



**FOREST LAKE AREA SCHOOLS
INDEPENDENT SCHOOL DISTRICT NO. 831
Forest Lake, MN 55025-9796
CLASSIFIED PERSONNEL**

BOARD MEETING: November 7, 2013

Retirement:

- Hayman, Suzanne – ECFE Office Assistant IV at the Central Learning Center, effective January 3, 2014 after 11 years of service.

Resignation:

- Crohn, Joy – Noon Duty Supervisor I at Forest View Elementary, effective October 15, 2013.
- ♦ Friton, Tracy – Cook Helper/Long Hour at Forest Lake Sr. High, effective October 17, 2013.
- ♦ Froehle, Bridget – School Bus Driver, effective November 1, 2013.
- Miller, Cynthia – Noon Duty Supervisor I at Scandia Elementary, effective October 9, 2013.
- Thornell, Kathleen – Noon Duty Supervisor I at Lino Lakes Elementary, effective October 4, 2013.
- ♦ Turbeville, Robb – School Bus Driver, effective September 23, 2013.

Recommendation of Employment:

- DeWidt, Hillary – Noon Duty Supervisor I at Lino Lakes Elementary, 2 hours per day and 35 weeks per year, effective October 24, 2103. (Open position)
- DeWidt, Melissa – Noon Duty Supervisor I at Lino Lakes Elementary, 2 hours per day and 35 weeks per year, effective October 8, 2013. (Open position)
- DeWidt, Rebecca – Noon Duty Supervisor I at Lino Lakes Elementary, 2 hours per day and 35 weeks per year, effective October 24, 2013. (Open position)
- ♦ Doyle, Robert – Substitute School Bus Aide, effective September 24, 2013.
- Ellias, Nancy – Prevention Specialist, up to 9 hours per week, effective November 7, 2013. (Pending approval of additional position)
- Falls, Tammy – Special Education Paraprofessional II at Columbus Elementary, 6 hours per day and 37 weeks per year, effective October 1, 2013. (Open position)
- ♦ Fontano, Jeffrey – Substitute School Bus Driver, effective September 23, 2013.

Recommendation of Employment (continued):

- ◆ Guizzetti, Marise – School Bus Aide, 4.5 hours per day and 37 weeks per year, effective October 9, 2013.
- ◆ Hiers, Teresa – Substitute School Bus Driver, effective October 14, 2013.
- Hughes, Barbara – School Age Care Program Aide at Lino Lakes Elementary, 4.5 hours per day and 40 weeks per year, effective October 7, 2013.
- Kelner-Wassmund, Janis – Special Education Paraprofessional II at Forest Lake Elementary, 6 hours per day and 37 weeks per year, effective October 7, 2013. (Open position)
- ◆ Kyrola, John – Substitute School Bus Aide, effective September 30, 2013.
- ◆ Lutz, Denise – Cook Helper/Short Hour at Forest Lake Sr. High, 3.5 hours per day and 175 days per year, effective September 16, 2013. (Correction from 3 hours per day as previously approved.)
- Ramos de Larson, Cecilia – Spanish Language Interpreter on an as needed basis, effective November 7, 2013. (Pending approval of additional position.)
- Rupar, Christopher – Special Education Paraprofessional II at Southwest Jr. High, 6 hours per day and 37 weeks per year, effective September 16, 2013. (Open position)
- Whall, Beth – Noon Duty Supervisor I at Scandia Elementary, 2.5 hours per day and 35 weeks per year, effective October 14, 2013. (Open position)

Authorization of Transfer:

- Ahyai, Carmen – School Age Care Program Aide at Forest Lake Elementary, from 2.75 hours per day to 3 hours per day and 40 weeks per year, effective September 3, 2013.
- Anderson, Patricia – School Age Care Assistant Site Manager at Scandia Elementary, from 3.25 hours per day to 3.5 hours per day and 52 weeks per year, effective September 3, 2013.
- Baklund, Pamela – School Age Care Program Aide at Wyoming Elementary, from 18 hours per week to 4 hours per day and 40 weeks per year, effective September 3, 2013.
- ◆ Boerem, Kyle – from Head Custodian VI at Forest Lake Elementary to Custodian/Maintenance Mechanic VII at Forest Lake Sr. High/District wide, effective October 1, 2013. (Open position)
- Bracht, Diana – from Noon Duty Supervisor I at Linwood Elementary, 2 hours per day and 35 weeks per year to School Age Care Program Aide at Linwood Elementary, 3.25 hours per day and 40 weeks per year, effective October 28, 2013. (Open position)
- Carver, Kimberly – School Age Care Program Aide at Lino Lakes Elementary, from 4 hours per day to 4.5 hours per day and 40 weeks per year, effective September 3, 2013.

