



**GENEVA COMMUNITY UNIT SCHOOL DISTRICT NUMBER 304  
227 NORTH FOURTH STREET, GENEVA, KANE COUNTY, ILLINOIS  
FINANCE COMMITTEE MINUTES**

The Board of Education Finance Committee met at 6:00 p.m. on Monday, April 9, 2018, at the Coultrap Educational Services Center, 227 North Fourth Street, Geneva, Illinois.

**1. CALL TO ORDER (Bylaws 0163 & 0164)**

The meeting was called to order at 6:00 p.m. by Dave Lamb.

Committee members present: Tom Anderson, Dave Lamb, Mike McCormick, Kelly Nowak.

Staff present: Shonette Sims, Director Learning & Teaching; Mary Dunmead, Director of Transportation; Todd Latham, Director Business Services; Dr. Andy Barrett, Assistant Superintendent Learning & Teaching; Dr. Kent Mutchler, Superintendent.

Others present: Leslie Juby, Mary Stith.

**2. PUBLIC COMMENT (Bylaw 0167.3)**

None.

**3. APPROVAL OF MINUTES (Bylaw 0168.1)**

3.1 March 12, 2018

Motion by McCormick, second by Nowak, to approve the minutes as presented. Ayes, three (3) Anderson, McCormick, Nowak. Nays, none (0). Absent, none (0). Abstained, one (1), Lamb. Motion carried unanimously.

**4. DISCUSSION/CONSIDERATION (Bylaw 0155)**

4.1 2018-2019 Preliminary Budget Presentation – O&M/Transportation/Education (Policy 6220)

The Director of Business Services presented to the Committee the 2018-2019 Preliminary Budget for the Education Fund and Operation & Maintenance (O&M) Fund. There have been minor changes since the pre-preliminary presentations. The Education Fund has a projected beginning balance of \$17,049,769, projected revenues of \$64,890,592 and projected expenditures of \$65,196,822. This leaves a \$16,743,539 projected ending balance. The O&M Fund has a projected beginning balance of \$2,077,777, projected revenues of \$11,772,387 and projected expenditures of \$13,131,736. This leaves a \$718,428 projected ending balance. Comments, questions, concerns: So, you are saying that benefits is not just health benefits, it encompasses more? (Yes. It is assumed when we talk about benefits that we are talking about health benefits. We can change the heading for next year so that it's clearer to everyone.) We did build in about \$450,000 into the O&M Fund for technology. (Yes, we did, and Mike Wilkes will speak to the Board regarding upcoming purchases and how we can spread those out.) With the third option, how much are you estimating? (Roughly around \$400,000. We will need to look closer at what the cost will be for the Technology Capital Plan.) Are we still seeing any relief

since we have a hard cap? (We are still up against a ceiling. We levied 4%, which is near our ceiling for O&M.) There could be a fifth solution if we were to choose to stagger financing some of our projects or maybe some kind of combination. We have had to use O&M funds to protect the Educational Funds, but now we are going to have to move those commitments back to the Education Fund, which is more appropriate. The portables saved the district a lot of money, and we financed through the bank, because the rates were affordable.

The Director of Transportation presented the 2018-2019 Preliminary Budget for the Transportation Fund to the committee. The Transportation Fund has a projected beginning balance of \$4,427,671, projected revenues of \$5,768,648 and projected expenses of \$5,481,460. This leaves a \$4,714,859 projected ending balance.

The Director of Transportation met with the current special needs contractor to renegotiate some daily fees the district is charged, and to talk about which schools Geneva would be transporting versus what they will be transporting. These conversations led to the following cost savings recommendations. The first recommendation is that the district add additional students transported by Geneva through the Special Education and Fox Valley Career Center programs for a total savings of \$134,662. The second recommendation is to renew our current special education contractor with a yearly savings of \$33,250. It was also recommended that the district schedule replacement of four 27-passenger buses for a cost of \$131,804 and continue leases on activity buses for a cost of \$57,574.

Comments, questions, concerns: Can you give us more information on what you mean by a good buy back? (We were given 86% of the purchase price again this year, and they gave us a \$50,000 rebate.) The five-year graph is nice, but is there a way to add actual numbers? (We can add that to our presentation for next month.) This is the district transporting versus leasing now? (It's actually a combination of both and is based on logistics.)

#### 4.2 3<sup>rd</sup> Quarter Review

The Director of Business Services shared a third quarter report with the Committee. Total revenues is at 63%. We budgeted \$97,134,957 and have collected \$61,234,247 year-to-date.

Total expenditures are at 67% trending in line with budget expectations. Overall, we are under last year's expenditures at this time. We budgeted \$105,102,129 and have spent \$70,179,653 year-to-date.

#### 4.3 2018-2019 Finance Meeting Calendar - DRAFT

The Superintendent shared the first draft of the finance calendar. It will coincide with the dates on the Board calendar.

## 5. FUTURE AGENDA ITEMS

### 5.1 May

- 2018-2019 Full Budget Review

## 6. ITEMS FOR RECOMMENDATION TO FULL BOARD (Bylaw 0155)

Motion by Nowak, second by McCormick, to move the preliminary budget, item 4.1 forward to the full Board as presented. Ayes, four (4) Anderson, Lamb, McCormick, Nowak. Nays, none (0). Absent, none (0). Abstained, none (0). Motion carried unanimously.

## 7. INFORMATION

### 7.1 Legislative Update

The Director of Business Services mentioned that we found out more information about evidence-based funding. The district is a Tier 3, which reduces some of our funding. Under evidence-based funding, we also learned that about 99% of new funding is going to 650 schools. Of that, we are projected at Tier 3 and to get about nine tenths of 1% to be shared among all Tier 3 schools. We hope to have hold harmless status as well.

The House was in session today, and the Senate will be in session tomorrow. The legislature has really started to propose more unfunded mandates, and their requirements would take away our funding. There are lots of unfunded mandates, and currently about 20 are sitting in committee.

A change is being proposed to the title of the pre-preliminary budget to “working budget”. It can get confusing when you have pre-preliminary and preliminary. Committee members gave a thumbs up. Dr. Mutchler will meet with Dr. Romano to talk about this change.

Comments, questions, concerns: Are all Fox Valley Schools around us Tier 3? (Yes.) When you say “working budget,” it sounds more flexible.

**8. ADJOURNMENT**

At 6:41 p.m., motion by Nowak, second by McCormick, and with unanimous consent, the meeting was adjourned.

APPROVED \_\_\_\_\_  
(Date)

\_\_\_\_\_ CHAIRPERSON  
David Lamb

SECRETARY \_\_\_\_\_  
Dr. Kent Mutchler

\_\_\_\_\_ RECORDING  
SECRETARY  
Bonnie J. Johnson