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Board Action Required: **X**

No Action Required: **\_\_\_**

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To: Coppell ISD Board of Trustees  
From: Larry Guerra, Director of Purchasing  
Date: June 1, 2015  
cc: Dr. Mike Waldrip, Ms. Kelly Penny, Mr. Sid Grant, Ms. Jean Moseley

**Re: RFP # 1406 Child Nutrition Prospering Pals Cooperative Sanitation and Safety Training**

**Background Information:**

In accordance with Texas law, (TEA) Purchasing code Section 44.031 Subchapter B, Coppell ISD's Child Nutrition department recently submitted a Request for Proposal (RFP) to qualified vendors in order to gather bids for a comprehensive child nutrition chemical and safety training program as part of the Prospering Pals Purchasing Cooperative. Prospering Pals is a purchasing cooperative hosted by Coppell ISD, and includes twenty seven school districts in our area. This cooperative was formed several years ago in order to increase the purchasing power of the respective child nutrition departments. This bid includes the cleaning chemicals used in the kitchens, as well as safety and sanitation training.

To comply with purchasing law, the Purchasing Department released an RFP (#1406) in search of a vendor to provide chemicals and training for our Child Nutrition Prospering Pals Cooperative. RFP #1406 was released to the public on May 7, 2015. Copies of the RFP were also sent to qualified prospective bidders. Based on the results of the proposals, it is the recommendation of Coppell ISD's Purchasing Department and Child Nutrition to award RFP # 1406 to SFS PAC. SFS PAC has provided excellent products and services to Coppell ISD and the Prospering Pals cooperative for several years.

**Recommendation: That the Coppell ISD Board of Trustees award the sanitation chemical and safety training bid to SFS PAC as the host district for the Prospering Pals Purchasing Cooperative.**

By providing and sharing this information with the Coppell ISD Board of Trustees, Coppell ISD is in compliance with House Bill 273.