Authorization of Transfer (continued):

- Colling, Darcene – School Age Care Program Aide at the Central Learning Center, from 31.5 hours per week to 6.25 hours per day and 40 weeks per year, effective September 3, 2013.
- Dobosenski, Elsa – School Age Care Program Aide at Wyoming Elementary, from 18.25 hours per week to 2 hours per day and 40 weeks per year, effective September 3, 2013.
- Dowell, Vickie – School Age Care Program Aide at Columbus Elementary, from 4 hours per day to 5 hours per day and 40 weeks per year, effective September 3, 2013.
- Hekele, Kimberly – from Noon Duty Supervisor I at Lino Lakes Elementary, 2 hours per day and 35 weeks per year to Health Office Assistant II at Lino Lakes Elementary, 2 hours per day and 35 weeks per year, effective October 21, 2013. (Pending approval of additional position.)
- Jensen, Dianne – School Age Care Program Aide at Wyoming Elementary, from 4.5 hours per day to 5 hours per day and 40 weeks per year, effective September 3, 2013.
- Kieger, Linda – Title I Paraprofessional/Noon Duty Supervisor II at Lino Lakes Elementary, from 5 hours per day to 6 hours per day and 37 weeks per year, Title I-3 hours per day and Noon Duty-3 hours per day, effective October 9, 2013. (Open position)
- Knutson, Sandra – School Age Care Program Aide at Linwood Elementary, from 13.75 hours per week to 3.25 hours per day and 40 weeks per year, effective September 3, 2013.
- Knutson, Sandra – School Age Care Program Aide at Linwood Elementary, from 3.25 hours per day to 2.25 hours per day and 40 weeks per year, effective October 28, 2013.
- Leatherman, Jacqueline – School Age Care Program Aide at Wyoming Elementary, from 4 hours per day to 2 hours per day and 40 weeks per year, effective September 3, 2013.
- Levasseur, Ashley – School Age Care Program Aide at Forest View/Forest Lake Elementary, from 2.25 hours per day to 5 hours per day and 40 weeks per year, effective September 3, 2013.
- ♦ Mattson, Lisa – from Cook Helper/Long Hour at Wyoming Elementary, 5 hours per day and 175 days per year to Cook Helper/Long Hour at the Central Learning Center, 6.25 hours per day and 178 days per year, effective November 5, 2013. (Open position)
- McCarthy, Marcella – School Age Care Program Aide at the Central Learning Center, from 25.5 hours per week to 4.5 hours per day and 40 weeks per year, effective September 3, 2013.
- Mollet, Barbara – School Age Care Program Aide at Lino Lakes Elementary, from 5.25 hours per day to 5 hours per day and 40 weeks per year, effective September 3, 2013.

Authorization of Transfer (continued):

- ◆ Omodt, Penney – from Cook Helper/Long Hour at the Central Learning Center, 6.25 hours per day and 180 days per year to Cook Manager at the Central Learning Center, 8 hours per day and 185 days per year, effective September 30, 2013. (Open position)
- ◆ Perry, Brandon – from Custodian Night Lead V at Century Jr. High to Custodian Head VI at Forest Lake Elementary, effective October 30, 2013. (Open position)
- Proehl, Barbara – School Age Care Program Aide at Linwood Elementary, from 2.75 hours per day to 2.25 hours per day and 40 weeks per year, effective September 3, 2013.
- Windisch, Krista – School Age Care Program Aide at the Central Learning Center/Lino Lakes Elementary, from 31.5 hours per week to 6.25 hours per day and 40 weeks per year, effective September 3, 2013.

Authorization for Classification Change:

- ◆ Steele, Paula – from Accounting Specialist VI (B23) to Assistant Accounting Supervisor (C41), effective July 1, 2013. The Decision Band Method classification was re-evaluated by our pay equity consultants. This position will be excluded from the Forest Lake Association of Professional Office Personnel bargaining unit and placed in the General Benefits.

Leave of Absence:

- ◆ Medek, Karen – School Bus Aide, leave of absence from September 24, 2013 through March 24, 2014.
- ◆ Weeda, Robin – Custodian/Maintenance Outside at the Grounds Maintenance Building, leave of absence from September 16, 2013 through October 7, 2013.

Additional Hours:

- ◆ Bailey, Michelle – Cook Helper/Short Hour at Lino Lakes Elementary, from 3 hours per day to 3.5 hours per day and 175 days per year, effective October 28, 2013. These additional hours to be paid through the Food Service Fund.
- Kroska, Joni – Special Education Paraprofessional II at Southwest Jr. High, from 4 hours per day to 5.5 hours per day and 37 weeks per year, effective September 3, 2013. These additional hours to be funded in part through state special education dollars.

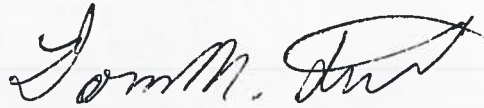
Additional Positions:

- Health Office Assistant II position at Lino Lakes Elementary, 2 hours per day and 35 weeks per year.
- Prevention Specialist position, up to 9 hours per week. This additional position to be paid through the Family Support budget.

Additional Positions (continued):

- School Age Care Program Aide at Lino Lakes Elementary, 2.25 hours per day and 40 weeks per year. This additional position to be paid for by Community Education.
- School Age Care Program Aide at Lino Lakes Elementary, 4 hours per day, 4 days per week and 40 weeks per year. This additional position to be paid for by Community Education.
- School Age Care Program Aide at Linwood Elementary, 3.25 hours per day and 40 weeks per year. This additional position to be paid for by Community Education.
- Spanish Language Interpreter position on an as needed basis. This additional position to be paid through English as a Second Language funds.
- Special Education Paraprofessional II at Forest Lake Elementary, 6 hours per day and 37 weeks per year. This additional position to be paid for in part through special education dollars.
- Special Education Paraprofessional II at Scandia Elementary, 6 hours per day and 37 weeks per year. This additional position to be paid in part with special education dollars.

- Recommended by Donna Friedmann



- ♦ Recommended by Lawrence Martini



D.M.F./L.A.M.
11/01/13