check Registers prior to the meeting and recommended approval of the Docket of Claims and Check Registers as outlined below:

- Docket of Claims for the period January 1 through January 22, 2010, Docket of Claims #81063 through #81625 for Accounts Payable Checks #58185 through #58504 in the amount of \$619,666.32.
- Tupelo High School Activity Check Register for December, 2009, Checks #3127 through #3143 in the amount of \$1,821.88.
- Athletic Activity Check Register for December, 2009, Checks #4248 through #4262 in the amount of \$2,011.00.

The grand total for all funds is \$623,499.18.

The motion was seconded by Mrs. Heyer and approved unanimously. The President of the Board declared the motion passed.

This affirms that the claims and check registers are legal and proper and they should be allowed and ratified as paid by the Superintendent or his designee pursuant to Section 37-9-14 (7) of the Mississippi Code of 1972 Annotated.

The Docket of Claims and Check Registers are marked EXHIBIT 6 and held in the Exhibit Book of this meeting date and incorporated herein.

F. December 31, 2009 Financial Statements

Finance Director Linda Pannell submitted the Statement of Income and Expenditures through month-ending December 31, 2009, for consideration of approval. Mrs. Pannell stated that a listing by fund is available for the Board's information.

On a motion by Mr. Prather, seconded by Mr. Tucker, the Board voted unanimously to approve the December 31, 2009 Financial Statements as submitted. Upon motion duly made, seconded, and carried, the President of the Board declared the motion passed.

A copy of the December 31, 2009 Financial Statements is marked EXHIBIT 7 and held in the Exhibit Book of this meeting date and incorporated herein.

G. Statement of Cash Flow for Month-Ending November 30, 2009

Finance Director Linda Pannell submitted the Statement of Cash Flow for Month-Ending November 30, 2009 for information and review.

A copy of the Statement of Cash Flow for Month-Ending November 30, 2009, is marked EXHIBIT 8 and held in the Exhibit Book of this meeting date and incorporated herein.

H. Policy Changes

Superintendent Randy Shaver, Assistant Superintendent Fred Hill, and Human Resource Director Jim Turner presented the following policies for consideration for amendment.

DESCRIPTOR	DESCRIPTOR ITEM
GDBA-E	Classified: Office Manager Supplement Schedule <ul style="list-style-type: none">▪ Adjusts the supplements for office managers to receive student population due to redistricting (population changes)▪ Fixed assets supplements are no longer applicable to office managers▪ There is a slight adjustment to the amounts of each supplement. The slight adjustment was approved but never adjusted on the policy.
IJND	Technology Resources: Responsible Access and Use
IJND-E	Technology Resources: Responsible Access and Use Agreement Revision is recommended to better address the 21 st century educational environment of our school district. The revised policies address new issues and clarify other issues in response to new technological initiatives in our school district.

Mr. Tucker moved to amend the above policies as recommended. The motion was seconded by Mr. Prather. Upon motion duly made, seconded, and carried, the President of the Board declared the motion passed.

Copies of the above policies are marked EXHIBIT 9 and held in the Exhibit Book of this meeting date and incorporated herein.

I. Second Nine-Weeks Discipline Report

Assistant Superintendent George Noflin presented the Second Nine-Weeks Student Discipline Report which included the following information:

- Tabulations of incidents from each school. These incidents include fights, drugs, weapons, profanity, bullying and counseling
- List of students placed at the Fillmore Center, their demographic data, the reason for placement, and length of their placement
- Discipline comparison of Second Nine-Weeks 2008-2009 versus 2009-2010

Mrs. Heyer moved to ratify the administrative decisions in regard to Alternative School Placement for the second nine-weeks. The motion was seconded by Mr. Tucker and was

approved unanimously. Upon motion duly made, seconded, and carried, the President of the Board declared the motion passed.

A copy of the Second Nine-Weeks Student Discipline Report is marked EXHIBIT10 and held in the Exhibit Book of this meeting date and incorporated herein.

J. Student Discipline Report (Readmission of Student #2022)

Assistant Superintendent George Noflin recommended ratification of the readmission of Student #2022 to the Tupelo Public School District following a one year expulsion for fighting. It was further recommended that Student #2022 be readmitted with initial placement in the district's Core program for the remainder of the 2009-2010 school year, then placement in the High School Advancement Academy. In addition, the student must: attend all classes daily; be punctual in attendance; be respectful and obedient to all individuals; conduct himself/herself in a safe and responsible manner; and abide by the rules and regulations of the TPSD and all teachers.

Mr. Prather moved to ratify the above recommendations regarding Student #2022. The motion was seconded by Mrs. Heyer and was approved unanimously. The President of the Board declared the motion passed.

Additional information regarding Student Discipline Case #2022 is marked EXHIBIT 11 and held in the Exhibit Book of this meeting date and incorporated herein.

UNFINISHED BUSINESS

A. Awarding of Advertised Bid #BD1002 Maintenance Building at Tupelo High School

Superintendent Randy Shaver recommended that Advertised Bid #BD1002 Maintenance Building at Tupelo High School be awarded to Southland Construction (lowest bidder) in the amount of \$249,300.00 (Base Bid plus Alternate 1 and 2).

Mr. Tucker moved to award Bid #BD1002 to Southland Construction in the amount of \$249,300.00 as recommended. The motion was seconded by Mrs. Heyer and was approved unanimously. The President of the Board declared the motion passed.

Detailed information regarding Bid #BD1002 (Maintenance Building at THS) is marked EXHIBIT 12 and held in the Exhibit Book of this meeting date and incorporated herein.

NEW BUSINESS

The following reports were presented at the noon briefing session. At the 5:00 p.m. session, Superintendent Randy Shaver summarized the reports for the benefit of those not present at the noon meeting.

A. Summer 2010 Opportunity Camps

At the noon briefing session Mrs. Dale Warriner requested permission to proceed with plans for the Summer 2010 Opportunity Camps. Proposed dates are June 7 through July 2, 2010 with there being either three or four weeks of opportunity camps. Mrs. Warriner also recommended a fee increase for the camps from \$60.00 to \$80.00.

At the 5:00 p.m. meeting of the Board, on a motion by Mrs. Heyer, seconded by Mr. Tucker, the Board voted unanimously to authorize administrators to proceed with plans for the Summer 2010 Opportunity Camps at a fee of \$80.00 per camp which is an increase of \$20.00 over last year's fee of \$60.00.

Upon motion duly made, seconded, and carried, the President of the Board declared the motion passed.

B. Tuition Class at Early Childhood Education Center

At the noon briefing session, Mrs. Warriner reported that due to potential budget reductions at the Early Childhood Education Center for the 2010-2011 school year a tuition-based program for up to 40 students is recommended to provide the opportunity to maintain services and enrollment at the present level.

Mrs. Warriner presented the following information:

- Resources such as furniture, technology and instructional supplies will not affect budgeting.
- Total costs for two highly qualified teachers and two qualified assistants is \$208,005.00.
- Recommended tuition for 40 students based on salary and benefits for 2 highly qualified teachers and 2 qualified assistants: \$5,250 per student or \$2,625 per semester

At the 5:00 p.m. session, Superintendent Randy Shaver recommended approval of the proposed tuition class at the Early Childhood Education Center during the 2010-2011 school year as proposed. Mrs. Heyer moved to approve the proposed tuition class at the Early Childhood Education Center as recommended. The motion was seconded by Mr. Tucker. Upon motion duly made, seconded, and carried, the President of the Board declared the motion passed.

C. Summer 2010 Enrichment Camp at Early Childhood Education Center

At the noon briefing session, Mrs. Warriner reported that due to a reduction in the FY10 Title I Allocation, the Extended School Year Program will not be available for the month of June, 2010. Mrs. Warriner stated that a tuition-based Enrichment Camp will provide extended learning time for students in addition to professional learning for classroom teachers.

Mrs. Warriner provided the following information:

- Costs: One highly qualified teacher and one qualified assistant: \$5,640
- Funding Source: Tuition per student recommendation: \$300 month or \$75/week for a 4-week program

At the 5:00 p.m. session, Superintendent Randy Shaver recommended approval of a tuition-based Enrichment Camp at the Early Childhood Education Center during the month of June, 2010, as recommended. Mr. Prather moved to approve the proposed tuition-based Enrichment Camp at the Early Childhood Education Center as recommended. The motion was seconded by Mr. Tucker. Upon motion duly made, seconded, and carried, the President of the Board declared the motion passed.

D. Title II-D Enhancing Education Through Technology (E2T2) American Recovery Reinvestment Act (ARRA) Formula Application 2009-2010

At the noon briefing session, Technology Director Brenda Meriweather presented for consideration for approval The Enhancing Education Through Technology Formula Grant (ARRA) for Grant Year 8 in the amount of \$28,805.99. The grant period is from July 1, 2009 through September, 2011.

If approved for submission, the application proposes to use grant funds for two primary purposes. These purposes are as follows:

- Professional development in the integration of advanced technologies, including emerging technologies, into curricula and instruction and in using those technologies to create new learning environments.
- Purchase of learning management services for students in grades 6-12 and classroom teachers in grades PreK-12.

At the 5:00 p.m. session, Superintendent Randy Shaver recommended approval of the E2T2 ARRA Formula Grant Year 8 Application for the Tupelo Public School District in the amount of \$28,805.99. Mr. Tucker moved to approve the E2T2 ARRA Formula Grant Year 8 Application as recommended. The motion was seconded by Mr. Prather. Upon motion duly made, seconded, and carried, the President of the Board declared the motion passed.

A copy of the E2T2 ARRA Formula Grant Year 8 Application for the Tupelo Public School District is marked EXHIBIT 13 and held in the Exhibit Book of this meeting date and incorporated herein.

MISCELLANEOUS BUSINESS

A. Future Agenda Topics

The following future agenda topics were requested:

1. Report on number of students at Tupelo High School involved in athletics by sport.
2. Report on number of tuition students by grade.
3. Technology update and goals by grade level.
4. Disaggregative student discipline report.

February 2, 2010
5:00 P.M.

Tupelo Public School District
Board of Trustees – Meeting Minutes

B. Executive Session

An Executive Session was held during the noon meeting to discuss a student and personnel matter.

ADJOURNMENT

On a motion by Mr. Tucker, seconded by Mr. Prather, the Board voted unanimously to adjourn the meeting. The President of the Board declared the motion passed and the meeting in adjournment at 5:55 p.m.

APPROVED:
TUPELO PUBLIC SCHOOL DISTRICT
BOARD OF TRUSTEES

ATTEST:

Mike Clayborne, President

Arlissa Heyer, Secretary